

**Hillsboro City Council Meeting
January 12, 2021**

The meeting was called to order at 7:00 pm.

Roll call was taken and those present were Acting Mayor Duncan and Commissioners Downs, Murphy and Robbins. Acting Mayor Duncan and Commissioner Murphy joined remotely.

The "Pledge of Allegiance" was recited.

Minutes of the previous meeting were approved.

Commissioners' reports:

Commissioner Robbins read his report from the parks department and street department and they will be included in the minutes.

Commissioner Murphy thanked DC Waste for removing destroyed trash cans in certain areas as they were out. Murphy said the Lakeview property and Satterlee replacement were on the agenda. Murphy asked everyone to take pride in their City and clean up after themselves and please remove your cars from the road during snow removal. Murphy again said clean up after your selves and put your trash cans back.

Commissioner Downs thanked Satterlee and Goad for their years of service to the City. Downs said several water lines were fixed and a lead line was fixed by mandate and all the employees did a fantastic job working on the leaks. Downs said the City has placed 313 new water meters into service with 298 yet to go. Downs asked everyone to be aware of what they flush down the toilets and don't put grease down your sink. Downs thanked IDOT for cleaning under the underpass and thanked Andy Manar for his service.

Acting Mayor Duncan interviews were done for the water clerk position and hire will be made later in the meeting.

Community Planner Jonathan Weyer gave his report and it will be included in the minutes.

City Engineer was not present.

There were no public comments.

Motion was made by Commissioner Robbins and seconded by Commissioner Downs to approve the Hillsboro High School Musical to be held at the Sherwood Forest Campground Stage on April 22 – 24 and April 29 – May 1. Motion carried 4-0.

Motion was made by Commissioner Downs and seconded by Commissioner Robbins to approve The Abbey on Broad to place a tent on the north end of the parking lot south of their building for a wedding reception to be held on October 1st. Motion carried 4-0.

Motion was made by Commissioner Duncan and seconded by Commissioner Robbins to approve paying bills for the month of January in the amount of \$340,546.48. Motion carried 4-0.

Motion was made by Commissioner Robbins and seconded by Commissioner Downs to approve hiring Darrell Angleton from Herlacher Angleton, LLC to review the proposed agreement with Ameren Illinois on the old water plant property. Motion carried 4-0.

Agenda item No. 13 to adopt the 2021 MFT resolution was pulled from the agenda.

Motion was made by Commissioner Robbins and seconded by Commissioner Downs to approve a proposal from Hurst & Rosche for engineering services associated with bridge inspections and accepting Hurst & Rosche as the program manager for a cost of \$3,000 using MFT funds. Motion carried 4-0.

Motion was made by Commissioner Robbins and seconded by Commissioner Duncan to approve a proposal from Illinois Oil Marketing Equipment to repair the gas pump at the South Marina for a cost of \$4,619.80. Motion carried 4-0.

Motion was made by Commissioner Murphy and seconded by Commissioner Robbins to approve replacing a furnace at the firehouse from Hiller's for a cost of \$1,574.00. Motion carried 4-0.

Motion was made by Commissioner Murphy and seconded by Commissioner Robbins to approve demo proceedings on property located at 617 Lakeview Dr. in Hillsboro. Motion carried 4-0.

Motion was made by Commissioner Murphy and seconded by Commissioner Duncan to approve hiring Mike Lee as Zoning and Code Enforcement Officer in the police department with a salary of \$15 per hour. Motion carried 4-0.

Motion was made by Commissioner Downs and seconded by Commissioner Robbins to approve hiring Jennifer Weiss as water collections clerk with a salary of \$16.50 after probation. Motion carried 4-0.

Motion was made by Commissioner Robbins and seconded by Commissioner Downs to approve a \$4,000.00 façade improvement grant reimbursement for Ryan and Lesley Hamby for work done at 305 & 307 S. Main St.. Motion carried 4-0.

Motion was made by Commissioner Robbins and seconded by Commissioner Downs to approve a \$2,000.00 façade improvement grant reimbursement for Brian Limbaugh for work done at 114 School St.. Motion carried 4-0.

Motion was made by Commissioner Robbins and seconded by Commissioner Downs to approve a closed session on 5 ILCS 120/2(C)(5) " The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired" and 5 ILCS 120/2(C)(1) "personnel" at 8:01 pm. Motion carried 4-0.

Roll call to back into regular session at 8:43 pm with all Acting Mayor Duncan and all Commissioners present.

There was no action taken on the purchase or lease of real property.

Motion was made by Commissioner Duncan and seconded by Commissioner Robbins to compensate a city employee \$1,750.00 for lost time. Motion carried 3-0.

