

Hillsboro City Council Meeting
July 12, 2022

The meeting was called to order at 7:00 pm.

Roll call was taken and those present were Mayor Downs and Commissioners Duncan, Wright, Butler and Gregory.

The "Pledge of Allegiance" was recited.

Minutes of the previous meeting were approved.

Commissioners' reports:

Commissioner Butler read his reports for the street department and public property department and they will be included in the minutes. Butler said Central Park is getting a lot of interest including the kickball field, fitness area, playground area and a pavilion in the future.

Commissioner Gregory gave his report for the police department and it will be included in the minutes. Gregory said Ethan Lentz is working on getting all the fire hydrants painted is a doing a great job at getting them done.

Commissioner Duncan had nothing to report.

Commissioner Wright read her report and it will be included in the minutes.

Mayor Downs said the City still needed some easements back to proceed with the Helston Pl. project. Downs said the water line hit by Ejizi during the stoplight project will be moving forward soon. Downs said the City didn't get the OSLAD grant for Central Park. Downs said there is still a lot going on downtown with Façade Grants being used to fix buildings.

Community Planner Sarah McConnell gave her report and it will be included in the minutes. McConnell said she would be attending the Spark meeting later in the week.

City Engineer Jeff Meyers said the bid opening was discussed and the draw down for the Old Lake the plans have been sent to the City for approval but they haven't heard anything back. Butler said the bids were to be in tomorrow and the bids were out already. Clerk Davidson said they were never approved to go out for bid and Mayor Downs said they would have to talk about that some more.

There were no public comments.

Motion was made by Commissioner Duncan and seconded by Commissioner Wright to approve paying bills for the month of July in the amount of \$463,996.25. Motion carried 5-0.

Motion was made by Commissioner Duncan and seconded by Commissioner Wright to approve purchasing new carpet for city hall from Quality Flooring for a cost of \$4,263.97. Motion carried 4-1 with Commissioner Butler voting no.

Motion was made by Commissioner Duncan and seconded by Commissioner Wright to approve a TIF Grant application for Barb Jackson for work to be done at 233 S. Main St. in Hillsboro. Council had some questions on the type of roof and what affect it would have on neighboring buildings. **Motion was made by Commissioner Duncan** and seconded by Commissioner Butler to table the discussion until more information could be turned into the City. Motion to table carried 5-0.

Motion was made by Commissioner Gregory and seconded by Commissioner Butler to approve purchasing equipment for the fire department with a NTE amount of \$58,300.00. Motion carried 5-0.

Motion was made by Commissioner Wright and seconded by Commissioner Butler to increase spending limits for the City. Wright said it had been a year since the last increase and they were going to review after a year and see about increasing the amount again. Wright said she didn't know of any abuses of the current limits and thought it could be increased to \$2,000 and \$5,000 without Council approval. Commissioner Duncan was not asked about the increase and didn't think it needed to be increased. Mayor Downs asked everyone to think about the increases and the motion could be tabled until the next meeting. **Motion was by Commissioner Duncan** and seconded by Commissioner Wright to table the discussion so everyone could think about the increase. Motion carried 5-0.

Motion was made by Commissioner Wright and seconded by Commissioner Butler to approve changing accrued time off and probation pay for new exempt hires. The change would include 2 weeks' vacation at hire start date and full pay at hire start date. Motion carried 5-0.

Motion was made by Commissioner Wright and seconded by Commissioner Butler to approve changing the policy for free water for new business customers. Commissioner Wright said she didn't realize the code had changed until Clerk Davidson notified her about the change. Wright said she didn't think businesses with their primary business using water should be given the free water but it would be a later discussion since she found out about the code. There was no action taken on the matter.

Motion was made by Commissioner Butler and seconded by Commissioner Wright to approve changing bi-weekly weekly council meeting dates. Commissioner Butler said he would like the meetings changed to the 1st & 3rd Mondays of the month to get away from the county board and school board meeting dates. Commissioner Wright said the same thing and both would have gone to some county board meetings if they were separate days. Mayor Downs said most of what takes place is in committee meetings at the County level and they are not held at the same time. Butler said the school board was going to vote on changing their meetings to get away from the basketball schedule and he would wait to make a decision until after that vote. There was no action taken on the motion.

