

**Hillsboro City Council Meeting  
January 3, 2023**

The meeting was called to order at 7:00 pm.

Roll call was taken and those present were Mayor Downs and Commissioners Wright, Butler, Gregory and Ward.

The "Pledge of Allegiance" was recited.

Minutes of the previous meeting were approved.

Commissioners' reports:

Commissioner Butler read his report for public properties and streets and they will be included in the minutes.

Commissioner Gregory read his report for the police department and it will be included in the minutes.

Commissioner Wright read her report and it will be included in the minutes. Wright thanked everyone who has worked on broken water mains this winter.

Commissioner Ward said he has started reviewing all the accounts and rates the City is getting and will be looking to change some accounts if rates are better somewhere else.

Mayor Downs reported 2023 is the bicentennial for the City and thanked the committee working on the celebration. Downs also asked everyone to remember to put their trash cans back after the garbage is picked up and to clean up the dog poop on Main St. and don't leave it there.

Community Planner Sarah McConnell read her report and it will be included in the minutes.

The City Engineer Jeremy Connor reported the 2022 MFT audit will begin soon and work is moving along on the Mechanic St. easements needed for the culvert replacement. Connor said he was working with the Community Planner on some grants and they are working on the environmental assessment for Central Park for the OSLAD grant.

There were no public comments.

**Motion was made by Commissioner Butler** and seconded by Commissioner Wright to approve designing and building a disk golf course in the parks around the Fireman's Clubhouse and the old Girl Scout Camp. David McCormick will design and assist in the

building of the course. The cost will be approximately \$13,000 with design being around \$3,000 of that. Motion carried 5-0.

**Motion was made by Commissioner Butler** and seconded by Commissioner Wright to approve an agreement with Northwater Company for watershed consulting services with will include a watershed plan for the City at a cost of \$126,000. Motion carried 5-0.

**Motion was made by Commissioner Wright** and seconded by Commissioner Ward to approve a partial payment of \$134,032.50 to Korte & Luitjohan for work done on the Huber Dr. water line project. Motion carried 5-0.

Commissioner Butler started discussion on the South Marina and told the Council he was looking at two ways to run the marina. Butler said he got a text from someone that may want to run the marina and he needed to get back with them and talk to them. Butler said at some point a plan needs to be put in place and he wanted the City Clerk to look into getting a liquor license from the state. Butler said he didn't know how long it would take to get the license but he was going to start really looking into the best way to run the marina even if there is no restaurant. Butler said there are a lot of options and wanted to figure it out quickly. Butler said the last lessee is for sure not coming back. Butler said if anyone has suggestions to please let him know.

**Motion to Adjourn was made at 7:59 pm by Commissioner Gregory** and seconded by Commissioner butler. Motion carried 5-0.

Respectfully Submitted,  
Cory M. Davidson, City Clerk

# Parks & Public Properties Dept. Work Summary

## Council Meeting Report-January 3, 2023

- Checking buildings/heat, servicing dog park, emptying trash cans, picking up trash, etc.
- Cut brush along road from old lake dam to behind Fireman's Clubhouse
- Cut down dead tree and trimmed off broken limb at the campground
- Painted replacement door for north access area restrooms
- Dug up and hydrovaced pedestals at B80, B82, and B100 with help from the street department
- Replaced GFCI at the ADA dock at the north access area for powering ice eaters
- Converted restroom and showers to computer server room and storage closet in the police department
- Assisted with lighting issue at the Complex
- Sent formal request letter to NRCS requesting dam assessment assistance for Glenn Shoals dam
- Replaced heater in South Marina restrooms
- Made preparations for snow event (that never really happened)
- Repaired donor sign at the dog park
- One guy on vacation from 11/21 until 1/3, another off 12/21 until 1/3
- Started taking down holiday decorations downtown

## Street Dept.

2 Water leaks on City Lake Rd.

Cleaned storm drains and grates

Continued working on new pole barn

Ran street sweeper until it broke down

Put sand down after snow

Started trimming some trees in East Hillsboro

— Picked up dead raccoon on Kinkead Rd.

