

**Hillsboro City Council Meeting**  
**July 28, 2020**

The meeting was called to order at 7:00 pm.

Roll call was taken and those present were Commissioners Downs, Murphy, Duncan and Robbins.

The "Pledge of Allegiance" was recited.

Minutes of the previous meeting were approved.

Commissioners' reports:

Commissioner Robbins read his reports for the street department and public property and they will be included in the minutes.

Commissioner Murphy asked citizens to keep their garbage picked up, take care of their property and mow their grass to the road. Murphy stressed everyone needs to clean up after their selves. Murphy said there was a productive meeting over the Corner Block Building and Acting Mayor Duncan told Murphy to take care of it and get results.

Commissioner Duncan said she received a call from an individual who has concerns about dogs, fences and too much noise and it has been turned over to Commissioner Murphy who has spoken to the individual and all issues have been addressed.

Commissioner Downs said there was a meeting with community water customers and the meeting with well and everyone was responsive to the idea of getting water contracts on the same page for everyone and replacing master meters for all communities. Downs said there is still some potholing to do for the Huber Dr. waterline project. Downs said there has been some muddy water going thru the waste water treatment plant mainly from the erosion from the water leak. City Engineer Scott Hunt said they are getting along on the sewer line behind Helston Pl. and the sewers fall within the current easement which will help things out.

Community Planner Jonathan Weyer gave his report and it will be included in the minutes.

City Engineer Scott Hunt said the MFT program was approved by IDOT and the Hillsboro Lake spillway repairs plans are 95% complete and have been sent to IDNR for their approval and a bid date will be set after that. Hunt said the Rountree and Summer St. intersection project is almost complete. Hunt said the Seward St. bridge project was waiting to see if any money was coming out from the state.

Public Comments:

Commissioner Downs expressed his frustration with people letting their dogs poop at the sports complex and the dog park and not cleaning it up. Downs asked everyone to please clean up after their pets when they are using the parks. Downs thanked whoever raised the flags at City Hall and the triangle park.

Woodard & Curran presented their annual report and it will be included in the minutes.

**Motion was made by Commissioner Robbins** and seconded by Commissioner Murphy to approve pay request No.1 for Stutz Excavating for the Rountree St. / Summer St. intersection project for a cost of \$178,183.99. Motion carried 4-0.

**Motion was made by Commissioner Duncan** and seconded by Commissioner Robbins to approve Ordinance No. 1704 an Ordinance prohibiting the sale of drive thru and curbside liquor. After discussion an amended motion was made by Commissioner Robbins and seconded by Commissioner Downs to table the approval until the Ordinance could be amended. Motion carried 4-0.

**Motion was made by Commissioner Downs** and seconded by Commissioner Murphy to approve a pay request for the Housing Improvement Grant for work down by Bills Home Improvement for Hillsboro – 2 in the amount of \$15,700. Motion carried 4-0.

**Motion was made by Commissioner Robbins** and seconded by Commissioner Downs to approve a pay request for the Housing Improvement Grant for work down by Bills Home Improvement for Hillsboro – 4 in the amount of \$13,000. Motion carried 4-0.

**Motion was made by Commissioner Robbins** and seconded by Commissioner Downs to approve a lease assignment to John E. Mueller III and Renee M. Mueller revocable qualified spousal trust for property located at 211 Lands End Rd. PIN # 11-25-403-011. Motion carried 4-0.

**Motion was made by Commissioner Robbins** and seconded by Commissioner Downs to approve pursuing changes in lake lot leases for land owners around the lake and attorney fees are NTE \$1,500. Motion carried 4-0.

**Motion was made by Commissioner Robbins** and seconded by Commissioner Duncan to approve repairs to the stream bank by Wood St. for a cost NTE \$2,400. Motion carried 4-0.

**Motion was made by Commissioner Robbins** and seconded by Commissioner Downs to approve advertising the Harkey House for rent. Motion carried 4-0.

**Motion was made by Commissioner Robbins** and seconded by Commissioner Murphy to approve the recommendation to appoint Fred Butler and Bart Wetzel to the Natural Resources Committee. Motion carried 4-0.

**Motion to Adjourn was made at 8:14 pm by Commissioner Robbins** and seconded by Commissioner Murphy. Motion carried 4-0.