Motion was made by Commissioner Butler and seconded by Commissioner Wright to adopt Resolution No. 2022-05, a resolution for additional authorization of \$15,000.00 to the obligated MFT budget for the sidewalk project and to approve the pay estimate #2 to Kinney Contractors in the amount of \$61,343.00 for the sidewalk project work. Motion carried 5-0.

Commissioner Wright started conversations on updating the code book. Wright said she spoke to Clerk Davidson and he was setting up a meeting with Illinois Codification and there would be a meeting soon.

Commissioner Butler started conversations on sending someone to the IML Conference in Chicago. Butler said he had talked to others who have been and they said it would be a good conference with a lot to learn. Butler said he couldn't go but said there were a couple from City Hall that wanted to go. Clerk Davidson was asked to see who would be interested to go to the conference and Butler was going to work with Commissioner Duncan about financing the trip to the conference.

Motion was made by Commissioner Duncan and seconded by Commissioner Wright to approve going into closed session on 5 ILCS 120/2(C)(1) "personnel – the appointment, employment, compensation, discipline, performance, or dismissal of specific employees" including the interview / appointment process of a city attorney / legal counsel at 8:11 pm. Motion carried 5-0.

Roll call was taken to go back into regular session at 9:47 pm with all Commissioners' and Mayor Downs present.

Motion was made by Commissioner Wright and seconded by Commissioner Butler to approve hiring the law firm of Giffin, Winning, Cohen & Bodewes, P.C. to represent the City. Motion carried 4-0 with Commissioner Duncan abstaining.

Motion to Adjourn was made at 9:49 pm by Commissioner Wright and seconded by Commissioner Butler. Motion carried 5-0.

Respectfully Submitted,
Cory M. Davidson, City Clerk

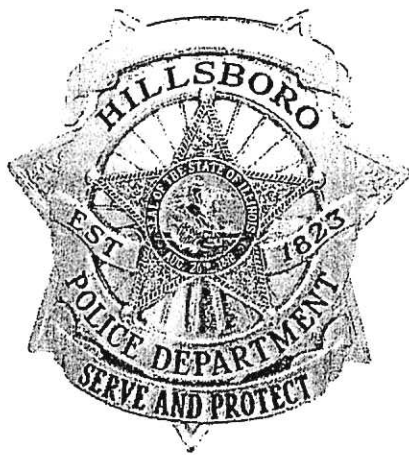
STREET DEPT.

1. REPAIRED WATER MAIN BREAK ON SHELBYVILLE RD
2. PICKED UP DEAD DEER ON HILLSIDE AVE (VERY SAD)
3. REPAIRED CURB STOP ON S. OAK St.
4. REPAIRED CURB STOP ON SPRINGFIELD RD
5. DURA-PATCHING
6. BLACKTOP
7. PICKED UP BRUSH
8. INSTALLING NEW MANHOLE AND 10" PIPE AT SEWER PLANT
9. REPAIRED CURB STOP ON WEST SHORE TERRACE
10. REPAIRED POLICE SQUAD CAR
11. REPAIRED 410 BACKHOE HYDRAULIC LINE
12. REPAIRED HYDRO-VAC SUCTION LINES

Parks & Public Properties Dept. Work Summary

Council Meeting Report-July 12, 2022

- Mowing and weed eating in parks, lakes, and public properties, emptying trash cans, picking up trash, servicing the dog park, boom mowing, spraying weeds, etc.
- Met with Tad Locker of IDNR about the aquatic vegetation in the area of old lake near the campground. He did not see reason for concern.
- Rebuilt frame on new float and installed "No Wake" sign near Meisenheimer Ave. and checked on some lake lots and docks in disrepair
- Prepared for and cleaned up after 4th of July festivities in the park
- Mulched flower gardens at the S. Marina, Triangle Park, and campground
- Removed the slide at the pool
- Removed debris from overflow at Irving Silt Basin and partially bush hogged flat areas
- Assisted St. Dept. with hydraulic cylinder replacement on backhoe
- Dealing with issues at the pool nearly every day
- Numerous electrical and plumbing repairs in the campground
- Cleaned up trees and limbs from storm
- Repairs and maintenance at the marina
- Working on assessment of condition of 6' Gravelly
- The City was not awarded the OSLAD grant that was applied for improvements to Central Park and Challacombe Park
- Barb Boston will host water exercise classes at the pool on July 23, 30, and Aug 6.
- Continued work on Outdoor Fitness Center