Motion was made by Commissioner Robbins and seconded by Commissioner Duncan to extend COVID protection to March 31, 2020 with a total of 80 hours in that time. Employee must have COVID or quarantine by health department to get COVID time. Motion carried 3-0.

Motion to Adjourn was made at 8:48 pm by Commissioner Robbins and seconded by Commissioner Downs. Motion carried 4-0.

Respectfully Submitted,
Cory M. Davidson, City Clerk

Parks & Public Properties Dept. Work Summary

Council Meeting Report-January 12, 2021

- Work on the future trail at Challacombe and Williams Parks continues. Invasive, non-native bush honeysuckle and winter creeper vine had taken over this park's wooded area. The area where the trail is being created was nearly impassable due to the dense bush honeysuckle. Much of the work has been reclamation of this area by cutting, pulling, and treating non-native species with herbicide and burning. Now, a bridge has been built and part of the trail has been lined with logs and wood chips have been placed on some of the trail.
- Work continues with Burbach Aquatics gathering information for their proposal of repairs to Central Park Pool
- An inspector from the Office of the Illinois State Fire Marshall came and performed an inspection of the fuel system at the South Marina. A violation was cited and the proposed repairs from Illinois Oil Marketing are on the agenda for approval.
- Continuing to monitor and perform routine maintenance to buildings and emptying trash cans in parks
- Repaired and replaced two areas in the old drain tile at Central Park.
- Plumbed 2" water supply line into building at Central Park
- Assisted Street Dept on a water leak on Williams St.
- Page Tree Service cut trees in campground. We have begun cleaning up the cut trees.
- Winterized the Harkey House rental house while waiting for a new furnace/AC to be installed at the expense of the Historical Society
- Rewired power supply to ice eaters at ADA dock at the North Access Area of Glenn Shoals Lake
- Continued servicing and repairing mowers for upcoming mowing season
- Cleared brush and cut stumps around the former brood pond that will be the under 16 year old fishing pond
- Used bentonite to plug muskrat holes in dam of former brood pond
- Pulled 2" metal poles from the lake near the south parking lot of the North Access Area of Glenn Shoals Lake
- Took down Christmas tree from uptown
- End of the year vacation time was taken by two employees since the last meeting



CITY OF HILLSBORO

MONTGOMERY COUNTY, ILLINOIS

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County Seat
Montgomery County

Established 1823

Hillsboro City Council
Regular Meeting, 7 p.m.
Second & Fourth Tuesdays

STREET DEPARTMENT

1. Picked up brush
2. Poured new sidewalk and curb and gutter on Eccles
3. Repaired fire hydrant on Vandalia Rd.
4. Put salt spreaders in the trucks and made sure they were operable
5. Salted roads
6. Cut tree down on Oak St.
7. Repaired water leak on Eccles St.
8. Repaired water leak on Pinnacle Pt. Dr.
9. Replaced brick on Jefferson St. where new manhole was put in
10. Replaced brick on Broad St. along curb at Red Rooster

Brian Sullivan, Mayor

Katie Duncan, Commissioner Accounts & Finance, **Michael Murphy**, Commissioner Public Health & Safety

Don Downs, Commissioner of Public Utilities, **Daniel Robbins**, Commissioner of Streets & Public Property

Cory Davidson, City Clerk, **Bonnie Hefley**, City Treasurer

Community and Economic Planner Report 1/12/2020

These are goals and things I'm working on based on our adopted strategic plan. Please suggest corrections, additions, or subtractions.

Community Planner Goals for 2021

Implement Strategic Plan

- Update Numbers with 2020 Census Numbers
- Develop Tracking form for all Goals and distribute to Council.
- Work with Council to figure out target projects for grants.
- Use Strategic Plan language on the official city website

Future Land Use Plan

- Serve the committee that is formed by the Planning Commission with advice, structure, and research.
- Develop outline and structure of the plan with other communities as a guide.
- Research strategies for the use and promotion of Eagle's Zinc. site.
- Work with Code Enforcement officer on plans.

Economic Development Plan

- Have rough draft of plan written by end of February.
- Have plan published by May 1st at the latest.

Marketing the City

- Working with the Chamber and Imagine to come up with an overall strategy.
- Get articles up, one a week.
- Get Instagram, Twitter, etc up and running.
- Connect with outside media
- Connect with other possible opportunities of promotion, especially when it comes to business attraction.

Business Development

- Continue to build the Coop/Entrepreneurial resources
- Work on a business recruitment strategy (as part of the Economic Development Plan)
- Develop with the Chamber an E-Commerce Strategy
- Implement Economic Development Plan.
- Develop St. Louis business connects with BioSTL/Make St. Louis