Respectfully Submitted,  
Cory M. Davidson, City Clerk

# **Parks & Public Properties Dept. Work Summary**

## **Council Meeting Report-July 28, 2020**

- Mowing and weed eating in parks, public properties, and campground
- Boom mowing at north access area at Glenn Shoals Lake, Central Park, and Challacombe Park
- Finished bush hogging at Irving Silt Basin
- Weep tile and drainage pipe installation has been completed at Central Park
- Repaired 12" sanitary sewer at Central Park
- Installed 2" water line to building at Central Park
- Dug dirt from stream bank out of creek at Central Park that had sloughed off from 12" water main break
- Cleaned up glass from window blown out of Corner Block after 7/15 storm
- Various vehicle and equipment repairs and maintenance
- Installed basketball backboards and rims at Central Park
- Straightened up flags uptown



# CITY OF HILLSBORO

MONTGOMERY COUNTY, ILLINOIS

447 South Main Street P.O. Box 556  
Hillsboro, IL. 62049-0556  
(217) 532-5566 • (217) 532-6615 • FAX (217) 532-5567

County Seat  
Montgomery County

Established 1823

Hillsboro City Council  
Regular Meeting, 7 p.m.  
Second & Fourth Tuesdays

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## STREET DEPARTMENT

1. Picked up brush
2. Sprayed for mosquitos
3. Blacktopped
4. Helped Parks Dept. fix a sewer line at central park
5. Set forms for concrete on Broad St.
6. Cleaned up storm damage
7. Fixed air valve on durapatcher
8. Sprayed weeds
9. Fixed water leak on Douglas St.

Brian Sullivan, Mayor

Katie Duncan, Commissioner Accounts & Finance, Michael Murphy, Commissioner Public Health & Safety

Don Downs, Commissioner of Public Utilities, Daniel Robbins, Commissioner of Streets & Public Property

Cory Davidson, City Clerk, Bonnie Hefley, City Treasurer

Community and Economic Planner Report 7/27/2020

-I've given each of you a copy of the Strategic Plan. At the August 11<sup>th</sup> meeting, I will ask that an agenda item be placed at the meeting to give preliminary approval to the plan and permission to spend 500 dollars to hire a graphic designer. Further, I'll request the council to put it out for public comment as soon as possible and hold a public meeting on it while we work to put it into publishing form. When we put it out for public comment and hold the public meeting, if there are no significant issues, the planning commission can give final recommendations and then the council will vote to adopt, hopefully at the last meeting in October.

-Corner Block update. The owner will be meeting with Commissioner Murphy, Officer Gary Satterlee, Kit, Cory and myself on Thursday. We continue to up the pressure on him through legal means and he has requested this meeting. We are hoping that we can figure out a workable solution on that end. On my end, I'm working to find buyers for the building, and we have some seriously interested parties.

-Work on the marketing site continues and we are still shooting for an end of August launch date. The basic outline of the site is built and now we are working on content. The basic idea is that we are working on telling Hillsboro's story so that people will not only visit, but live here as well. We are working with Atlas, Alexandra Purses, and Hardcore to discuss joint marketing options as we move forward.

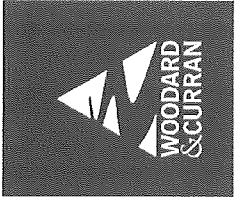
Respectfully Submitted,

Jonathan Weyer

Community and Economic Planner, City of Hillsboro, Illinois

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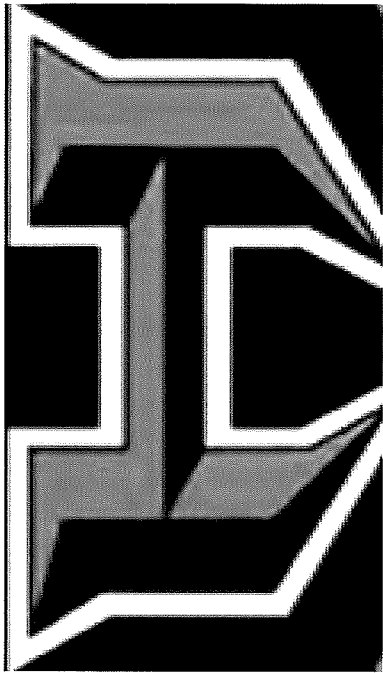
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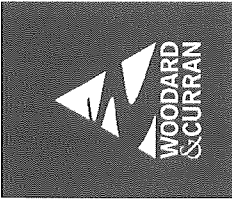
# Hillsboro, IL



