

**Hillsboro City Council Meeting
October 25, 2022**

The meeting was called to order at 7:00 pm.

Roll call was taken and those present were Mayor Downs and Commissioners Wright, Butler, Gregory and Ward.

The "Pledge of Allegiance" was recited.

Minutes of the previous meeting were approved after a minor change.

Commissioners' reports:

Commissioner Butler read his reports and they will be included in the minutes. Butler said the NRC meeting was well attended. Butler said the group came up with some really good ideas that he has to think about. Butler thanked the NRC for tackling the sale of property around the lake. Butler said he has talked about the EPA and others about the watershed area and there may be several grants the City can pursue. Butler said it takes a little over two years to get everything up and rolling. Butler said Central Park is coming together and Jim May has been pursuing some other grants for the pool.

Commissioner Gregory read his log report from the police department and it will be included in the minutes.

Commissioner Wright read her report and it will be included in the minutes

Commissioner Ward said he had nothing to report other than the budget was tight and just because it's in the budget doesn't mean we have to spend it. Ward asked everyone to watch what they are spending.

Mayor Downs showed gratitude to Roger Jennings for their flag celebration and said it was well attended by first responders and thanked everyone. Downs said the Imagine Hillsboro 5k run/walk was well attended and reminded everyone that the leaves are falling please keep everything as clean as possible.

Community Planner Sarah McConnell read her report and it will be included in the minutes.

The City Engineer was not present.

There were no public comments.

Motion was made by Commissioner Wright and seconded by Commissioner Butler to approve closing Main Street from Wood Street to the Courthouse Square for the

Storybook Christmas Festival to be held on December 3, 2022 from 6 am – 9 pm.
Motion carried 5-0.

Motion was made by Commissioner Wright and seconded by Commissioner Butler to adopt Ordinance No. 1743 amending chapter 38, article II of the Hillsboro Code of Ordinances. After discussion language will be added to the ordinance stipulating that it is for a non-residential business only and brought back to the Council for approval. There was no action taken.

Motion was made by Commissioner Wright and seconded by Commissioner Ward to adopt Resolution No. 2022-13 a foreign insurance resolution authorizing the Illinois Municipal League to collect the 2% foreign fire insurance license fee for the Hillsboro Fire Department. Motion carried 5-0.

Motion was made by Commissioner Wright and seconded by Commissioner Butler to approve a proposal from Lyerla Electric to supply underground electrical cable for power in the 100 block of East Seward Street for a cost of \$3,362.49. Motion carried 5-0.

Motion was made by Commissioner Wright and seconded by Commissioner Butler to approve purchasing water meters from Midwest Meter for a cost of \$51,300.00. Motion carried 5-0

Motion was made by Commissioner Wright and seconded by Commissioner Butler to approve purchasing a pump and rebuilding a pump from Brooks & Associates for a total cost of \$6,606.10. Motion carried 5-0.

Motion was made by Commissioner Wright and seconded by Commissioner Butler to approve the annual Rotary Halloween Parade to be held on Friday, October 28, 2022 at 5 pm. Motion carried 5-0.

Motion was made by Commissioner Butler and seconded by Commissioner Wright to approve opening bids for the sale of real property located at 904 South Main Street. Butler opened the two bids. Motion carried 5-0. The first was from the Montgomery County Historical Society for \$1.00 and the second was from Lori Hopwood for \$30,000. Hopwood pulled her bid before any action could be taken leaving only the Historical Society.

Motion was made by Commissioner Butler and seconded by Commissioner Wright to approve accepting the only bid from the Montgomery County Historical Society for \$1.00. Motion carried 5-0.

Commissioner Butler started discussion on lake patrol on Glenn Shoals Lake. Butler said the discussion on lake patrol comes up at every NRC meeting talking about the presence on the lake, especially on holiday weekends referring to the lack of presences. Butler said he spoke with Chief Leetham and was shocked to find out about all the

overtime the police department has. Deputy Chief Hopper said that a lot of the overtime is covering days off such as vacation and personal time. Hopper said that doesn't include overtime to work caseloads or being held over. Hopper hiring another person doesn't guarantee someone will be on the lake the way they want them to be. Butler said the mandated overtime is even worse. Hopper said now that the department is back to so called full staff you will see somewhat of a cut in the overtime but not all of it. Butler said with as much overtime the police department has it may be time to look into hiring another officer. Butler said hiring another officer may help some issues on the lake and also the officer will be able to cover some overtime. Everyone thought it was a good idea and needed to be looked into for the next budget cycle.