Put up new street signs @ Bowles and Shelbyville Rds.

Hauled snow from Main St. — west side

Put in new stop sign on Kinkead Rd.

[Print](#) | [Close Window](#)

**Subject:** Fwd: Water and Sewer Report

**From:** Kendra Wright <commissionerwright@icloud.com>

**Date:** Tue, Jan 03, 2023 5:31 pm

**To:** Cory Davidson <cityhall@hillsboroillinois.net>

**Attach:** image001.png

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Sent from my iPhone

Begin forwarded message:

**From:** Tim Ferguson <TFerguson@woodardcurran.com>

**Date:** January 3, 2023 at 4:55:31 PM CST

**To:** Kendra Wright <commissionerwright@icloud.com>

**Subject:** Water and Sewer Report

Water:

After the cold spell prior to Xmas, the demand at the water plant increased greatly. Likely due to homes having water run to prevent frozen lines, but also to ones that did freeze and bust. Several homes in the community had leaks. There were also a few large leaks in the resale communities that impacted the amount of water we were pumping. We lost several water meters due to homes not having enough/no heat. We are making a list of these properties and will decide on what happens next. A recommendation to the council will come next month regarding this issue.

The cold water has also impacted the run time on the filters at the water plant. We had to run 24 hours just to produce enough water at the plant to backwash and maintain the water tower level.

The only issue at the water plant due to the extreme cold was a frozen discharge pipe in the Carbon Silo. Once the wind subsided, the heater in the unit was able to maintain and allow staff to resume feeding the chemical.

The actuator was finally programmed to operate as desired and is fully functional.

Over the past weekend, High Service Pump #4 (the large one) suffered some sort of control error. It ramps up and down. We will be looking into the issue, but it's likely an issue with the VFD again.

Sewer:

The cold weather impacted the Locker Plant pump station. Numerous items froze up and shut down the bypass operation. We were able to finally get things thawed out and repaired and all is back going.

The rain overnight caused a significant backup at a commercial property this morning. A large amount of grease was jetted from the sewer along with other items that do not belong in the system. We have confirmed with the property that flow has been restored. We will be looking into our grease trap ordinance due to the issues this became today. Again, a recommendation will be brought back to council on this.

One of the secondary final clarifiers at the WWTP suffered a catastrophic failure last week. The main shaft spinning the collect arms broke, likely due to corrosion below the water line. We are looking at contractors that potentially can make repairs in the tank and will update the council when we have more information.




Again, as a reminder, please to not flush wipes down the toilet or dump cooking oil down the drain. This material is not suitable to enter the sewer mains and causes issues like we had today. The pumps at the lift stations are not designed to handle wipes or wash rags.


### **Tim Ferguson**


Project Manager | Associate Principal



Woodard & Curran

 [207.558.3733](tel:207.558.3733)  [217.622.9479](tel:217.622.9479)  [woodardcurran.com](http://woodardcurran.com)

 [tferguson@woodardcurran.com](mailto:tferguson@woodardcurran.com)

 [118 Smith Road, Hillsboro, IL 62049](#)





# HILLSBORO POLICE DEPARTMENT

447 SOUTH MAIN STREET, SUITE 5

HILLSBORO, IL 62049

PHONE: 217-532-6120

FAX: 217-532-5599

January 3, 2023

## Council Information

The Motorola WatchGuard In-car Video Camera systems has been installed and is operational.

The Digiticket equipment is 50% installed. Unfortunately, our training had to be placed on hold due to more priority issues coming into effect. Training will be rescheduled and hopefully be online soon.

The slight reconfiguring of the restroom at the PD is complete and will be used for closet space and computer server room.

The Hillsboro Police Department would like to thank the assisting agencies for assisting with the deceased person located in the creek near Hillsboro High School. Hillsboro Police was dispatched to the area near the Lions Club around 3pm after High School students located the subject. Hillsboro Area Ambulance, Montgomery County Sheriff's Office, IL Conservation Police and Montgomery County Coroner's Office responded. The area was marked off as a potential crime scene and processed by IL State Police Crime Scene Services. Also the police department would like to thank the Hillsboro High School for their assistance in moving student vehicles, cooperating with our investigation by providing video evidence along with the Hillsboro Lions Club for opening their facility to use while the incident was processed. We wish to express our apologies for having to cancel the school functions that were scheduled that evening.