## 2019-2020 Annual Report



COMMITMENT & INTEGRITY DRIVE RESULTS

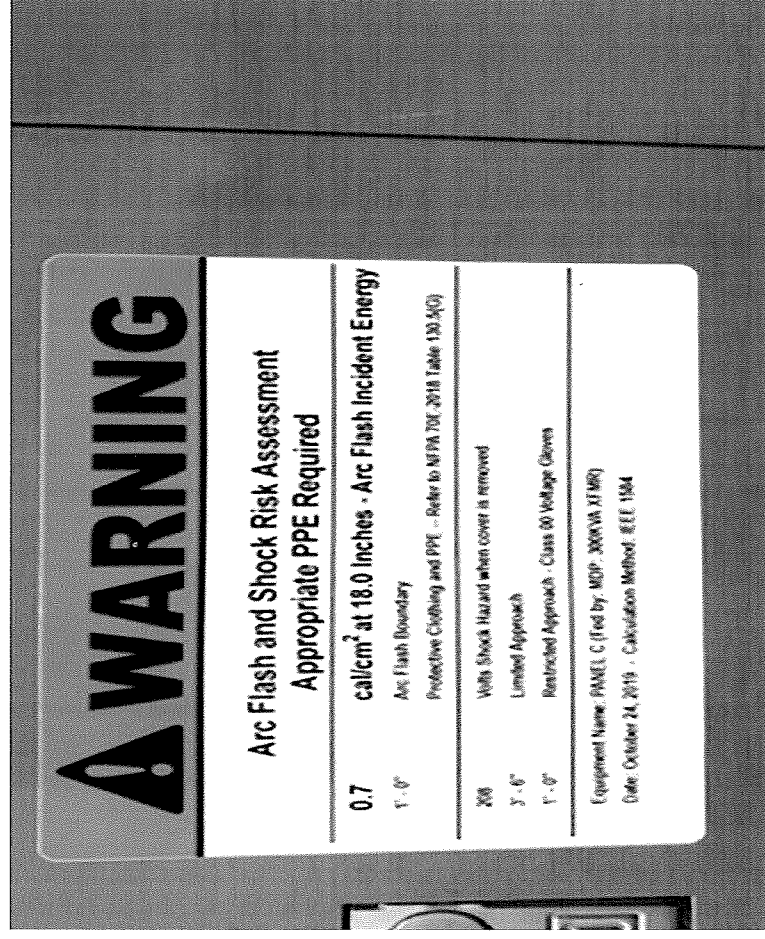


# Achievements of Contract Year 2

## SAFETY

**ZERO** recordable accidents and lost time injuries.

Established new protocols and procedures within the operations to make safe working environments for all employees during this COVID 19 pandemic.

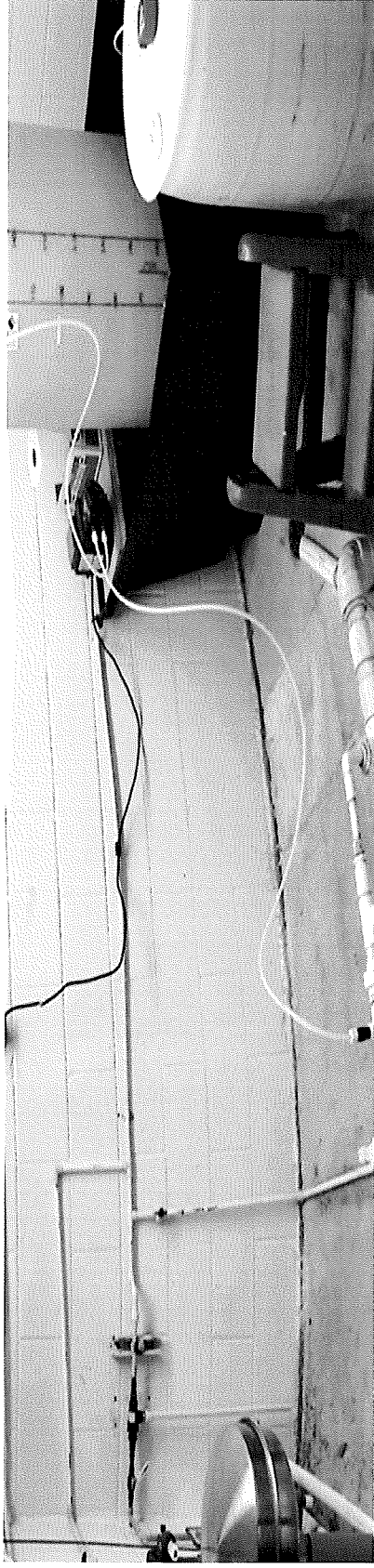




## Achievements (continued)

Arc Flash Assessment completed on the water and wastewater systems, per NFPA regulations, to identify vulnerabilities in the electrical systems.

