

CHAPTER 5

BOARDS AND COMMISSIONS

ARTICLE I – PLAN COMMISSION

5-1-1 CREATION. In order that adequate provisions be made for the preparation of a comprehensive City plan for the guidance, direction and control of the growth and development of the City a Plan Commission, which shall be a department of the City government, is hereby created under authority of the **Illinois Municipal Code, 65 ILCS 5/11-12-4 through 5/11-12-12.**

5-1-2 MEMBERSHIP. The Plan Commission shall consist of **nine (9) members**; said members to be residents within the jurisdictional limits of the City, appointed by the Mayor on the bases of their particular fitness for their duty on the Plan Commission and subject to the approval of the City Council.

5-1-3 TERM OF OFFICE. The members shall serve for a period of **three (3) years**. Thereafter, such appointed citizen members shall serve for a period of **three (3) years**. Vacancies shall be filled by appointments for unexpired terms only. All members of the Commission shall serve without compensation except that, if the Council deems it advisable, the Secretary may receive such compensation as may be fixed from time to time by the Council and provided for in the appropriate ordinance.

5-1-4 PROCEDURE. The Plan Commission shall elect such officers as it may deem necessary and adopt rules and regulations of organization and procedure consistent with the City Code and State law. The Commission shall keep written records of its proceedings. It shall be open at all times for and to the inspection of the public, and the Commission shall file an annual report with the Mayor and City Council, setting forth its transactions and recommendations.

5-1-5 POWERS AND DUTIES OF PLAN COMMISSION. The Plan Commission shall have the following powers and duties:

(A) To prepare and recommend to the City Council a comprehensive plan for the present and future development or redevelopment of the City and contiguous unincorporated territory not more than **one and one-half (1 1/2) miles** beyond the corporate limits of the City and not included in any other municipality. Such plan may be adopted in whole or in separate geographical or functional parts, each of which when adopted shall be the official comprehensive plan, or part thereof, of the City. Such plan shall be advisory except as to such part thereof as has been implemented by ordinances enacted by the Council. All requirements for public hearing, filing of notice of adoption with the County Recorder of Deeds, and filing of the plan and ordinances with the City Clerk shall be complied with as provided for by law.

To provide for the health, safety, comfort and convenience of the inhabitants of the City and contiguous territory, such plan or plans shall establish reasonable standards of design for subdivisions and for resubdivisions of unimproved land and of areas subject to redevelopment in respect to public improvements as herein defined and shall establish reasonable requirements governing the location, width, course, and surfacing of public streets and highways, alleys, ways for public service facilities, curbs, gutters, sidewalks, street lights, parks, playgrounds, school grounds, size of lots to be used for residential purposes, storm water drainage, water supply and distribution, sanitary sewers, and sewage collection and treatment. The requirements specified herein shall become regulatory only when adopted by ordinance.

- (B) The designate land suitable for annexation to the City and the recommended zoning classification for such land upon annexation.
- (C) To recommend to the Council from time to time, such changes in the comprehensive plan or any part thereof as may be deemed necessary.
- (D) To prepare and recommend to the Council from time to time, plans and/or recommendations for specific improvements in pursuance of the official comprehensive plan.
- (E) To give aid to the officials of the City charged with the direction of projects for improvements embraced within the official plan or parts thereof, to further the making of such improvements, and generally to promote the realization of the official comprehensive plan.
- (F) To arrange and conduct any form of publicity relating to its activities for the general purpose of public understanding.
- (G) To cooperate with municipal or regional plan commissions and other agencies or groups to further the local planning program and to assure harmonious and integrated planning for the area.
- (H) To exercise such other powers germane to the powers granted under authority of the **Illinois Municipal Code. (#667; 06-11-62)**

5-1-6 LAND SUBDIVISION OR RESUBDIVISION AND THE OFFICIAL MAP.

At any time or times, before or after the formal adoption of the official comprehensive plan by the Council, an official map may be designated by ordinance, which map may consist of the whole area included within the official comprehensive plan or **one (1)** or more separate geographical or functional parts, and may include all or any part of the contiguous unincorporated area within **one and one-half (1 1/2) miles** from the corporate limits of the City. All requirements for public hearing, filing of notice of adoption with the County Recorder of Deeds, and filing of the plan and ordinances including the official map with the City Clerk shall be complied with as provided for by law.

No map or plat of any subdivision or resubdivision presented for record, affecting land within the corporate limits of the City, or within contiguous territory which is not more than **one and one-half (1 1/2) miles** beyond the corporate limits, and not included in any municipality, shall be entitled to record or shall be valid unless the subdivision shown thereon provides for standards of design, and standards governing streets, alleys, public ways, ways for public service facilities, street lights, public grounds, size of lots to be used for residential purposes, storm and flood water runoff channels and basins, water supply and distribution, sanitary sewers, and sewage collection and treatment, in conformity with the applicable requirements of the ordinances including the official map. (**#667; 06-11-62**)

5-1-7 IMPROVEMENTS. The City Clerk shall furnish the Plan Commission for its consideration a copy of all ordinances, plans and data relative to public improvements of any nature. The Plan Commission may report in relation thereto if it deems a report necessary or advisable for the consideration of the Council. (**#651**)

5-1-8 EXPENDITURES. The Commission may at the discretion of the Council employ necessary help whose salaries, wages, and other necessary expenses shall be provided for by adequate appropriation made by the Council from the public funds. If the Plan Commission shall deem it advisable to secure technical advice or services, it may be done upon authority from the Council and appropriations by the Council therefor. (**#651; 06-26-61**)

ARTICLE II - NATURAL RESOURCES COMMITTEE

5-2-1 **TITLE.** This Chapter shall be known as the Hillsboro Natural Resources Committee Code.

5-2-2 **PURPOSE.** It is the purpose of this Article to promote the public health, safety and general welfare by providing for a committee to assist in the planning, promotion, organization and guidance of projects to enhance and develop the natural resources of the City of Hillsboro, including lake property.

5-2-3 **CREATION OF COMMITTEE.** There is hereby created and established the Hillsboro Natural Resources Committee which shall consist of **six (6) members**, residents of this City or who live within **one and one-half (1 ½) miles** of the corporate limits who shall be appointed by the Mayor with the approval of the Council. **(Ord. No. 1425; 02-14-06)**

5-2-4 **TERM OF OFFICE.** The term of the **six (6) persons** to be appointed by the Mayor shall be **three (3) years**, except that the term of **two (2)** of the members appointed to the first committee shall be for **one (1) year**, the term of **two (2)** of the members shall be for **two (2) years**, and the term of the remaining **two (2) members** shall be for **three (3) years**. In the event that a vacancy shall occur during the term of any member, his successor shall be appointed for the unexpired portion of the term.

5-2-5 **COMPENSATION.** Members of the Committee shall serve without compensation.

5-2-6 **DUTIES AND RESPONSIBILITIES.** In carrying out the purposes of this Chapter, the Committee shall promote:

- (1) the planting and maintenance of trees and the removal of diseased or unsafe trees,
- (2) erosion control and bare land restoration affecting the City lakes and other property,
- (3) forest management,
- (4) the establishment and maintenance of clean water supplies,
- (5) the enhancement of wildlife around the lake areas and
- (6) such other duties and responsibilities as the City may designate. **(See Chapter 33; Article IX)**

5-2-7 **OPERATION.** The Committee shall choose its own officers, make its own rules and regulations, not inconsistent with this Article, and keep a journal of its proceedings. Three members shall constitute a quorum for the transaction of business.

(This Article Ord. No. 1095; 11-14-89)