We are still waiting information from the camera company for the LPR's and security cameras quotes. We need to meet with the Public Property Department to gather more information for the Memorial Cameras.

We have requested pricing from Motorola for body cameras.

Hillsboro Police Department received a report on January 1, 2023 just after 7:00am of an unconscious subject in the 700 Block of W. Fairground Ave. Officers arrived and with Hillsboro Area Ambulance and found the male subject to be deceased. Video evidence obtained from the school indicate the male experienced some type of medical issue and collapsed. The Montgomery County Coroner's Office and Hillsboro Police continue to investigate the incident.

**RANDY LEETHAM**  
*Chief of Police*

**TIM HOPPER**  
*DEPUTY CHIEF*

**TIM SHELDON**  
*Patrolman*

**Gary Mellor**  
*Investigator*

**Adam Fath**  
*Patrolman*

**Clay Murzynski**  
*Patrolman*

**Frank Kenny**  
*Patrolman*

**Jacob Longwell**  
*Patrolman*

**Mike Lee**  
*Code Enforcement /  
Zoning*

**Kelly Brewer**  
*Part-Time Patrol*

**THOMAS O'BRIEN**  
*PART-TIME PATROL*

**Caleb Regmolak**  
*Part-Time Patrol*

**Thomas Scrima**  
*Part-Time Patrol*



# Hillsboro Police Department

## Total CAD Calls Received, by Nature of Call

<u>Nature of Call</u>	<u>Total Calls Received</u>	<u>% of Total</u>
911 Hang Up Call	52	0.92
Abandoned Vehicle	16	0.28
Abdominal Pain	1	0.02
Panic / Burglary Alarm	72	1.27
Change in Mental Status	1	0.02
Animal Bite / Attack	7	0.12
Animal Problem	33	0.58
Vicious Animal	2	0.04
Assault	16	0.28
Assault with a Knife	1	0.02
Assist Other Agency	82	1.45
Attempt to Locate	4	0.07
Back Pain	1	0.02
Breathing Problems	3	0.05
Building Search	1	0.02
Burglary	17	0.30
K9 Assist	15	0.26
Possible Heart Attack	6	0.11
Child Abuse or Neglect	1	0.02
Citizen Assist	15	0.26
Citizen Contact	184	3.25
Convulsions or Seizures	1	0.02
Curfew Violation	1	0.02
Custody Issue	16	0.28
Deliver Message	2	0.04
Diabetic Problem	1	0.02
Disorderly Conduct	87	1.53
Cardiac Resp Arrest / Death	6	0.11
Domestic Disturbance	130	2.29
Controlled Substance Problem	17	0.30
DUI Alcohol or Drugs	6	0.11
Electrical Hazard	2	0.04
Unknown Emergency	2	0.04
Other Medical / EMS	6	0.11
Fall	11	0.19
Fight in Progress	5	0.09
Fire Alarm	3	0.05
Fire Other	7	0.12
Fireworks	3	0.05
Fish & Game	1	0.02
Foot Patrol	7	0.12
Forgery	2	0.04
Found Property	16	0.28
Fraud	22	0.39



