

**Hillsboro City Council Meeting  
March 21, 2023**

The meeting was called to order at 7:00 pm.

Roll call was taken and those present were Mayor Downs and Commissioners Wright, Butler, Gregory and Ward.

The "Pledge of Allegiance" was recited.

Minutes of the previous meeting were approved.

Commissioners' reports:

Commissioner Butler read his report for public properties and streets and they will be included in the minutes. Butler said the sports complex was looking better and thanked everyone involved.

Commissioner Gregory had nothing to report.

Commissioner Wright read her report and it will be included in the minutes.

Commissioner Ward had nothing to report

Mayor Downs reminded everyone of the Façade Grants being available and asked everyone to please bring their trashcans back to the house so they don't blow around in the wind. Downs let everyone know that Jeff Eisentraut resigned from the HPC.

Community Planner Sarah McConnell read her report and it will be included in the minutes.

The City Engineer Jeremy Connor said they are working on the Helston Pl. and Mechanic St. easements, Seward St. bridge design is moving forward and the courthouse square sidewalk project is moving forward after the County approved it.

Public comments:

Bill Baran addressed the Council and complimented Commissioner Butler & Jim May for how the campground meeting went and thanked Mike Lee for inspecting his golf cart and said he did a great job.

**Motion was made by Commissioner Ward** and seconded by Commissioner Gregory to approve paying bills for the month of March in the amount of \$694,180.95. Motion carried 5-0.

**Motion was made by Commissioner Wright** and seconded by Commissioner Butler to adopt Ordinance No. 1755 an ordinance authorizing the City of Hillsboro, Montgomery County, Illinois to borrow funds from the public water supply loan program. Motion carried 5-0.

**Motion was made by Commissioner Wright** and seconded by Commissioner Ward to adopt Ordinance No. 1756 an ordinance amending section 38-4-11 and section 38-4-26 of the revised code of ordinances of the city of Hillsboro, Illinois regarding rates and charges of the City combined water and wastewater system. Motion carried 4-1 with Commissioner Gregory voting no.

**Motion was made by Commissioner Wright** and seconded by Commissioner Ward to adopt Ordinance No. 1757 and ordinance accepting bids for wastewater treatment facility equipment. Motion carried 5-0.

**Motion was made by Commissioner Wright** and seconded by Commissioner Butler to approve purchasing a hot water heater for the water treatment plant from Bondurant Plumbing for a cost of \$13,656.11. Motion carried 5-0.

**Motion was made by Commissioner Wright** and seconded by Commissioner Butler to approve a home lot lease extension for 60 years for 205 Lands End Rd. in Lakewood Estates Subdivision. Motion carried 5-0.

**Motion was made by Commissioner Butler** and seconded by Commissioner Ward to approve purchasing a barge for the parks department at an approximate cost of \$150,000. Motion carried 5-0.

**Motion was made by Commissioner Butler** and seconded by Commissioner Ward to approve purchasing a track hoe for the parks department at an approximate cost of \$150,000. No action was taken on the motion.

**Motion was made by Commissioner Butler** and seconded by Commissioner Ward to approve advertising for a part-time parks department employee and summer help in all departments. Motion carried 5-0.

