

**Hillsboro City Council Meeting
September 27, 2022**

The meeting was called to order at 7:00 pm.

Roll call was taken and those present were Mayor Downs and Commissioners Wright, Gregory and Ward. Commissioner Butler was absent.

The "Pledge of Allegiance" was recited.

Minutes of the previous meeting were approved.

Commissioners' reports:

Commissioner Gregory had nothing to report

Commissioner Wright read her report and it will be included in the minutes. Wright also read Commissioner Butlers reports for the street and public property departments and they will be included in the minutes.

Commissioner Ward had nothing to report

Mayor Downs said the street department pulled a new line in replacing a lead line using new equipment and it worked well. Downs said he tried to speak with AT&T about the outages and didn't get anywhere. Downs said the Harvest Marker was coming up and should be well attended.

Community Planner Sarah McConnell gave her report and it will be included in the minutes.

City Engineer Jeremy Connor said the City will be applying for the ITEP grant they have been working on with Community Planner McConnell. Connor said the Seward St. bridge project is in IDOTS hands and they are working on the Helston Pl. project, still waiting for some easements. Connor also said they are still working with the City on Old Lake draw down system and the contract has been sent off for the Huber Dr. water line project.

Public comments:

Judy Wineburner addressed the Council on a home being placed next to hers on Mechanic St. Wineburner said according to the Hillsboro Zoning Code someone can't put a manufactured home in R1 which is what the area is located. Wineburner said according to the code no one can place a manufactured lot anywhere in the City. Wineburner said she would like to be placed on the next agenda to ask questions that can be answered. Wineburner also said Clerk Davidson told her the law had changed.

Terri Casey thanked the Council for taking an initiative to amend the Façade Improvement Grant Program by including the rear of some buildings.

Commissioner Butler arrived at 8:20 pm.

Motion was made by Commissioner Wright and seconded by Commissioner Gregory to accept the 2022 audit report from Patton & Company. Motion carried 5-0.

Motion was made by Commissioner Wright and seconded by Commissioner Gregory to adopt Ordinance No. 1736 amending section 1-2-3 of the Hillsboro revised Code of Ordinances pertaining to the regular stated meetings of the Council. Motion carried 5-0.

Motion was made by Commissioner Wright and seconded by Commissioner Butler to adopt Ordinance No. 1737 amending the downtown hillsboro tax increment financing district redevelopment project area, removing certain parcels of land. After some concern with removing a parcel **Motion was made by Commissioner Butler** and seconded by Commissioner Wright to table the motion until more information could be gathered. Motion to table carried 5-0.

Motion was made by Commissioner Wright and seconded by Commissioner Ward to approve a letter of intent to meet conditions with the USDA for a loan and grant for the WWTP. Motion carried 5-0.

Motion was made by Commissioner Wright and seconded by Commissioner Ward to approve the health insurance for employees from Aetna First Health. Motion carried 5-0.

Motion was made by Commissioner Wright and seconded by Commissioner Butler to approve a \$3,000.00 TIF Grant Reimbursement for Barb Jackson for work done at 233 S. Main St. in Hillsboro. After some discussion **Motion was made by Commissioner Ward** and seconded by Commissioner Gregory to amend the motion to include approval pending final inspection on the completion of the roof. Motion carried 5-0.

Motion was made by Commissioner Wright and seconded by Commissioner Gregory to approve a \$1,800.00 proposal from Hurst & Rosche Surveying Services for the preparation of a utility easement. Motion carried 5-0.

Motion was made by Commissioner Wright and seconded by Commissioner Ward to approve finalizing the lead service line replacement project SRF approval. Motion carried 5-0.

Motion was made by Commissioner Butler and seconded by Commissioner Wright to approve the annual lease payment of \$26,400.00 for the South Marina dock. Motion carried 5-0.

Motion was made by Commissioner Butler and seconded by Commissioner Wright to approve raising recreational fees for 2023. A resolution will be done for approval at the next meeting. Motion carried 4-1 with Commissioner Gregory voting no.

Commissioner Butler said he has been meeting with future city leaders who would like to get involved in government work. Butler said they will start interviewing Council members and take it back to their class for a report. Butler said there is a NRCS grant meeting that Jim May and Mayor Downs will attend. Butler thanked Chappelle and Jeremy Connor on the work for the draw down system. Butler said the installation of the playground equipment has begun. Butler said there would be open meeting for the public during the NRC meeting to discuss the sale of property around the lake and other areas. Butler said the City will be working to come up with plans to use STU funds to replace part of Fairground Ave. which will include removing the bricks.

Commissioner Butler started conversation on making Wait St. a one-way street and asked for everyone's thoughts. Butler said he wanted to let everyone know they are still working on it. Butler said they reached out to the City Engineer and he said without

studies he couldn't really say but it would be easier to close the area completely. Butler said the church asked to leave it open to at least enter from the square. Commissioner Wright said closing completely would be the best solution and Commissioner Ward said he uses that to get to his garage and when it is icy it is impossible to get up the hill and to his garage. Butler said he will come back with a solution soon.

