

**Hillsboro City Council Meeting
August 23, 2022**

The meeting was called to order at 7:00 pm.

Roll call was taken and those present were Mayor Downs and Commissioners Wright, Butler and Gregory. Commissioner Duncan was absent.

The "Pledge of Allegiance" was recited.

Motion was made by Commissioner Wright and seconded by Commissioner Gregory to accept the resignation of Commissioner Katie Duncan. Motion carried 4-0.

Minutes of the previous meeting were approved.

Commissioners' reports:

Commissioner Butler read his reports for the street department and public property department and they will be included in the minutes. City Engineer Jeremy Connor said the City was awarded a bridge grant for approximately \$884,000 and it will be used on the Seward St. bridge in 2027.

Commissioner Gregory read his reports and they will be included in the minutes.

Commissioner Wright read her report and it will be included in the minutes. Wright thanked the street department and everyone that worked on the water leak during the Old Settlers Celebration.

Mayor Downs thanked everyone that worked to fix the water leak also. Downs said the Old Settlers Celebration went well and thanked the police department and the auxiliary for their work along with the fire department for hosing down the street after the water leak was fixed.

Community Planner Sarah McConnell gave her report and it will be included in the minutes.

City Engineer Jeremy Connor said the Mechanic St. culvert replacement is still ongoing and there has been a change of focus for the next ITEP grant which will be for sidewalks around Seymour Ave. to the high school for connecting the schools.

Public comments:

Tim Sheldon

Motion was made by Commissioner Wright and seconded by Commissioner Butler to approve a 5K run/walk to be held on October 15, 2022. Motion carried 4-0.

Motion was made by Commissioner Wright and seconded by Commissioner Butler to approve closing parts of Main St. from Tilson St. to Wood St. for the shop Hillsboro bed races and harvest market. Motion carried 4-0.

Motion was made by Commissioner Butler and seconded by Commissioner Gregory to approve paying bills for the month of August in the amount of \$437,130.02. Motion carried 4-0.

Motion was made by Commissioner Wright and seconded by Commissioner Butler to adopt Resolution No. 2022-09, a resolution approving the award of the bid for the Huber Dr. water main project. Motion carried 4-0.

Motion was made by Commissioner Butler and seconded by Commissioner Wright to adopt Resolution No. 2022-10, a resolution approving a proposal from Hurst & Rosche, Inc. for engineering services associated with the IDNR inspection of Shoal Creek No. 5 and Lake Hillsboro Dam. Motion carried 4-0.

Motion was made by Commissioner Butler and seconded by Commissioner Gregory to table the approve of pay estimate no. 3 to Kenny Contractors for sidewalk and curb replacements in the amount of \$15,700.00. Motion carried 4-0.

Motion was made by Commissioner Wright and seconded by Commissioner Butler to approve paying Lyerla Electric for underground wire installed on the Northeast corner of the square for a cost of \$2,991.85. Business District funds will be used for the payment. Motion carried 4-0.

Motion was made by Commissioner Wright and seconded by Commissioner Butler to approve a Façade Improvement Grant reimbursement to Blake Delany in the amount of \$673.44 for work done at 441 S. Main St. in Hillsboro. Motion carried 4-0.

Agenda item No. 18 to appoint Charlie Goad to the Police Pension Board was pulled by Mayor Downs.

Motion was made by Commissioner Gregory and seconded by Commissioner Wright to approve purchasing bulletproof vests and vest carriers for the police department from Leon Uniform Company for a cost of \$4,500.00. Motion carried 4-0.

Motion was made by Commissioner Butler and seconded by Commissioner Wright to approve hiring Blake Thomet as an employee in Public Property. Motion carried 4-0.

Motion was made by Commissioner Butler and seconded by Commissioner Wright to approve purchasing parts from TMS Equipment and paying labor to fix the lift in an amount NTE \$6,000.00. Motion carried 4-0.