**Motion to Adjourn was made at 7:55 pm by Commissioner Gregory** and seconded by Commissioner Ward. Motion carried 5-0.

Respectfully Submitted,  
Cory M. Davidson, City Clerk

# Parks & Public Properties Dept. Work Summary

## Council Meeting Report-March 21, 2023

- Checking buildings/heat, servicing dog park, emptying trash cans, picking up trash, etc.
- Continued work on rain days at the new Harkey museum working on updating the wiring, insulating, preparing for drywall, etc.
- Jim took two members of the Northwater Group on a drive evaluating every field, ditch, gully, stream, etc. in the Lake Hillsboro watershed and completed about 1/5 to 1/4 of the Glenn Shoals watershed.
- We are working with Jeff Boeckler of Northwater Group on revisions to rippapping procedures and permitting
- Jim met with volunteers working on the mountain bike trail about parking, signage, problem areas, boundaries, etc.
- Worked on culvert crossing in bike trail area
- Building Trades classes continue to work on the building at Central Park preparing for new siding, installing new doors, and framing up for restrooms.
- The south marina slips dock was attached to the new post. The old, rusted cable has been removed and new, stainless steel cable has been wound onto the spool. Cory received the go ahead from insurance to move forward with JLS Marine (the builder of the dock) to order the material and complete repairs.
- The disc golf course design is 95% complete. Clearing of fairways and installation of baskets will need to be completed prior to opening.

### Campground

- Completed picking up sticks and limbs and blowing and mulching leaves at the campground, burned off timber and hillsides, etc.
- Parks crew cleaned up two trees cut down by Trees Brothers in the campground
- CTI has installed most of new wifi equipment at the campground and will be hooking up the phone this week.
- Carmen Blythe and Cindy Sams called everyone on the Move and Waiting lists to inform them about the procedures. The Move and Waiting List procedures took place and Saturday, March 18<sup>th</sup>. The procedures were moved to the Fireman's Clubhouse due to cold temperatures and high winds. 11 open sites were filled with new permanent campers and the waiting list was not exhausted. We have more people wanting to camp than places to rent to them.
- Working on adding a hydrant and adding/replacing pedestals.

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**Subject:** report

**From:** streets@hillsboroillinois.net

**Date:** Tue, Mar 21, 2023 12:08 pm

**To:** "Cory" <cityhall@hillsboroillinois.net>

1. picked up brush
2. repaired leaf vac
3. rebuilt circle drive at 4th of july point
4. leaf vacuuming curbs and gutters
5. changed oil in 2 police squad cars
6. started digging for old lake draw down system

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# Hillsboro Police Department

## CAD Calls by Day and Time

<u>Hour</u>	<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>	<u>Saturday</u>	<u>Sunday</u>	<u>Total</u>
00:00-00:59	3	3	1	0	5	3	0	15
01:00-01:59	2	4	1	0	2	2	2	13
02:00-02:59	3	0	1	2	0	0	0	6
03:00-03:59	1	0	0	1	0	0	0	2
04:00-04:59	3	2	1	0	1	0	1	8
05:00-05:59	0	0	3	0	0	0	1	4
06:00-06:59	0	0	0	1	1	0	0	2
07:00-07:59	0	3	2	4	2	2	0	13
08:00-08:59	1	2	2	2	1	1	0	9
09:00-09:59	6	4	6	2	4	2	0	24
10:00-10:59	4	0	7	3	1	2	6	23
11:00-11:59	2	5	2	5	3	2	2	21
12:00-12:59	2	0	2	0	5	0	1	10
13:00-13:59	4	7	2	4	2	0	1	20
14:00-14:59	4	3	3	4	3	4	3	24
15:00-15:59	2	3	7	1	2	1	2	18
16:00-16:59	3	1	3	1	5	1	3	17
17:00-17:59	2	0	5	2	7	1	4	21
18:00-18:59	3	3	3	2	4	1	1	17
19:00-19:59	3	5	3	1	3	5	5	25
20:00-20:59	2	5	6	4	2	4	4	27
21:00-21:59	5	1	4	5	2	3	2	22
22:00-22:59	3	6	3	5	2	6	3	28
23:00-23:59	3	2	3	5	5	5	2	25
<b>Total by Day</b>	<b>61</b>	<b>59</b>	<b>70</b>	<b>54</b>	<b>62</b>	<b>45</b>	<b>43</b>	<b>394</b>

**Report Includes:**

All reported dates between `07:00:00 02/21/23` and `06:59:59 03/20/23`, All nature of incidents, All respond to addresses, All respond to cities, All agencies matching `HPD`



