

**Hillsboro City Council Meeting  
September 13, 2022**

The meeting was called to order at 7:00 pm.

Roll call was taken and those present were Mayor Downs and Commissioners, Wright, Butler and Gregory.

The "Pledge of Allegiance" was recited.

Minutes of the previous meeting were approved.

Commissioners' reports:

Commissioner Butler read his reports for the street department and public property department and they will be included in the minutes. Butler said they met today to discuss the drawdown of the Old Lake and he thought it went well and was very productive.

Commissioner Gregory had nothing to report

Commissioner Wright read her report and it will be included in the minutes. Tim Ferguson gave the yearly report for water & sewer by Woodard & Curran.

Mayor Downs thanked everyone involved in the Imagine Hillsboro event and said the first town hall meeting went well and was well attended. Downs reminded everyone that the public comment section of the meeting is only for public comment and not an open discussion area for question and answer. Downs said the City met with Ameren about upgrading the street lights in Hillsboro.

Community Planner Sarah McConnell gave her report and it will be included in the minutes.

City Engineer Jeremy Connor said the Helston Pl. project is moving along with right-of-way negotiations and the Huber Dr. water main project contracts have been sent off. Connor said they would be finishing the sidewalk project after the final walk through scheduled for tomorrow and Mechanic St. was still in the design phase. Connor said they are finishing up the ITEP grant with Sarah McConnell. Connor said they have finished the PSEA for Central Park and will assist the City as needed for the lake draw down system.

There were no public comments.

Daughters of the American Revolution (DAR) presented Mayor Downs with a proclamation to be signed designating September 17, 2022 through September 23, 2022 as proclamation week.

**Motion was made by Commissioner Wright** and seconded by Commissioner Gregory to approve paying bills for the month of September in the amount of \$634,108.01. Motion carried 4-0.

**Motion was made by Commissioner Butler** and seconded by Commissioner Wright to approve the Glenn Shoals Lake Club end of season party to be held at the North Marina on October 22, 2022. Motion carried 4-0.

**Motion was made by Commissioner Butler** and seconded by Commissioner Wright to approve the final pay estimate no. 3 for Kinney Contractors of \$15,700 for sidewalk and curb repairs. **Motion was made by Commissioner Butler** and seconded by Commissioner Gregory to amend the original motion to include the payment pending the final walk through. Amended Motion carried 4-0.

**Motion was made by Commissioner Butler** and seconded by Commissioner Wright to adopt Ordinance No. 1731 authorizing the advertisement for sale of real property owned by the City. The property is PIN # 16-11-280-039 located at 904 S. Main St. in Hillsboro.

**Motion was made by Commissioner Wright** and seconded by Commissioner Butler to adopt Ordinance No. 1732 authorizing and approving the acquisition of a temporary easement located at 18 Helston Pl. in Hillsboro. Motion carried 4-0.

**Motion was made by Commissioner Wright** and seconded by Commissioner Butler to adopt Ordinance No. 1733 authorizing and approving the acquisition of a temporary easement located at 20 Helston Pl. in Hillsboro. Motion carried 4-0.

**Motion was made by Commissioner Wright** and seconded by Commissioner Butler to adopt Ordinance No. 1734 authorizing and approving the acquisition of a permanent easement and a temporary easement located at 208 N. Hamilton St. in Hillsboro. Motion carried 4-0.

**Motion was made by Commissioner Wright** and seconded by Commissioner Butler to adopt Ordinance No. 1735 authorizing and approving the acquisition of a permanent easement located at 216 N. Main St. in Hillsboro. Motion carried 4-0.

**Motion was made by Commissioner Butler** and seconded by Commissioner Wright to adopt Resolution No. 2022-11 a resolution for support of the ITEP Cycle-15 grant application. Motion carried 4-0.

**Motion was made by Commissioner Wright** and seconded by Commissioner Butler to approve adding a new business incentive to include an offer of \$250 if they are opening a business and it will only include the corporate limits and the business must have a separate meter if it is in a home. Motion carried 4-0.

**Motion was made by Commissioner Butler** and seconded by Commissioner Wright to approve purchasing 3,333 fish for Glenn Shoals Lake at a cost of \$3 per fish for a cost of \$9,900.00. Motion carried 4-0.