<u>Nature of Call</u>	<u>Total Calls Received</u>	<u>% of Total</u>
Gunshots	4	0.07
Heart Problem	1	0.02
Illegal Burning	16	0.28
Litter, Pollutn, Dumping	19	0.34
Information Report	1	0.02
Injured Person / Trauma	3	0.05
Side by Side Inspection	29	0.51
Intoxicated Person	8	0.14
Investigation/Case Follow Up	105	1.85
Jail Incident	10	0.18
Juvenile Problem	16	0.28
Lockout	10	0.18
Loitering	9	0.16
Lost Property	5	0.09
Medical Alarm / No Contact	8	0.14
Missing Person	14	0.25
Motorist Assist	62	1.09
Traffic Accident, Fatal	1	0.02
Traffic Accident No Injury	100	1.76
Traffic Accident with Injuries	10	0.18
Traffic Accident Unknown Injur	12	0.21
Public Order Disturbance	37	0.65
Nursing Home Incident	3	0.05
Investigation Odor / Smoke	2	0.04
Open Line/Bad Signal	40	0.71
Outside Fire	10	0.18
Overdose / Poisoning	9	0.16
Pedestrian Stop	6	0.11
Phone Call	461	8.13
Police Other	395	6.97
Prisoner Relay/Transport	2	0.04
Probation or Parole Violation	1	0.02
Property Exchange Civil Standby	9	0.16
Property Check	1237	21.82
Property Damage, Not Vandalism	32	0.56
Prowler	1	0.02
Psychological / Behavioral	28	0.49
Recovered Stolen Property	14	0.25
Recovered Stolen Vehicle	1	0.02
Ride Along	1	0.02
Runaway Juvenile	2	0.04
School Resource Officer	8	0.14
Search Warrant	4	0.07
Sex Assault, Rape, Abuse	7	0.12
Sex Offense	3	0.05
Illness	5	0.09
Sex Offender Registration	49	0.86
Stroke / CVA	1	0.02
Structure Fire	2	0.04
Attempted Suicide	8	0.14

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<u>Nature of Call</u>	<u>Total Calls Received</u>	<u>% of Total</u>
Suspicious Person, Circumstnce	362	6.38
Theft	90	1.59
Theft, Truck or Bus	1	0.02
Theft of Vehicle	10	0.18
Harassment/Stalking/Threats	49	0.86
Traffic Hazard	89	1.57
Traffic Violation	78	1.38
Traffic Stop	838	14.78
Trespassing	67	1.18
Unresponsive / Fainting	10	0.18
Unknown Medical	2	0.04
Vandalism	16	0.28
Vehicle Fire	2	0.04
Violation OP/Stalking No Con	15	0.26
Lobby Walk-in	192	3.39
Wanted Person	30	0.53
Warrant Service	4	0.07
Weapon Offense	7	0.12
Weather Related Incident	2	0.04
Welfare Check	101	1.78

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Total reported: 5670

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**Report Includes:**

All dates between `00:00:01 01/01/22` and `23:59:59 12/31/22`, All nature of incidents, All cities, All types, All priorities,  
All agencies matching `HPD`



# Hillsboro Police Department

## CAD Calls by Day and Time

<u>Hour</u>	<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>	<u>Saturday</u>	<u>Sunday</u>	<u>Total</u>
00:00-00:59	37	27	42	46	49	47	39	287
01:00-01:59	40	42	15	35	24	35	38	229
02:00-02:59	32	23	35	36	21	33	35	215
03:00-03:59	9	13	21	11	24	19	16	113
04:00-04:59	15	21	13	18	21	17	12	117
05:00-05:59	15	14	7	10	10	10	16	82
06:00-06:59	7	7	12	15	10	8	7	66
07:00-07:59	10	21	10	12	11	5	5	74
08:00-08:59	17	30	18	26	28	11	8	138
09:00-09:59	41	52	44	44	36	24	18	259
10:00-10:59	51	45	54	45	44	34	17	290
11:00-11:59	59	40	48	51	24	38	15	275
12:00-12:59	39	38	32	26	28	31	16	210
13:00-13:59	39	37	40	29	28	30	30	233
14:00-14:59	37	44	55	34	31	39	23	263
15:00-15:59	44	47	34	56	46	41	31	299
16:00-16:59	22	35	37	38	47	24	24	227
17:00-17:59	43	42	37	46	42	30	36	276
18:00-18:59	53	34	35	41	45	31	37	276
19:00-19:59	52	52	57	42	52	36	37	328
20:00-20:59	43	36	63	53	50	44	42	331
21:00-21:59	49	39	60	46	67	45	44	350
22:00-22:59	45	32	84	64	59	48	36	368
23:00-23:59	47	44	71	53	54	47	48	364
<b>Total by Day</b>	<b>846</b>	<b>815</b>	<b>924</b>	<b>877</b>	<b>851</b>	<b>727</b>	<b>630</b>	<b>5670</b>

