

**Hillsboro City Council Meeting
January 14, 2020**

The meeting was called to order at 7:00 pm.

Roll call was taken and those present were Commissioners Downs, Murphy, Duncan and Robbins. Mayor Sullivan was absent and Commissioner Duncan was Mayor Pro-Tem.

The "Pledge of Allegiance" was recited.

Minutes of the previous meeting were approved.

Commissioners' reports:

Commissioner Robbins read his from the street department and public property and they will be included in the minutes. Commissioner Robbins reminded everyone of the upcoming census.

Commissioner Murphy met with Fire Chief Joe Lyerla and all abatements have been taken care of with the OSHA inspection except for the fire department ladder truck which is waiting for inspection and purchased 2 TV's for training purposes and the new Hurst tool is in. Murphy thanked Commissioner Duncan for working with the fire department to make sure all physicals were done. Murphy said the fire department will be applying for a small equipment grant in February for turnout gear and will be working with Woodard & Curran to do hydrant test. Murphy said the fire department has donated back around \$295,000 for equipment and it is special thing for the department to do. Murphy said he will have list of items to Ofc. Satterlee so he can't start working on them when springs hit. Murphy again said pick up your trash and dog poop from the dog park if you're going to use the park. Murphy said the Challacombe Park hillside is getting cleaned by Stewart and is looking good.

Commissioner Duncan said she would be starting work on the new budget soon so everyone would need to get started.

Commissioner Downs said several had met with Windsor Development on the new housing project and they will be installing a new 4" water line for the housing project. Downs said he has been looking at the old water maps trying to put some dates on water line installation. Downs said he is looking to start installation in some of the areas that need it the most and asked the Council to give their ideas and work with Hurst & Rosche to redo the designs for at least Huber Dr.

Mayor Sullivan was absent.

Intern Community Planner Jonathan Weyer gave his report and it will be included in the minutes.

City Engineer Scott Hunt said the information has been submitted to Commissioner Robbins and Jim May and will wait to hear back before any submittal. Hunt said the 2019 MFT program has to be closed out by March 1st and the 2020 MFT program has been submitted. Hunt said the Rountree/ Summer St. project is almost ready for submittal and will be working with Commissioner Robbins on the project and will be

putting together a proposal for the Old Lake Spillway Project. Hunt said the proposal for the sewer project at the locker plant and behind Helston Pl. will be started soon once spears gets back to the City on easements.

Public Comments:

Police Chief Randy Leetham voiced concerns on bidding out the mowing projects because of concern of lack of work and getting experience for kids and others.

Motion was made by Commissioner Duncan and seconded by Commissioner Murphy to approve paying bills for the month of January in the amount of \$368,485.48. Motion carried 4-0 with Mayor Sullivan absent.

Motion was made by Commissioner Downs and seconded by Commissioner Robbins to approve a proposal from Hurst & Rosche to update the City's zoning map for a cost of \$2,600. Motion carried 4-0 with Mayor Sullivan absent.

Motion was made by Commissioner Robbins and seconded by Commissioner Murphy to approve a real estate purchase and sales contract with T.L. Diamond & Company for a cost of \$20,000. Motion carried 4-0 with Mayor Sullivan absent.

Agenda item #12 was pulled from the agenda.

Motion was made by Commissioner Robbins and seconded by Commissioner Murphy to approve purchasing 11 baby changing stations for public bathrooms from Global Industrial for a cost of \$1,348.70. Motion carried 4-0 with Mayor Sullivan absent.

Motion was made by Commissioner Robbins and seconded by Commissioner Downs to approve a marina lease with Ryan Turner for operation at the South Marina. Motion carried 4-0 with Mayor Sullivan absent.

Motion was made by Commissioner Robbins and seconded by Commissioner Murphy to approve an RFP for mowing city owned property and advertise for bidders. Motion carried 4-0 with Mayor Sullivan absent.

Motion was made by Commissioner Robbins and seconded by Commissioner Murphy to approve hiring a campground manager position and applying for applicants. Motion carried 4-0 with Mayor Sullivan absent.

Motion was made by Commissioner Robbins and seconded by Commissioner Duncan to approve recreational user fee changes as recommended by the Natural Resources Committee. Motion carried 4-0 with Mayor Sullivan absent.

Motion was made by Commissioner Robbins and seconded by Commissioner Downs to approve advertising for a parks department employee if there are no qualified bidders. Motion carried 4-0 with Mayor Sullivan absent.

Motion to Adjourn was made at 7:55 pm by Commissioner Robbins and seconded by Commissioner Murphy. Motion carried 4-0 with Mayor Sullivan absent.