Replaced the Gas Chlorine System with Liquid Hypochlorite System at the wastewater treatment plant to eliminate the safety hazards of using gas chlorine.





## Achievements (continued)

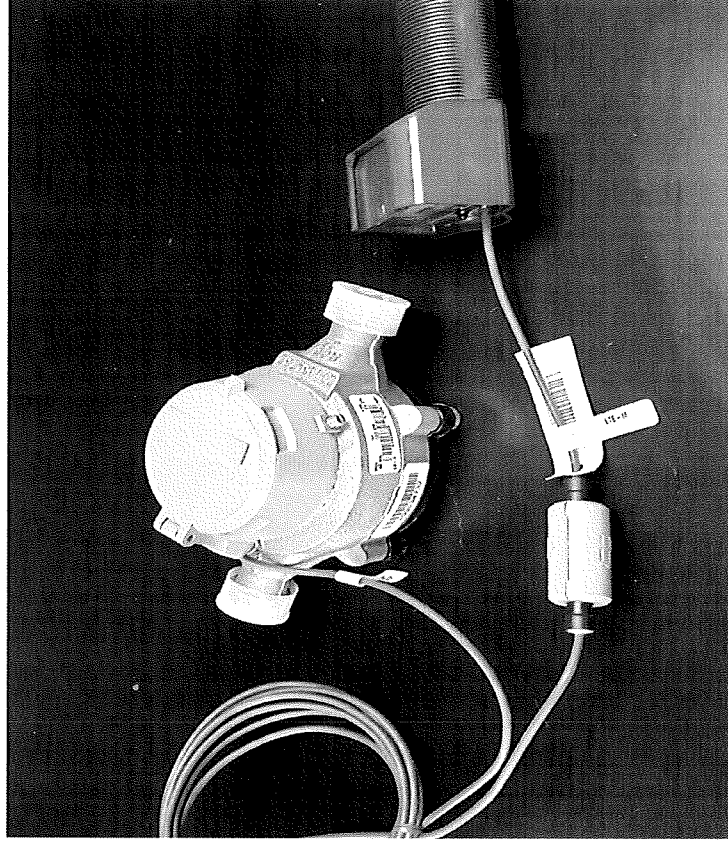
### WATER

Increased water production 19.8% from contract year 1 and increased water sales to wholesale users adding \$110,000 in water revenue.

Implementation and installation of new Badger Beacon Platform and Orion Cellular Endpoint Meters (140 meters replaced to date).

Submitted permit application to IEPA for a process chemical change at the Water Plant.

Initiated a water system hydraulic model and GIS mapping using Utility Cloud Program.



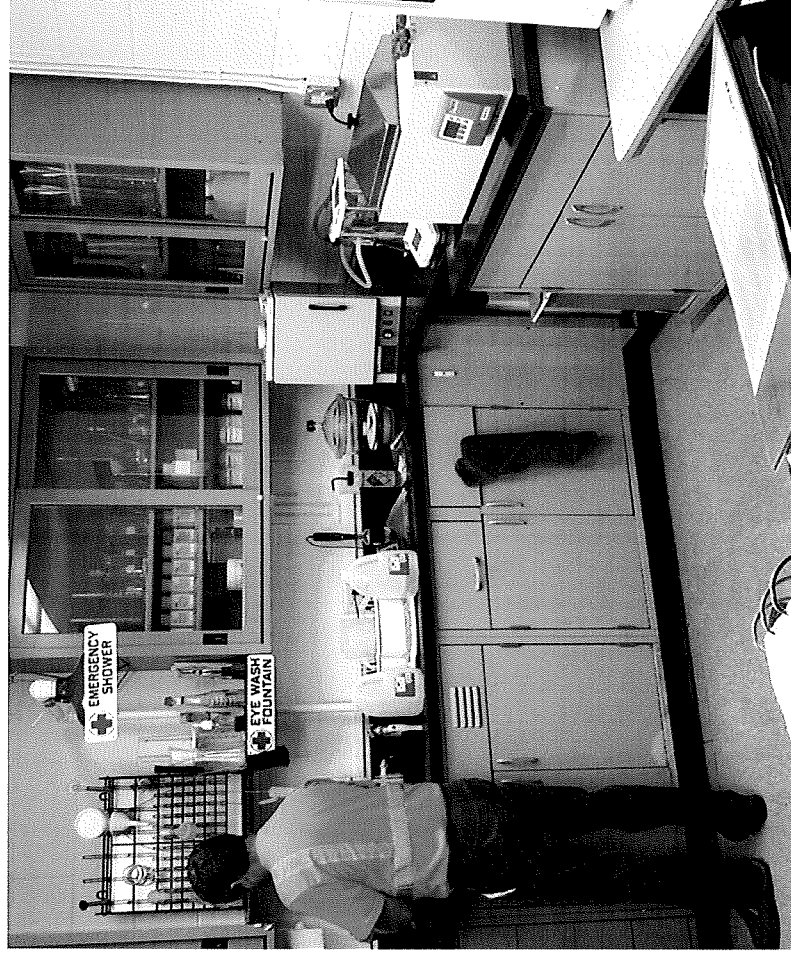
## Achievements (continued)