**Motion was made by Commissioner Wright** and seconded by Commissioner Butler to approve making Wait St. a one-way street from the south. There was discussion on the impact it would have on residents and the church and Mayor Downs asked to table the motion until it could be looked into more. **Motion was made by Commissioner Butler** and seconded by Commissioner Gregory to table the motion until the next meeting. Motion carried 4-0.

**Motion was made by Commissioner Butler** and seconded by Commissioner Wright to approve changing regular council meeting dates from the 2<sup>nd</sup> & 4<sup>th</sup> Tuesdays to the 1<sup>st</sup> & 3<sup>rd</sup> Tuesdays of the month. The City Attorney will draw up an ordinance for the next meeting. Motion carried 4-0.

**Motion was made by Commissioner Butler** and seconded by Commissioner Wright to approve a \$2,000 Façade Improvement Grant reimbursement for Stan Huber & Brian Lee for work done at 505 S. Main St. in Hillsboro. Motion carried 4-0.

**Motion was made by Commissioner Wright** and seconded by Commissioner Gregory to approve amending the Façade Improvement Grant to include the rear of buildings. After discussion it was decided to take no action on the item until the Council could further look into including the rear of buildings and how to word it.

**Motion was made by Commissioner Butler** and seconded by Commissioner Gregory to approve the recommendation by Mayor Downs to appoint Tim Hopper to the Hillsboro Fire Pension Board. Motion carried 4-0.

Commissioner Wright asked everyone to think about the contract with Woodard & Curran and if there are any questions about what needs to be done or how everything works to contact Wright or Tim Ferguson.

Commissioner Gregory asked why a 4" line and a hydrant without a steamer was allowed to be put in on Oak St. and he was told by Commissioner Wright that the City approved the line and hydrant. Gregory said the ordinance says there has to be a 6" line installed with any new water main and he would prefer the City follow the code.

Commissioner Butler said he would like to figure something out on the sale of real estate because the City is going to start looking at selling land around the lake. Butler said he would like to hold a public meeting and wants everyone involved to get in the room and say what they want but Butler wasn't sure how to do it properly. Commissioner Gregory asked what type of ground and Butler told him they were looking at land between the lake and property owners. Butler said they will probably have a fee that would stay with the lake lot so there is some type of income coming in for the lake. Commissioner Wright asked if the Army Corp of Engineers had any say in what the City sells and she was told that the City had to keep an area 50' from the lake during normal pool and Jim May said that was just an arbitrary number. Mayor Downs asked Butler to get with the City Attorney and work out a way to handle the meetings so they are proper and work with the NRC.

Commissioner Butler asked how everyone felt about renting out the Challacombe House and the Fireman's Clubhouse. Butler said he wanted everyone's opinion on who should be able to use the buildings for free. Butler said the City lets civic groups and some others use the building for free. Butler said some of the people asking to use the buildings for free will be making a profit off of what they will be doing. The Commissioners thought if someone made a profit off of what they are doing they shouldn't get the buildings for free. Commissioner Wright asked if some guidelines could be written on who gets the buildings for free and who doesn't. Mayor Downs asked Butler to get some recommendations together and present them to the Council.

**Motion to Adjourn was made at 8:43 pm by Commissioner Gregory and seconded by Commissioner Butler. Motion carried 5-0.**

Respectfully Submitted,  
Cory M. Davidson, City Clerk

# STREET DEPT. REPORT

9-13-22

1. REPAIRED STOP SIGN ON SMITH RD @ INDUSTRIAL RD
2. REPAIRED ALLEY BEHIND RED ROOSTER
3. REPLACED STREET SIGN @ WELCH AND WATER STREETS
4. INSTALLED METER PIT ON ROUNDTREE ST.
5. TRIMMED TREES ON MECHANIC ST.
6. REPLACED BRICK ON FAIRMONT PL
7. INSTALLED 2-WAY RADIOS IN 4 STREET DEPT TRUCKS
8. FINISHED OIL AND CHIPPING
9. PICKED UP BRUSH
10. HELPED PARKS DEPT UNLOAD PLAYGROUND EQUIPMENT
11. PICKED UP DEAD WHISTLE PIG ON NORTH ST.