HILLSBORO POLICE DEPARTMENT

447 SOUTH MAIN STREET, SUITE 5

HILLSBORO, IL 62049

PHONE: 217-532-6120

FAX: 217-532-5599

July 12, 2022

Council Report

Since the last City Council Meeting of June 28, 2022 the Hillsboro Police Department logged 227 incidents. The breakdown of those categories are attached, 47 different categories.

The second attachment shows the calls categorized by the day of the week and the time of the incident it was reported.

Thirdly the final document shows the statistical report of the Radio Log and the Hillsboro Police Department had over 1091 operational status changes since the last report.

RANDY LEETHAM
Chief of Police

TIM HOPPER
DEPUTY CHIEF

TIM SHELDON
Patrolman

Gary Mellor
Investigator

Adam Fath
Patrolman

Clay Murzynski
Patrolman

Frank Kenny
Patrolman

Jacob Longwell
Patrolman

Mike Lee
Code Enforcement /
Zoning

Kelly Brewer
Part-Time Patrol

THOMAS O'BRIEN
PART-TIME PATROL

Cateh Reynolds
Part-Time Patrol

Thomas Sawicki
Part-Time Patrol



Hillsboro Police Department

Total CAD Calls Received, by Nature of Call

<u>Nature of Call</u>	<u>Total Calls Received</u>	<u>% of Total</u>
911 Hang Up Call	2	0.88
Abandoned Vehicle	3	1.32
Panic / Burglary Alarm	3	1.32
Animal Bite / Attack	1	0.44
Animal Problem	4	1.76
Assault	1	0.44
Assist Other Agency	4	1.76
Burglary	1	0.44
Citizen Assist	2	0.88
Citizen Contact	8	3.52
Custody Issue	1	0.44
Disorderly Conduct	2	0.88
Domestic Disturbance	5	2.20
Controlled Substance Problem	1	0.44
Other Medical / EMS	1	0.44
Fall	1	0.44
Fireworks	1	0.44
Forgery	1	0.44
Found Property	1	0.44
Fraud	1	0.44
Gunshots	1	0.44
Litter, Pollutn, Dumping	1	0.44
Side by Side Inspection	1	0.44
Investigation/Case Follow Up	2	0.88
Lockout	1	0.44
Motorist Assist	2	0.88
Traffic Accident No Injury	3	1.32
Public Order Disturbance	5	2.20
Nursing Home Incident	1	0.44
Open Line/Bad Signal	2	0.88
Phone Call	28	12.33
Police Other	12	5.29
Property Check	39	17.18
Property Damage, Not Vandalism	2	0.88
Search Warrant	1	0.44
Sex Offender Registration	3	1.32
Suspicious Person, Circumstnce	18	7.93
Theft	7	3.08
Harassment/Stalking/Threats	1	0.44
Traffic Hazard	7	3.08
Traffic Stop	27	11.89
Trespassing	2	0.88
Unresponsive / Fainting	1	0.44
Vandalism	1	0.44

<u>Nature of Call</u>	<u>Total Calls Received</u>	<u>% of Total</u>
Lobby Walk-in	8	3.52
Wanted Person	2	0.88
Welfare Check	5	2.20

Total reported: 227

Report Includes:

All dates between '07:00:00 06/28/22' and '06:59:59 07/12/22', All nature of incidents, All cities, All types, All priorities,
All agencies matching 'HPD'