Commissioner Butler started discussion on using the ARPA funds the City has. Butler said he would like to use the funds to do the repairs to the Old Lake spillway. Mayor Downs said the fund were going to be used for the Helston Place project and there had been some discussion on using the funds for the Huber Drive project. Commissioner Wright said she had budgeted the Huber Drive project in her budget. Butler said the City has to find a way to fix the spillway. Butler said he wants to make sure there is money available once the draw down system is done so he can move forward with the repairs. Clerk Davidson said he didn't know if the spillway would qualify but would do some research and make sure. Butler said there is so much to do just to keep up the lake. Butler said the City has to fix the spillway per IDNR and only has about 2 more years to get it done. The Council thought it would be a good project for the funds as long as it meets the criteria to use the funds for repairs.

Commissioner Wright started discussion on the Woodard & Curran contract and said she had reached out to every commissioner and said if they had any questions or thoughts on the contract and has not heard from anyone. Commissioner Butler asked if any of the stuff such as lakes or requirements would be built into the contract and Tim Ferguson said no, any regulatory requirement would probably be a full on plan that would not be just general day to day maintenance. Wright said she met with the City Attorney today and looked through the contracts and if no one has anything to add let her know otherwise Wright said the City will take a vote on it as soon as it gets finalized.

Kevin Brink addressed the Council about a proposed municipal flag. Brink said with the Hillsboro Bicentennial coming up and the Smithsonian exhibit coming to town, the City has a golden opportunity to unveil this complete project. Brink said he has designed a flag and would like the City's guidance in the getting the idea out to the citizens of Hillsboro. Brink said he believes the City can have a flag design backed by the citizens. Brink said he just wants to create something beautiful for the town. Commissioner Butler said he had spoken to Brink on the phone and explained to him he would not support the current drawing but is not against going back to the beginning and starting over on the design. Commissioner Gregory said he could not support the current design also. Mayor Downs asked about getting the public to help design the flag, which may include school art classes. Butler said he has the future City leaders meeting and would like to kick it down to them and have them start working on it. Brink said he would love to be involved in the discussion.

Motion to Adjourn was made at 8:08 pm by Commissioner Butler and seconded by Commissioner Ward. Motion carried 5-0.

Respectfully Submitted,
Cory M. Davidson, City Clerk

Parks & Public Properties Dept. Work Summary

Council Meeting Report-October 25, 2022

- Winterized pool building, pool filtering and chemical feed systems, south marina, War Memorial irrigation
- Working with City attorney on a parks curfew ordinance
- NRC had a discussion about sale of City land around Glenn Shoal Lake that was well attended by interested parties
- Removed adhesive, touched up paint, cleaned windows, etc. at Challacombe and Fireman's Clubhouse
- Replaced basketball backboard at the former beach house area
- Assembled and erected backstop for ball diamond at Central Park
- Delivered and picked up picnic tables for the Roger Jennings flag raising and Glenn Shoals Lake Club event
- Picked up bagged leaves in the campground and CTI continues to work on the wifi

STREET DEPT REPORT 10-25-22

- 1. CUT DOWN AND HAULED AWAY DEAD TREE ON E. TREMONT**
- 2. STREET SWEEPER**
- 3. LEAF VAC**
- 4. FINISHED REMOVING ABANDONED SEWER BY THE HIGH SCHOOL**
- 5. POURED PIERS FOR THE POLE BARN**
- 6. REPAIRED SALT SPREADER**
- 7. PUT NEW WATER PUMP ON 2001 DUMP TRUCK**
- 8. MADE REPAIRS TO THE 2013 DUMP TRUCK**
- 9. NEW STREET SIGN ON YALE AVE**