Motion to Adjourn was made at 8:38 pm by Commissioner Gregory and seconded by Commissioner Ward. Motion carried 5-0.

Respectfully Submitted,
Cory M. Davidson, City Clerk

Parks & Public Properties Dept. Work Summary

Council Meeting Report-September 27, 2022

- Mowing and weed eating in parks, lakes, and public properties, emptying trash cans, picking up trash, servicing the dog park, spraying weeds, etc.
- Continued work on mechanical ability to lower Lake Hillsboro for spillway replacement and other necessary maintenance
- Order bass approved at 9/13 meeting (they are scheduled for delivery on 9/27)
- Installed vinyl fence on south side of City Hall
- Wired in three additional circuits at the north access area for the Glenn Shoals Lake Club event
- Made multiple repairs to the War Memorial irrigation system following stoplight work
- Touched up paint damaged by users at Fireman's Clubhouse (again)
- Filled in settled trench at A23 and pedestal replaced at B40
- Worked with the PD on incident at Central Park
- Working on archery deer and waterfowl hunting leases for the upcoming seasons

STREET DEPT. REPORT

1. REPAIRED CULVERT UNDER E WATER ST
2. LOCATED WATER AND SEWER MAINS THROUGH PROPERTY ON MECHANIC ST.
3. MOWING RIGHT OF WAYS
4. STREET SWEEPING
5. LOCATED WATER MAIN AT HILLSBORO REHAB
6. CLEANED LEAVES OUT OF DITCH ON BRIARWOOD
7. PICKED UP CAT THAT USED UP ALL 9 LIVES BY IGA
8. BUILT ROCK PAD AT POLICE DEPARTMENT
9. INSTALLED NEW STOP SIGN AT WOOD AND OAK STREETS
10. HELPED WITH SEWER ISSUE ON E. TREMONT
11. LOCATED AND UNCOVERED PIPES BELOW OLD LAKE DAM FOR POSSIBLE DRAW DOWN SYSTEM

Public Utility Report September 13, 2022

Water:

The last of the Lead and Copper Samples were collected the week of the 19th. Results from those locations should be available in the next week or two.

The Bliss Place water main was put into service. The developer and the contractor will now be connecting the homes to the new main.

Tim attended a meeting with Mayor Downs and Commissioner Butler regarding an update to the Watershed Management Plan. The meeting was hosted at the NRCS office and had Jeff Boeckler from Northwater Consulting. His firm has performed many successful project in the state, recently working with the City of Decatur.

A service line puller was ordered for the Street Department. This is to prevent having to dig up the entire road to replace a water service.

Still waiting on a response from the ICC on the damage water service under Rte 16/127.

A list of all the water customers in the City was provided and an initial desktop inventory was created between Tim and Justin on where potential lead services are located. This will be the City's first step in staying in compliance with the Lead Service Line Replacement and Notification Act. The list will be a living document and updated as projects are completed or materials identified.

Sewer:

Final terms for our USDA loan and grant were awarded for the new wastewater treatment plant. We will announce that soon.

Petersburg Plumbing & Excavating wrapped up the Challacombe Park sewer repair last week. The project went extremely well and can not thank PP&E for the work they did.

Sewer issues were reported by a resident on Tremont St over the weekend. The line was cleaned and we will monitor the area. While the jetter was out in the area, we hit a section on School Street that we know to be troublesome. With the mowing starting to tail off, we will be getting the unit out more frequently until the weather turns extremely cold.

A couple sheer pins broke off Final Clarifier #1 at the sewer plant. The unit is still in service but the mechanical sweep arm is not operational. We are working to get the sprocket pulled to install new pins. Hopefully that will be the fix. We will need to evaluate what caused them to sheer once its up and running again.

Trickling filter pump #2 suffered a serious mechanical issue. The all 8 bolts holding the motor assembly to the volute sheered and allowed the assembly to spin freely at startup. It has twisted the power cord and broke some bolts on the discharge piping. We have the unit offline and will plan to have it pulled. The pump will need to be sent off for repairs. More to follow on that. Bottom line is we need that new sewer plant ASAP.

The injector pump at the street shed had a small issue with it. We pulled the pump and found nothing major going on. It likely had a bit of material bound up that was flushed out. The Street Department cleaned the wet well while it was opened. So far, no other problems have arisen.

Economic Development and Community Planner Report 9/27/2022

I've been working with Jeremy Conner on the ITEP grant. I had Chris Carver and Valerie Belusko look at the narrative to have experienced set of eyes and they like what we have proposed.

Jeremy and I intend to have the grant submitted by Thursday this week, it is due by 5pm on Friday the 30th.

Met with a couple of prospective new business owners. Nothing to report on those at this point, but I believe these businesses will happen.

Next Town Hall is scheduled for January 13.