# Hillsboro Police Department

## Radio Log Statistical Report, by Unit

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<u>Unit</u>	<u>Unit Description</u>	<u>Number of Logs</u>
	[No Description For ()]	7
H-1	Chief of Police	241
H-12	Hillsboro Ordinance Officer	50
H-2	Deputy Chief	265
H-2-A	Admin	2
H-4	Patrol Officer	140
H-5	Patrol Officer	412
H-6	Patrol Officer	238
H-7	Patrol Officer	143
H-8	Patrol Officer	492
H652	Telecommunicator	8
HPD	Hillsboro Police Dept	17
<b>Total Radio Logs:</b>		<b>2015</b>

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**Report Includes:**

All dates between '07:00:00 02/21/23' and '06:59:59 03/20/23', All agencies matching 'HPD', All zones, All units, All tencodes, All shifts



# Hillsboro Police Department

## Total CAD Calls Received, by Nature of Call

<u>Nature of Call</u>	<u>Total Calls Received</u>	<u>% of Total</u>
Pedestrian Stop	2	0.51
Traffic Stop	1	0.25
911 Hang Up Call	5	1.27
Panic / Burglary Alarm	8	2.03
Animal Problem	2	0.51
Assault	1	0.25
Assist Other Agency	2	0.51
Burglary	2	0.51
K9 Assist	7	1.78
Citizen Contact	15	3.81
Custody Issue	4	1.02
Disorderly Conduct	5	1.27
Cardiac Resp Arrest / Death	1	0.25
Domestic Disturbance	8	2.03
Controlled Substance Problem	1	0.25
DUI Alcohol or Drugs	3	0.76
Found Property	1	0.25
Fraud	2	0.51
Illegal Burning	1	0.25
Side by Side Inspection	3	0.76
Investigation/Case Follow Up	10	2.54
Juvenile Problem	1	0.25
Lockout	1	0.25
Loitering	3	0.76
Missing Person	1	0.25
Traffic Accident No Injury	10	2.54
Traffic Accident Unknown Injur	2	0.51
Nursing Home Incident	1	0.25
Open Line/Bad Signal	4	1.02
Outside Fire	1	0.25
Overdose / Poisoning	3	0.76
Pedestrian Stop	1	0.25
Phone Call	52	13.20
Police Other	33	8.38
Property Exchange Civil Standby	1	0.25
Property Check	34	8.63
Property Damage, Not Vandalism	1	0.25
Sex Offense	1	0.25
Sex Offender Registration	3	0.76
Suspicious Person, Circumstnce	31	7.87
Theft	6	1.52
Harassment/Stalking/Threats	7	1.78
Traffic Hazard	2	0.51
Traffic Violation	7	1.78

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<u>Nature of Call</u>	<u>Total Calls Received</u>	<u>% of Total</u>
Traffic Stop	52	13.20
Trespassing	5	1.27
Unknown Medical	1	0.25
Vandalism	1	0.25
Violation OP/Stalking No Con	3	0.76
Lobby Walk-in	22	5.58
Wanted Person	8	2.03
Warrant Service	4	1.02
Weather Related Incident	3	0.76
Welfare Check	5	1.27

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Total reported: 394

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**Report Includes:**

All dates between '07:00:00 02/21/23' and '06:59:59 03/20/23', All nature of incidents, All cities, All types, All priorities, All agencies matching 'HPD'

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## Hillsboro Fire Dept. 2023 incidents