Motion was made by Commissioner Butler and seconded by Commissioner Wright to approve moving forward and try to raise the City's share of funds for the exercise court to be installed at Central Park. The approval depends on the City's ability to raise funds. Motion carried 4-0.

Motion was made by Commissioner Wright and seconded Commissioner Butler to approve paying All Service Contracting \$48,405.00 for the media replacement and inspection of #1 filter at the water treatment plant. **Motion to amend the approval to include pending the attorneys review was made by Commissioner Wright** and seconded by Commissioner butler. Amendment and Motion carried 4-0.

Motion was made by Commissioner Wright and seconded by Commissioner Butler to approve adding a water credit for new businesses. After little discussion it was **Motion was made by Commissioner Gregory** and seconded by Commissioner Butler to table the approval until more discussions could be had and give everyone time to think about the water credit. Motion carried 4-0.

Motion was made by Commissioner Wright and seconded by Commissioner Butler to amend the policy of not shutting off water for commercial customers that have past due accounts. All customers residential or commercial will be shutoff for nonpayment. Motion carried 4-0.

Motion was made by Commissioner Wright and seconded by Commissioner Butler to approve making offers on three properties along Taylorville Rd. for the new waste water treatment plant. **Motion was made by Commissioner Wright** and seconded by Commissioner Gregory to table the approval until further discussions could be had at a later time. Motion carried 4-0.

Commissioner Wright addressed the Council on the upcoming contract negotiations with Woodard & Curran. Wright asked everyone to be thinking about the expiring contract next year. It needs to be discussed sooner than later because of the transition that would have to take place if Woodard & Curran didn't stay. Mayor Downs asked if the water & sewer ran together and he was told yes they run together. The City gets a budget proposal for both once a year and approve the proposal. An amendment would be done to the contract to extend the agreements with Woodard & Curran. Wright said the City is far down the path for the new waste water treatment plant and it would be difficult to switch now but it needs to be discussed and everyone thinking about it.

Commissioner Butler said when he came on the Council there was discussion of selling one of the historic properties and the Historical Society found a buyer for the Blackman-Evans Home. Butler said he found out the City couldn't just give the property back to the Historical Society. Butler said he wants to do everything correctly and doesn't want the City to sell the building and take the money to just pay bills and not fix the other house up. Butler said the money could be used by the Historical Society to fix up the Harkey House and Harkey rent house to make the homes better. Butler said he wants to know the correct way to do this and make sure the money goes to restoring and fixing up the houses. Butler said he has a meeting in the next week to discuss options at the houses regarding lead paint. Mayor Downs told Butler he would have to get with the City attorney to come up with a solution. Commissioner Wright asked if the City was restricted on giving the money from the sale to the Historical Society and Butler said he would get with the City Attorney to discuss.

Motion to Adjourn was made at 8:30 pm by Commissioner Gregory and seconded by Commissioner Wright. Motion carried 4-0.

Respectfully Submitted,
Cory M. Davidson, City Clerk

Parks & Public Properties Dept. Work Summary

Council Meeting Report-August 23, 2022

- Mowing and weed eating in parks, lakes, and public properties, emptying trash cans, picking up trash, servicing the dog park, spraying weeds, etc.
- Central Park Pool has closed for the season, chemical systems have been shut down, and winterization has started
- Working with Watson Electric performing electrical upgrades and repairs in the campground
- Repaired door at North Marina restrooms
- Repaired pole light, repaired shower house door, removed a tree,
- Delivered picnic tables and put up banners for car show
- Prepped for and assisted with clean up of Old Settlers
- Some riprap requests have been granted and delivery and installation of some riprap has already taken place
- Called lake lot lessees with docks that were in disrepair and notified them that repairs are needed
- Ongoing mower and related equipment maintenance and repairs
- Historical Society of Montgomery County's work at painting the Harkey House continues and is near completion
- Delivered, emptied and picked up additional trash cans for Glenn Shoals Lake Club's Aqua Run
- Removed flags from poles downtown
- Thomas Reynolds' employment has ended and summer help is also finished for the year
- Received applications and have been interviewing candidates for replacement employee