Hillsboro Police Department

Total CAD Calls Received, by Nature of Call

<u>Nature of Call</u>	<u>Total Calls Received</u>	<u>% of Total</u>
911 Hang Up Call	16	1.45
Abandoned Vehicle	4	0.36
Abdominal Pain	1	0.09
Panic / Burglary Alarm	12	1.09
Change in Mental Status	1	0.09
Animal Problem	5	0.45
Assault	6	0.54
Assist Other Agency	19	1.72
Attempt to Locate	1	0.09
Burglary	4	0.36
K9 Assist	3	0.27
Citizen Assist	4	0.36
Citizen Contact	39	3.54
Curfew Violation	1	0.09
Custody Issue	2	0.18
Deliver Message	2	0.18
Disorderly Conduct	18	1.63
Domestic Disturbance	22	2.00
Controlled Substance Problem	4	0.36
DUI Alcohol or Drugs	1	0.09
Unknown Emergency	1	0.09
Fall	2	0.18
Fight in Progress	2	0.18
Foot Patrol	1	0.09
Forgery	1	0.09
Found Property	2	0.18
Fraud	3	0.27
Illegal Burning	3	0.27
Litter, Pollutn, Dumping	1	0.09
Injured Person / Trauma	1	0.09
Side by Side Inspection	7	0.64
Intoxicated Person	1	0.09
Investigation/Case Follow Up	31	2.81
Jail Incident	2	0.18
Juvenile Problem	5	0.45
Lockout	2	0.18
Loitering	1	0.09
Lost Property	3	0.27
Medical Alarm / No Contact	1	0.09
Missing Person	5	0.45
Motorist Assist	14	1.27
Traffic Accident No Injury	13	1.18
Traffic Accident with Injuries	2	0.18
Traffic Accident Unknown Injur	3	0.27

<u>Nature of Call</u>	<u>Total Calls Received</u>	<u>% of Total</u>
Public Order Disturbance	17	1.54
Open Line/Bad Signal	7	0.64
Outside Fire	7	0.64
Overdose / Poisoning	1	0.09
Pedestrian Stop	1	0.09
Phone Call	82	7.44
Police Other	62	5.63
Property Exchange Civil Standby	2	0.18
Property Check	220	19.96
Property Damage, Not Vandalism	11	1.00
Psychological / Behavioral	5	0.45
Recovered Stolen Property	1	0.09
School Resource Officer	1	0.09
Search Warrant	1	0.09
Sex Assault, Rape, Abuse	2	0.18
Sex Offender Registration	8	0.73
Suspicious Person, Circumstnce	83	7.53
Theft	17	1.54
Theft of Vehicle	2	0.18
Harassment/Stalking/Threats	6	0.54
Traffic Hazard	19	1.72
Traffic Violation	14	1.27
Traffic Stop	174	15.79
Trespassing	16	1.45
Unresponsive / Fainting	1	0.09
Vandalism	3	0.27
Violation OP/Stalking No Con	5	0.45
Lobby Walk-in	31	2.81
Wanted Person	4	0.36
Weather Related Incident	1	0.09
Welfare Check	26	2.36

Total reported: 1102

Report Includes:

All dates between `07:00:00 08/24/22` and `06:59:59 10/25/22`, All nature of incidents, All cities, All types, All priorities, All agencies matching `HPD`