Respectfully Submitted,
Cory M. Davidson, City Clerk

Parks & Public Properties Dept. Work Summary

Council Meeting Report-January 14, 2020

- Richmond Painting completed wall repairs and repainting of walls and ceiling at Challacombe House
- Began work on South Marina parking lot restrooms. When we took down the original restroom partitions to prep and epoxy coat the walls, they were severely rusted and essentially fell apart. New partitions have been ordered. The walls in the men's side are prepped with one coat of epoxy paint applied. Work is ongoing.
- Work continues on area where dock will be constructed for rental boat launch and kayak launch to be installed near campground entrance at Lake Hillsboro.
- Met with Jonathan and Kendra Wright to show the Marina to Ryan Turner
- Took down holiday banners at the Plaza, pole lights, and tree
- Met with Jim Wright about GIS mapping
- Returned excess pickleball court resurfacing materials to Seal Master for refund and moved all that we still have left to apply to the shop for temperature controlled storage until the weather allows completion of the project.
- Met with Daniel, Mayor Sullivan, and representatives from Hurst-Rosche about a plan to do restoration work to the concrete spillway at Lake Hillsboro
- Service and winterization of mowers continues
- Burning brush piles and cleanup continues at the north access area park
- Shawn helped with a water leak near Vogel Plumbing
- Cut down several dead trees in the campground
- Split wood for sale in the campground
- Pruned trees at dog park area
- One employee was off all of December, holidays, and others were off several days, as well.



CITY OF HILLSBORO

MONTGOMERY COUNTY, ILLINOIS

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County Seat
Montgomery County

Established 1823

Hillsboro City Council
Regular Meeting, 7 p.m.
Second & Fourth Tuesdays

STREET DEPARTMENT

1. Repaired water main behind Vogel Plumbing
2. Repaired water main between Welch and East streets
3. Repaired water main on E. Brailey
4. Filled potholes on West St.
5. Picked up brush
6. Swept streets
7. Plowed snow
8. Cleared snow piles from Main St.
9. Repaired signs at Main and Water streets
10. Put up new street signs at E. Tremont and Eccles
11. Repaired water leak behind Paris Frozen Foods
12. Cut fallen tree limb hanging over sidewalk on Franklin St.
13. Jetted culvert at E. Tremont and Railroad streets
14. Cleaned storm grates, drains and culverts
15. Working on culverts and ditches on Vandalia St. that are plugged and washing out.

Brian Sullivan, Mayor

Katie Duncan, Commissioner Accounts & Finance, **Michael Murphy**, Commissioner Public Health & Safety
Don Downs, Commissioner of Public Utilities, **Daniel Robbins**, Commissioner of Streets & Public Property
Cory Davidson, City Clerk, **Bonnie Hefley**, City Treasurer

Community and Economic Planner Report, 01/14/2019

-Trip to St. Louis today to meet with BioSTL and St. Louis Makes to discuss attracting businesses to put a satellite location here in Hillsboro.

-Meeting with CTI about contributing money to the park, Incubator/Small Business development, and other future collaborations in the city.

-Hometown Farmacy Café is coming to town. Not just a restaurant but presents other possibilities, such as people with food allergies who come from out of town. Looking forward to seeing how the community supports them and all of our restaurants in Hillsboro.

-Developing social media for Community and Economic Development in the city of Hillsboro. Right now, it will be Instagram and Facebook. I will be using this to promote our Community and Economic development through business promotion, recruitment and education, such as posting useful articles on how small businesses and communities can thrive.

-A delegation working on the new Incubator/Shared Space/Maker Space in town visited The Lodge in Edwardsville. Cara Noyles is heading up this project in Hillsboro which will be known as The Coop. She envisions it as not only being a shared workspace, but also an incubator and maker space. I've been connecting her to Rex Brown, David Hayes and CTI who are expressing serious interest in developing this space in Hillsboro.

-Worked with Commissioner Robbins, Jim and Kendra to get recruit and land an occupant for café at the lake which will be voted on at this meeting.

-We have amazing things going on in Hillsboro, but very few people know about what's going on. Part of economic development is good marketing for the city and I'm exploring how we can do that while getting the advice and input from everyone. Hope to have more on that in the coming months. My hope is to develop a plan for your consent and approval.

-February 1st we have having an e-commerce seminar led by Atlas 46 CEO, Brian Carver. We would love to have all our small businesspeople attend, including everyone who might be thinking of starting a business. We encourage all our businesses to think about exporting their product outside of the community to bring more money into our community!

Respectfully Submitted,

Jonathan Weyer
Community and Economic Planner