STREET DEPT. REPORT 8-23-22

1. HAULED BRUSH FROM PINACLE POINT
2. REPAIRED WATER MAIN ON SEWARD ST
3. OILED AND CHIPPED ROADS
4. BLACKTOPPED
5. RAN STREET SWEEPER
6. DURA-PATCHING
7. CLEANED UP AFTER OLD SETTLERS
8. REPAIRED WATER MAIN ON UNIVERSITY ST.
9. TRIMMED WEEDS ON OVERPASS ON RT. 127
10. REPAIRED WATER MAIN ON E. WATER ST
11. BURRIED DEAD DEER PICKED UP BY THE POLICE DEPT.

Hillsboro Fire Dept. 2022 Incidents

Jan 1, 2022 to current

65 calls total

| | |
|----------------------|----|
| Structure fires- | 6 |
| Fires/Other- | 10 |
| Fire/False Alarms- | 8 |
| Rescue Calls- | 3 |
| Dive Team Calls- | 2 |
| Co/Gas Calls- | 8 |
| Investigation Calls- | 0 |
| Good Intent Calls- | 1 |
| Mutual Aid Given- | 1 |
| Mutual Aid Received- | 0 |
| Smoke Investigation- | 4 |
| Brush/Ground Fires- | 4 |
| Vehicle Fires- | 7 |
| Other Calls/Misc.- | 14 |



HILLSBORO POLICE DEPARTMENT

447 SOUTH MAIN STREET, SUITE 5

HILLSBORO, IL 62049

PHONE: 217-532-6120

FAX: 217-532-5599

RANDY LEETHAM
Chief of Police

TIM HOPPER
DEPUTY CHIEF

TIM SHELDON
Patrolman

Gary Mellor
Investigator

Adam Fath
Patrolman

Clay Murzynski
Patrolman

Frank Kenny
Patrolman

Jacob Longwell
Patrolman

Mike Lee
*Code Enforcement /
Zoning*

Kelly Brewer
Part-Time Patrol

THOMAS O'BRIEN
PART-TIME PATROL

Caleb Reynolds
Part-Time Patrol

Thomas Schulte
Part-Time Patrol

August 23, 2022

Council Meeting Report

The 2022 Old Settlers Celebration seemed to be a success and I wish to thank our staff members for their cooperation and patience working a different schedule and extra hours. Special thanks to the Auxiliary Police and those who lent UTV's to the police department for use.

I'm pleased to announce that Officer Longwell has successfully completed the police academy and we have received notice and certificate from the Illinois Law Enforcement Training and Standards Board.

The murder trial our agency was involved with in 2019 was resolved Monday August 22, 2022 which is a relief on staffing constraints it was going to cause.

Moving forward with a couple projects I'd like see completed. One being the LPR Cameras, waiting to hear back from the site survey. Secondly the DigiTicket transition, working with the circuit clerk with funding and contacts. Thirdly the replacement of squad.