Hillsboro Police Department

CAD Calls by Day and Time

<u>Hour</u>	<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>	<u>Saturday</u>	<u>Sunday</u>	<u>Total</u>
00:00-00:59	7	4	6	4	13	10	9	53
01:00-01:59	7	5	2	5	4	3	7	33
02:00-02:59	10	3	4	8	8	4	13	50
03:00-03:59	2	2	3	5	6	4	5	27
04:00-04:59	0	1	2	2	2	3	0	10
05:00-05:59	6	5	1	4	4	1	3	24
06:00-06:59	3	1	0	3	3	2	4	16
07:00-07:59	1	5	1	2	0	1	0	10
08:00-08:59	0	7	4	4	8	1	2	26
09:00-09:59	9	2	14	4	6	4	6	45
10:00-10:59	12	11	9	3	8	8	4	55
11:00-11:59	16	8	3	4	3	9	6	49
12:00-12:59	9	5	7	0	7	5	1	34
13:00-13:59	8	6	9	5	8	8	6	50
14:00-14:59	6	5	5	6	3	8	7	40
15:00-15:59	4	12	4	11	7	9	3	50
16:00-16:59	7	5	8	10	5	7	7	49
17:00-17:59	12	3	8	11	11	4	3	52
18:00-18:59	6	1	9	8	6	7	6	43
19:00-19:59	11	11	20	11	9	10	10	82
20:00-20:59	10	5	18	9	7	14	15	78
21:00-21:59	6	9	9	14	15	10	11	74
22:00-22:59	14	7	10	16	9	7	9	72
23:00-23:59	15	11	9	13	15	8	9	80
Total by Day	181	134	165	162	167	147	146	1102

Report Includes:

All reported dates between `07:00:00 08/24/22` and `06:59:59 10/25/22`, All nature of incidents, All respond to addresses, All respond to cities, All agencies matching `HPD`



Hillsboro Police Department

Radio Log Statistical Report, by Unit

<u>Unit</u>	<u>Unit Description</u>	<u>Number of Logs</u>
	[No Description For ()]	48
H-1	Chief of Police	344
H-12	Hillsboro Ordinance Officer	95
H-13	Patrol Officer	115
H-2	Deputy Chief	545
H-3	Patrol Officer	545
H-4	Patrol Officer	640
H-5	Patrol Officer	790
H-6	Patrol Officer	557
H-7	Patrol Officer	460
H-8	Patrol Officer	1244
H-9	Patrol Officer	31
H501	Telecommunicator	7
H651	Telecommunicator	1
H652	Telecommunicator	2
HPD	Hillsboro Police Dept	40
Total Radio Logs:		5464

Report Includes:

All dates between `07:00:00 08/24/22` and `06:59:59 10/25/22`, All agencies matching `HPD`, All zones, All units, All tencodes, All shifts

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Subject: Fwd: Water and Sewer Report
From: Kendra Wright <commissionerwright@icloud.com>
Date: Tue, Oct 25, 2022 3:51 pm
To: Cory Davidson <cityhall@hillsboroillinois.net>
Attach: image001.png
image002.png
image003.png
image004.png
image005.png
image006.png
image007.png
image008.png
image009.png
image010.png

Sent from my iPhone

Begin forwarded message:

From: Tim Ferguson <TFerguson@woodardcurran.com>
Date: October 25, 2022 at 3:46:28 PM CDT
To: Kendra Wright <commissionerwright@icloud.com>
Subject: Water and Sewer Report

Water:

Filter Actuators have finally arrived. Municipal Equipment was onsite Oct 24 & 25 to install them. One has been installed with partial functionality. There is an issue in trying to run in AUTO and backwash, but its is at least controllable from the panel. The other was sent with the mounting parts and will need to be scheduled for another date.

Lake Glenn Shoals is a foot down on the water level.....before todays rain. Water quality has been very good as of late. Hopefully this will continue despite the recent rainfall.

Agenda Item: The chlorine booster pump is starting to run at reduced capacity. It is a unit that runs continuously during plant operation and has no backup. There is a replacement quote up for vote tonight, along with rebuilding some of the chlorine gas feed equipment.

The contractor for the Huber Drive water main project is having trouble locating some of the materials needed to complete the job. Specifically the water meter yokes with check valves. More to come on this.

The water department will need to conduct a lead and copper sample plan Audit. Tim will work to complete the audit of all the sites that were submitted when the plan was created years ago.

Jeff Boeckler with Northwater Consulting has been in contact with Tim to follow up on the recent

Economic Development and Community Planner Report 10/25/2022

I was in Naperville from Oct 16-21 to attend an Economic Development Course through SIUE. This course was highly recommended by Allison Grady with the State of Illinois. I really enjoyed the course and got a lot out of it. I was able to connect with several individuals that may be able to help with future projects.

This week I'm focusing on the Head to Hillsboro website and design for it, as well as social media platforms. Deciding what it needs to look like, how to create quality content, and making sure all of it is done well.