### January

1-5-23- Mutual Aid to LFD- Structure fire- 18 responded

1-6-23- Dryer Fire W Fairground Ave- 20 responded

1-10-23-Mutual Aid to Coffeen Fd- MVA- 21 responded

1-20-23- Smell of Gas-728 S Main St- 15 responded

1-23-23-MVA Fillmore Tr.- 22 responded

1-27-23-Assist EMS N Hamilton St- 14 responded

1-28-23-Assist EMS- E Tremont St- 10 responded

1-30-23-Structure Fire-N Broad St- 27 responded

1-31-23- Fire Alarm- N Hamilton St- 21 responded

### February

2-1-23-Structure Fire-Hickory St-24 responded

2-3-23-Smell of Gas-1109 S Main St-16 responded

2-3-23-Assist EMS N Hamilton St-13 responded

2-12-23-Assist EMS N HamiltonSt-20 responded

2-12-23-Assist EMS E Tremont St-14 responded

2-13-23-Assist Pd Casey's Hamilton St-15 responded

2-15-23-Vehicle Fire- Hardee's-19 responded

2-20-23-Smell of Gas- King St-25 responded

2-22-23-Power Lines Down-Kinkead Rd-24 responded

2-22-23-Fire Alarm- High School-24 responded

2-22-23-Power Lines Down-School St@Preston St-24 responded

2-24-23-Structure Fire-1040 Vandalia Rd-22 responded

2-27-23-Electrial Issue-School St @ Chase St-20 responded

2-27-23-Illegal Burning-Glass Factory-21 responded

2-27-23-Power Lines Down- Tremont Terrace-18 responded

March

3-1-23-Dive Call-Old Lake-12 responded

3-4-23-Structure Fire- 173 Robin Ln-27 responded

3-8-23-MVA(3vehicles)- In Front of Moto Mart-25 responded

3-13-23-Illegal Burning-Glass Factory-22 responded

3-17-23-Power Lines Down- Lakecrest tr@lakecrest Ln-14 responded

**Water:**

With the rain recently, we have seen the lake come up several feet and become very turbid. However, we have not seen issues with Manganese and Ammonia that we have seen in the past.

The staff has been working on replacing a chemical feed line in the WTP for the Sodium Permanganate. We are using chem feed tubing vs. hard piped PVC. The PVC is starting to develop leaks and we are going to use it as a conduit for the chem feed tubing.

Several transponders showed up the week of the 12<sup>th</sup>. Angela will be working on scheduling 18 to 20 meters for replacement. Midwest is thinking we might see the rest of the October order in the next few weeks. That will give us a good supply to work on for the next couple months.

The water meter for Dairy Queen was replaced this week. We will no longer have to enter the building to get the read.

Worked with Hurst Roche and WRF on sizing of the water meter for the new school. They are stating an 8" is required due to fire suppression issues. We are looking into options that will provide the sizing they require, but also record the low end of the flow range. More to follow on this.

Homeowner on Fairground Ave has complained extensively regarding a perceived water quality problem. Tim has investigated the issue and is not an issue with the City's water supply. Tim has been in contact with IEPA on the matter as well to relay the same information.

**Sewer:**




We have had to pull pumps again due to rags and other material being flushed. These are not the wet wipes we have seen typically, but now we are seeing cloth wash rags. The issue is not confined to a single site, but multiple locations.


Staff has all 3 WWTP and the single one at the WTP ready to go. There is some landscaping needed at both sites do to excavations and ruts from work this fall/winter. We will tackle that when the ground dries a bit more.


**Tim Ferguson**

Project Manager | Associate Principal



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Economic Development and Community Planner Report 03/21/2023

Continue to work on web design and social media campaigns and tourism efforts.

Monday the 20<sup>th</sup> is a rescheduled meeting for the Historical Preservation Committee to discuss the façade grant applications.

Working with Moran's office on the Capital Improvement Plan. Submitted worksheets to Emily for her to build from. Still compiling additional information for her as she requests.

Attended the county board meeting last Tuesday evening. I will be attending an ad hoc committee meeting on Wednesday the 22<sup>nd</sup> evening to discuss their grant funds from the Energy Transition Community Grant.

Energy Transition Community Grant: I met with Mayor Downs and Commissioner Butler to discuss our Phase 2 project.

Friday March 24<sup>th</sup>, Logan Altenberger (owner of Alpha Candle Company) is holding a free workshop for anyone interested in learning more about E-commerce, and how to build a business utilizing sites like Amazon. This workshop will be hosted by The Coop and will begin at 6:30PM. This is open to the public as well, it is free so all interested parties are encouraged to attend.