Hillsboro Police Department

Total CAD Calls Received, by Nature of Call

| <u>Nature of Call</u> | <u>Total Calls Received</u> | <u>% of Total</u> |
|--------------------------------|-----------------------------|-------------------|
| 911 Hang Up Call | 3 | 0.71 |
| Abandoned Vehicle | 4 | 0.94 |
| Panic / Burglary Alarm | 5 | 1.18 |
| Animal Problem | 3 | 0.71 |
| Assist Other Agency | 6 | 1.42 |
| Burglary | 1 | 0.24 |
| K9 Assist | 1 | 0.24 |
| Possible Heart Attack | 3 | 0.71 |
| Citizen Assist | 2 | 0.47 |
| Citizen Contact | 7 | 1.65 |
| Disorderly Conduct | 8 | 1.89 |
| Domestic Disturbance | 19 | 4.48 |
| Controlled Substance Problem | 1 | 0.24 |
| DUI Alcohol or Drugs | 1 | 0.24 |
| Other Medical / EMS | 1 | 0.24 |
| Fight in Progress | 2 | 0.47 |
| Found Property | 3 | 0.71 |
| Fraud | 2 | 0.47 |
| Illegal Burning | 1 | 0.24 |
| Litter, Pollutn. Dumping | 3 | 0.71 |
| Injured Person / Trauma | 1 | 0.24 |
| Intoxicated Person | 1 | 0.24 |
| Investigation/Case Follow Up | 6 | 1.42 |
| Jail Incident | 1 | 0.24 |
| Lockout | 1 | 0.24 |
| Medical Alarm / No Contact | 1 | 0.24 |
| Missing Person | 1 | 0.24 |
| Motorist Assist | 3 | 0.71 |
| Traffic Accident No Injury | 4 | 0.94 |
| Public Order Disturbance | 4 | 0.94 |
| Investigation Odor / Smoke | 1 | 0.24 |
| Open Line/Bad Signal | 4 | 0.94 |
| Outside Fire | 1 | 0.24 |
| Overdose / Poisoning | 1 | 0.24 |
| Pedestrian Stop | 2 | 0.47 |
| Phone Call | 31 | 7.31 |
| Police Other | 29 | 6.84 |
| Property Check | 75 | 17.69 |
| Property Damage, Not Vandalism | 3 | 0.71 |
| Prowler | 1 | 0.24 |
| Psychological / Behavioral | 1 | 0.24 |
| Runaway Juvenile | 1 | 0.24 |
| Illness | 1 | 0.24 |
| Sex Offender Registration | 5 | 1.18 |

| <u>Nature of Call</u> | <u>Total Calls Received</u> | <u>% of Total</u> |
|--------------------------------|-----------------------------|-------------------|
| Attempted Suicide | 1 | 0.24 |
| Suspicious Person, Circumstnce | 28 | 6.60 |
| Theft | 7 | 1.65 |
| Theft of Vehicle | 3 | 0.71 |
| Harassment/Stalking/Threats | 8 | 1.89 |
| Traffic Hazard | 9 | 2.12 |
| Traffic Violation | 8 | 1.89 |
| Traffic Stop | 61 | 14.39 |
| Trespassing | 6 | 1.42 |
| Unresponsive / Fainting | 1 | 0.24 |
| Vandalism | 2 | 0.47 |
| Violation OP/Stalking No Con | 2 | 0.47 |
| Lobby Walk-in | 23 | 5.42 |
| Wanted Person | 2 | 0.47 |
| Weapon Offense | 1 | 0.24 |
| Welfare Check | 7 | 1.65 |

Total reported: 424

Report Includes:

All dates between '07:00:00 07/26/22' and '06:59:59 08/23/22', All nature of incidents, All cities, All types, All priorities, All agencies matching 'HPD'