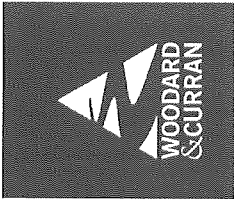
### WASTEWATER

Negotiated a 4 ½ year extension of the phosphorus discharge limits in the NPDES permit. Allowing the City time to plan the necessary improvements required to meet the new and future limitations.

Developed and submitted the Facility Plan to the IEPA and the Preliminary Engineering Report to USDA for possible grant funding.

Excess wastewater flows from I&I, not reflecting increased sewer revenues but is increasing treatment costs.





Did you know?

2019  
ENGINEERING  
NEWS-RECORD  
RANKINGS

WOODWARD  
& CURRAN

**#70**  
Top 500  
Design Firms

**#51**  
Top 200  
Environmental  
Firms

ENR  
TOP 500

ENR  
TOP 200

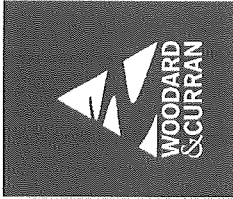


## Annual Costs

Budget was estimated to be \$1.55 million for the 2019-2020 time frame.

Final costs were \$15,329.00 under budget for the fiscal year.

	Year 2 Budget	Year 2 Final Expenses
Labor (D.L. + FB @ 50%)	851,180	770,530
Utilities	131,940	143,559
Chemical Costs	213,360	264,607
Maintenance and Repair Costs	91,800	103,436
Sludge Disposal Costs	14,400	0
Lab Supplies & Equipment	34,800	48,176
Office Supplies	2,400	2,033
Miscellaneous Expenses	26,040	30,470
Other Operating Costs	29,532	18,447
Subtotal of Cost Component	1,395,452	1,381,258
Fixed Fee	111,636	110,501
Transition Costs	37,893	37,893
Total Budgeted Costs	1,544,981	1,529,652
Monthly Invoice Amount	128,748	



## Lots and Lots of Support

■	Marc Thomas	■	Brian Ravens
■	Greg Frieden	■	Michele Frey
■	Steve Niro	■	Zach Malach
■	Shannon Eyer	■	Joe Hurley
■	Steve Lindemann	■	Alan Fabiano
■	Wendy Foreman	■	Jackie Smith
■	Celina Bland	■	Doug McKeown
■	Ray Giguere	■	Tim Ferguson
■	Monica Danneman	■	Jen Anders
■	Wendi Smith	■	Tim Hasara
■	Linsay McAuliffe	■	Joyce Garnett
■	Emilia Ortega	■	Renae Schield

## Looking to Year 3 and beyond....

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- Continued progress and funding of the Badger Orion Cellular Metering System.
- Development of Watershed Management Program for Lake Glenn Shoals (drinking water source) and Shoal Creek (NARP Language in new permit)
- Once comments from IEPA and USDA are received, revisit the next steps on the WWTP Upgrade to meet upcoming permit limits.
- Further focus on Capital Planning Initiatives (GIS/Hydraulic Model, CMOM, Flushing, Water Main Replacement, Sewer Rehabilitation).



Questions?