# Parks & Public Properties Dept. Work Summary

## Council Meeting Report-September 13, 2022

- Mowing and weed eating in parks, lakes, and public properties, emptying trash cans, picking up trash, servicing the dog park, spraying weeds, etc.
- Blake Thomet has started employment and is taking on projects and getting acclimated
- Removed front awning, power washed exterior and garage, touched up interior paint, and completed roof replacement at Fireman's Clubhouse
- Repaired roof on Santa's House at Lincoln Plaza
- Received, unpacked, and secured new playground equipment for Central Park
- Trimmed dead limbs in campground, mowed and sprayed a camp site that has not been taken care of, and replaced post with electrical box
- Replaced mirror at 4<sup>th</sup> of July Point restrooms
- Installed riprap along the creek adjacent to the dog park
- Graded around backstop and dugouts on Field #4 at the Sports Complex
- Worked with the PD on break in at the pool and Central Park building
- USDA PL-566 dam inspections took place on 8/30
- Working on archery deer and waterfowl hunting leases for the upcoming seasons
- Ongoing mower maintenance and repairs of Parks and Sports Complex equipment
- Jeff & Dave picked up a dead cat on City Lake Rd.

Public Utility Report September 13, 2022

Water:

Rain over the last couple weeks has brought Lake Glenn Shoals up a few feet. To date, this has not affected water quality to the treatment plant. We are starting to see the fall pattern and should hopefully be able to dial back a few of our chemicals as water quality improves.

The carbon silo suffered a mechanical failure with the feed auger damaged after a bearing failure. The unit was disassembled and taken to R Machining for temporary repairs. Staff was able to get the unit back online with the quick fix. A new auger and bearings were ordered from Brooks and Associates and will be 4 to 6 weeks out.

The fall chlorine "free burn" started on September 1<sup>st</sup>. the water department notified the local dialysis centers and the resale communities. This will continue until the middle of October.

All the invoices for the Lead Service Line Replacement at the stop light have been received. The City will work with the ICC on filing a claim to have these addressed by the contractor involved.

Sewer:

Hickory Street Lift Station was completed by Vandevanter and is now up and running. So far, there have been no issues and the station seems to be performing. The City still needs to look at replacing the check valves downstream of the pumps and the air relief valve at the top of Hickory Street. Hopefully this will lead to less issues with socks and rags clogging the pumps.

The Brown Street Lift Station unfortunately is now seeing rags and other cloth debris. We have spent quite a bit of time in the last three weeks at the station. Bad electrical components, multiple blockages, and damage to the guide rail system have occurred. Staff was able to build a temporary discharge line but need to investigate a long term solution. The current guide rail system is damaged beyond reuse and there are no longer like in kind parts to replace them. Option 1 is to retrofit the station with new discharge piping and guide rails, option 2 is looking at eliminating the station altogether and running a main down the hill to the 36" main sewer. Tim is investigating the costs associated with both and will have a recommendation to council shortly.

USDA has made contact with the City regarding their loan/grant offer for the WWTP funding. The project is finally nearing the end of the application period.

The final DMR QA 42 results were sent to IL EPA with all samples satisfactory from the WWTP lab and all contract labs utilized. The City will again participate in the program next year as a major facility (over 1 million gallons per day).

Economic Development and Community Planner Report 9/13/2022

Continuing to meet members of the community and business owners as much as possible.

Attending bicentennial and Smithsonian planning meetings this week. Working with the organizations involved to ensure a really fantastic 2023

I am working with several talented members of the community to workshop changes to the Head to Hillsboro website and social media platforms.

First Town Hall last Friday was a success in my opinion. Good turnout especially considering a conflict with a home football game. Guest speaker Cory Jobe was great and gave kudos to the city. The Q&A session that followed was very interactive and we received excellent feedback. David Jenkins generously offered his time and equipment to record the event and is in the editing stages. He will send me the final edits when he completes them. A huge thank you to all who had a hand in organizing the event, those who attended, and to the Abbey for hosting.

Special thanks to: Kaitlyn Fath; Tori O'Dell; Danielle Seago; Bri Ruppert; Valerie <sup>Belusko</sup> Bulesko; Cory Davidson; Mike Lee; David Jenkins; Derek Chesser; Tammy White; Mayor Downs and the council.

New logo/slogan on tshirts and stickers have been a hit so far. We have sold much of the first batch.

Next Town Hall will be scheduled in January. Should have a date set by the end of this week.

The rest of my September will focus on the ITEP grant due Sept 30.