Hillsboro Police Department

CAD Calls by Day and Time

| <u>Hour</u> | <u>Monday</u> | <u>Tuesday</u> | <u>Wednesday</u> | <u>Thursday</u> | <u>Friday</u> | <u>Saturday</u> | <u>Sunday</u> | <u>Total</u> |
|---------------------|---------------|----------------|------------------|-----------------|---------------|-----------------|---------------|--------------|
| 00:00-00:59 | 3 | 4 | 3 | 6 | 4 | 3 | 5 | 28 |
| 01:00-01:59 | 2 | 5 | 0 | 1 | 2 | 1 | 4 | 15 |
| 02:00-02:59 | 1 | 0 | 1 | 1 | 4 | 6 | 3 | 16 |
| 03:00-03:59 | 2 | 1 | 1 | 0 | 3 | 4 | 1 | 12 |
| 04:00-04:59 | 4 | 2 | 0 | 0 | 2 | 0 | 3 | 11 |
| 05:00-05:59 | 0 | 1 | 2 | 1 | 2 | 0 | 3 | 9 |
| 06:00-06:59 | 0 | 0 | 2 | 1 | 1 | 0 | 0 | 4 |
| 07:00-07:59 | 0 | 0 | 1 | 1 | 1 | 0 | 1 | 4 |
| 08:00-08:59 | 1 | 3 | 1 | 2 | 3 | 3 | 0 | 13 |
| 09:00-09:59 | 4 | 5 | 3 | 2 | 4 | 4 | 0 | 22 |
| 10:00-10:59 | 1 | 2 | 4 | 5 | 8 | 4 | 2 | 26 |
| 11:00-11:59 | 5 | 4 | 6 | 1 | 0 | 3 | 2 | 21 |
| 12:00-12:59 | 1 | 1 | 1 | 0 | 2 | 2 | 4 | 11 |
| 13:00-13:59 | 3 | 1 | 1 | 5 | 1 | 1 | 2 | 14 |
| 14:00-14:59 | 4 | 7 | 3 | 2 | 2 | 2 | 1 | 21 |
| 15:00-15:59 | 4 | 5 | 5 | 7 | 1 | 3 | 1 | 26 |
| 16:00-16:59 | 1 | 1 | 5 | 1 | 2 | 2 | 3 | 15 |
| 17:00-17:59 | 3 | 4 | 3 | 4 | 0 | 2 | 3 | 19 |
| 18:00-18:59 | 4 | 1 | 3 | 1 | 3 | 0 | 3 | 15 |
| 19:00-19:59 | 1 | 3 | 6 | 2 | 3 | 3 | 1 | 19 |
| 20:00-20:59 | 2 | 3 | 5 | 6 | 7 | 2 | 2 | 27 |
| 21:00-21:59 | 10 | 1 | 2 | 2 | 4 | 4 | 1 | 24 |
| 22:00-22:59 | 1 | 2 | 5 | 9 | 4 | 10 | 0 | 31 |
| 23:00-23:59 | 0 | 4 | 6 | 3 | 3 | 1 | 4 | 21 |
| Total by Day | 57 | 60 | 69 | 63 | 66 | 60 | 49 | 424 |

Report Includes:

All reported dates between '07:00:00 07/26/22' and '06:59:59 08/23/22', All nature of incidents, All respond to addresses, All respond to cities, All agencies matching 'HPD'



Hillsboro Police Department

Radio Log Statistical Report, by Unit

| <u>Unit</u> | <u>Unit Description</u> | <u>Number of Logs</u> |
|--------------------------|-----------------------------|-----------------------|
| | [No Description For ()] | 9 |
| H-1 | Chief of Police | 245 |
| H-12 | Hillsboro Ordinance Officer | 32 |
| H-13 | Patrol Officer | 116 |
| H-2 | Deputy Chief | 231 |
| H-3 | Patrol Officer | 185 |
| H-4 | Patrol Officer | 278 |
| H-5 | Patrol Officer | 373 |
| H-6 | Patrol Officer | 257 |
| H-7 | Patrol Officer | 175 |
| H-8 | Patrol Officer | 225 |
| H-9 | Patrol Officer | 17 |
| H501 | Telecommunicator | 2 |
| H652 | Telecommunicator | 3 |
| HPD | Hillsboro Police Dept | 16 |
| Total Radio Logs: | | 2164 |

Report Includes:

All dates between '07:00:00 07/26/22' and '06:59:59 08/23/22', All agencies matching 'HPD', All zones, All units, All tencodes, All shifts

Economic Development and Community Planner Report 8/23/2022

Continuing to meet members of the community and business owners as much as possible.

I attended the CDI Midwest Community Development Institute conference the week of Aug 8-11. Learned a lot and networked.

The town hall meeting has been rescheduled for September 9th due to a last-minute scheduling conflict for the guest speaker.

I am working with several talented members of the community to workshop changes to the Head to Hillsboro website and social media platforms as well as creating a new logo and slogan.