### Report Includes:

All reported dates between '00:00:01 01/01/22' and '23:59:59 12/31/22', All nature of incidents, All respond to addresses, All respond to cities, All agencies matching 'HPD'



# Hillsboro Police Department

## Radio Log Statistical Report, by Unit

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<u>Unit</u>	<u>Unit Description</u>	<u>Number of Logs</u>
	[No Description For ()]	214
481	Telecommunicator	4
H-1	Chief of Police	2862
H-10	Patrol Officer	2
H-11	Part-Time Patrol Officer	2
H-12	Hillsboro Ordinance Officer	538
H-13	Patrol Officer	645
H-2	Deputy Chief	2779
H-3	Patrol Officer	3224
H-4	Patrol Officer	3407
H-5	Patrol Officer	4633
H-6	Patrol Officer	3467
H-7	Patrol Officer	1616
H-8	Patrol Officer	3762
H-9	Patrol Officer	107
H501	Telecommunicator	10
H650	Telecommunicator	3
H651	Telecommunicator	13
H652	Telecommunicator	23
H653	Patrol Officer	35
H654	Telecommunicator	8
HPD	Hillsboro Police Dept	218
	<b>Total Radio Logs:</b>	<b>27572</b>

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**Report Includes:**

All dates between '00:00:01 01/01/22' and '23:59:59 12/31/22', All agencies matching 'HPD', All zones, All units, All tencodes, All shifts

Economic Development and Community Planner Report 1/03/2023

Continue to work on web design and social media campaigns. Busy holiday schedules and illness has put a bit of a slow down on the website, but we will get it back in action soon.

Meeting next week with Historical Preservation Committee on a new façade grant application from Brian Sullivan.

The Town Hall Meeting #2 is set for January 13<sup>th</sup> at the Abbey on Broad. My team and I will be distributing invitations to business owners and also putting the notice in the paper and on social media.

Working with Fred Butler and Jim May on the disc golf course. Lots of really positive feedback on the social media posts. I have had several valuable resources sent to me and people who are very involved in disc golf reach out offering their help and guidance. I believe this is a winning idea for Hillsboro and has potential to bring in a lot of out of town traffic and also serve our community as a new and exciting way to get outside and active.

An affidavit of title and possession will be filed at the courthouse this week to fill the void of a deed for Central Park. This is necessary in order for the city to apply for the 2023 OSLAD grant. Jeremy, Jim, Fred, and I will meet soon to discuss plans for that grant application project.

Jeremy and I also intent to meet to discuss a few other grant opportunities.

Shirt sales have been a success and are still available at the Dressing Room for purchase.

Primarily this week and next will be focused on the Town Hall and gathering more information and a plan for the Energy Transition Community Grant Program through DCEO that the county is applying for. We don't know yet if Hillsboro will apply on its own or try to be included under the county umbrella. Fred is in discussion on this topic.

Dec. 17, '22

Chief of Hillsboro Police Dept.

Dear Sir,

Again, I owe the Hillsboro Police a big thank you. Last Feb. 17, in the midst of a big snowstorm, my phone wasn't working. My niece, Jamie Pullington, who "looks after me", was afraid to drive from Carbnville. She called your police department and asked them to check on me, which they did, and they called her back to tell her I was okay. You may remember I wrote a note to you afterwards. (I am 90 yrs. old, live alone, and walk with a walker.)

I was in a car accident here in Hillsboro last week - Dec. 6th. There was an immediate response from your department and they were just wonderful!

All were very considerate and

(over)

kept checking on ~~us~~ me until  
the tow truck came. One officer,  
Bandy, was especially kind and  
reassuring until the tow truck  
came, which was quite a while.  
Several officers were on the job  
and seemed well-organized and  
competent.

What a wonderful police  
department we have. Thank  
you! We're so lucky to  
have you!

Sincerely,  
Juavita (Sher del) Muller