Hillsboro Police Department

CAD Calls by Day and Time

<u>Hour</u>	<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>	<u>Saturday</u>	<u>Sunday</u>	<u>Total</u>
00:00-00:59	0	2	4	1	2	0	1	10
01:00-01:59	2	1	1	1	3	0	1	9
02:00-02:59	3	0	0	0	0	0	2	5
03:00-03:59	0	2	1	1	2	0	0	6
04:00-04:59	0	2	1	1	1	0	0	5
05:00-05:59	1	0	1	0	0	1	0	3
06:00-06:59	0	1	2	0	0	0	0	3
07:00-07:59	0	0	0	0	0	0	0	0
08:00-08:59	0	0	2	0	1	2	1	6
09:00-09:59	1	3	0	3	3	1	4	15
10:00-10:59	2	1	1	2	2	0	0	8
11:00-11:59	4	2	0	5	1	3	0	15
12:00-12:59	1	1	1	2	1	2	0	8
13:00-13:59	1	1	1	0	3	1	1	8
14:00-14:59	0	2	1	2	3	2	2	12
15:00-15:59	4	2	2	3	2	1	1	15
16:00-16:59	1	2	1	2	3	1	0	10
17:00-17:59	2	4	2	2	1	1	2	14
18:00-18:59	2	1	1	1	1	1	1	8
19:00-19:59	4	1	1	1	1	1	2	11
20:00-20:59	2	2	3	1	3	1	0	12
21:00-21:59	6	2	2	4	1	2	4	21
22:00-22:59	3	1	1	6	1	3	1	16
23:00-23:59	0	1	2	0	2	1	1	7
Total by Day	39	34	31	38	37	24	24	227

Report Includes:

All reported dates between `07:00:00 06/28/22` and `06:59:59 07/12/22`, All nature of incidents, All respond to addresses,
All respond to cities, All agencies matching `HPD`



Hillsboro Police Department

Radio Log Statistical Report, by Unit

<u>Unit</u>	<u>Unit Description</u>	<u>Number of Logs</u>
	[No Description For ()]	15
H-1	Chief of Police	59
H-12	Hillsboro Ordinance Officer	13
H-13	Patrol Officer	97
H-2	Deputy Chief	79
H-3	Patrol Officer	169
H-4	Patrol Officer	178
H-5	Patrol Officer	184
H-6	Patrol Officer	154
H-7	Patrol Officer	70
H-8	Patrol Officer	50
H-9	Patrol Officer	15
H651	Telecommunicator	1
HPD	Hillsboro Police Dept	7
Total Radio Logs:		1091

Report Includes:

All dates between `07:00:00 06/28/22` and `06:59:59 07/12/22`, All agencies matching `HPD`, All zones, All units, All tencodes, All shifts

Public Utility Report July 12, 2022

Water:

The results from the 6-21-22 IEPA lake monitoring were received this week. The Finished Water leaving the treatment plant showed no detect of cyanotoxins. The raw water, however, showed traces of 3 of the 4 that they monitor. They were all very low but still were present. The IEPA will be back again in July and August to monitor the lake. The recent rains should help a little with algae in the lake.

Cummins Sales and Service performed the annual service on the generators for the treatment plants. All have checked out and seem to be in good order.

One of the treatment chemical feed lines developed a hole in it last week. The leak was patched but we are looking into replacing the PVC pipe with tubing.

The garage door opener to the chemical bay has malfunction again. Midwest Garage Door is looking into a replacement for the commercial opener.

The water plant staff is looking into media rehab/replacement for Filter #1. This was an item in the budget for the year. After some research, it was determined the age of the media is near the end of its useful life and highly recommended to be replaced. We should have a quote on the project very shortly.

The Huber Drive project is out on the street for bid. A pre-bid meeting did not field any visitors or questions. Hopeful to have several contractors put in bids for the job.

Sewer:

Some more socks were removed from the Hickory Street Pump Station last week. In checking with Vandevanter, they are still a ways out before they get all the components needed to rehab the station.

The Halston Place project is still waiting on some signed easement agreements from residents, we must get these signed so we can move forward with the needed repairs to their sewer.

The street crew is preparing to install the new piping at the sewer plant to fix the sinkhole and return the Imhoff tank back to service. So far we have not had any issues with the tanks or water quality at the WWTP.

Economic Development and Community Planner Report 7/12/2022

-Planning and organizing a Town Hall event for businesses and the community to come together and discuss some key topics and issues.

-Meeting on Monday afternoon with the President/CEO of Great Rivers and Routes, Cory Jobe; the mayor; Kaitlyn and Tori to discuss some plans for the Town Hall. He is going to help us do more to promote Hillsboro through digital advertising. I am working with him on content to push out onto their platforms.