

**Hillsboro City Council Meeting  
November 23, 2021**

The meeting was called to order at 7:00 pm.

Roll call was taken and those present were Mayor Downs and Commissioners Duncan, Murphy and Wright.

The "Pledge of Allegiance" was recited.

Minutes of the previous meeting were approved.

Commissioners' reports:

Commissioner Murphy thanked Justin Chappellear and the street department for getting the culvert installed on Welch St. and thanked Jonathan Weyer for his work on the mental health summit and everyone in the City for all the work they do. Murphy reminded everyone to use paper bags and not plastic for their leaves. Murphy asked Mike Lee to speak on the corner block building and Lee gave a short summary and said the owner is in court with the City on the building. Murphy said opening bids for a new fire truck was on the agenda and asked Chief Lyerla to speak and Mayor Downs said it was on the agenda for later to talk about.

Commissioner Duncan said the annual tax levy was on the agenda for approval and reminded everyone about small business Saturday that will be happening around town.

Commissioner Wright read her report and it will be included in the minutes. Wright also explained to everyone they need to be polite when contacting City Hall.

Mayor Downs read the public property report which will be included in the minutes and said the street department continues to pick up brush. Downs said he would like to push forward with continuing the 36" main repair south since work will start on it with the Ameren cleanup soon. Downs said work has started on the burnt out building on Main St. and World Harvest Church has started work on their West wall. Downs said there are other buildings downtown that need a little repair on their structures and asked them to be aware of it. Downs reminded everyone of the shop Hillsboro event and Storybook Christmas the following weekend.

Community Planner Jonathan Weyer gave his report and it will be included in the minutes.

City Engineer was not present.

There were no public comments.

Agenda item No. 9 to approve the local public agency services agreement (MFT-CE) and resolution for improvement for the MFT-CE services for the MFT sidewalk project – section 21-00000-01-SW was pulled from the agenda by Mayor Downs.

**Motion was made by Commissioner Duncan** and seconded by Commissioner Murphy to adopt Ordinance No. 1721, the annual tax levy ordinance for fiscal year ending April 30, 2022. Motion carried 4-0.

**Motion was made by Commissioner Duncan** and seconded by Commissioner Wright to approve a lease extension until November 2059 for Stephen Vincent Menzel and Rebecca Mary Menzel at 315 Lakewood Dr. in Hillsboro. **Motion was made by Commissioner Duncan** and seconded by Commissioner Murphy to approve a motion to amend the regular motion to include approval by the City Attorney after discussions with Wells Fargo Bank. Motion to amend carried 4-0. **Motion was made by Commissioner Duncan** and seconded by Commissioner Wright to approve the motion with the amendment. Motion carried 4-0.

**Motion was made by Commissioner Wright** and seconded by Commissioner Duncan to approve a proposal from Bondurant Plumbing to install sewer on Moler Ln. for a cost of \$3,414.24 of which \$2,400 is for labor costs. Motion carried 4-0.

**Motion was made by Commissioner Duncan** and seconded by Commissioner Wright to approve the City's liability, property and work comp insurance with ICRMT for a yearly cost of \$177,983.23. Motion carried 4-0.

**Motion was made by Commissioner Duncan** and seconded by Commissioner Wright to approve purchasing a snow plow hitch for the street department from Woody's Municipal Supply for a cost of \$1,418.29. Motion carried 4-0.

**Motion was made by Commissioner Murphy** and seconded by Commissioner Wright to approve payments to Bills Home Improvement, Blue Collar Construction and Dunham Independent Contractors using the housing grant. Motion carried 4-0.

Payments included:

1. Bills Home Improvement for work done on Hillsboro – 6 for \$12,900.
2. Bills Home Improvement for work done on Hillsboro – 8 for \$9,696.
3. Blue Collar Construction for work done on Hillsboro – 10 for \$20,800.
4. Dunham Independent Contractors, Inc. for admin / inspection for \$8,000.
5. Dunham Independent Contractors, Inc. for activity delivery for \$6,000

**Motion was made by Commissioner Wright** and seconded by Commissioner Duncan to approve cancelling the second meeting in December, December 28<sup>th</sup>. Motion carried 4-0.

**Motion was made by Commissioner Murphy** and seconded by Commissioner Duncan to approve opening bids for a new mini-pumper for the fire department. Motion carried 4-0. Bids were opened and turned over to Fire Chief Joe Lyerla for review. Bids included:

1. Pierce - \$343,000.00
2. Mac's Fire & Safety (KME) - \$448,297.07
3. HME - \$297,700.64

**Motion to Adjourn was made at 7:50 pm by Commissioner Murphy** and seconded by Commissioner Wright. Motion carried 5-0.

Respectfully Submitted,  
Cory M. Davidson, City Clerk

# **Parks & Public Properties Dept. Work Summary**

## **Council Meeting Report-November 23, 2021**

- Mulching/mowing in parks, lakes, and public properties, emptying trash cans, servicing the dog park, boom mowing, etc.
- Checking heat in buildings on days when temperatures fall below freezing
- Continued servicing mowers for winter storage
- Cut up and hauled off trees at Challacombe Park and Campground that were taken down by Page Brothers Tree Service
- Cut down additional dead tree at Challacombe
- Met with Glenn Shoals Lake adjacent landowner interested in purchasing City owned lakefront property
- Hung pictures at City Hall

## **Public Utility Report Nov. 23, 2021**

### **Water:**

Repair parts for the broken valve at the Water Plant have arrived. We will get through the holidays, get it repaired, then proceed to disassemble the High Service Pump to have it repaired.

Collected Quarterly Disinfection by Product samples and sent to lab.

Received notice from IL EPA that the water plant will now be required monitor for Nitrite only once a year, decreasing from every 3 months. This reduction is due to sustained compliance.

Received an order of 48 Badger Meters. These were ordered back in August. The order of 100 is still outstanding and delivery is looking like sometime during the first quarter of 2022.

Reviewed language from House Bill 3739 (Lead Service Line Replacement and Notification Act) that was signed into law. As we dig through it, an update will be brought to the council on what the new regulations will mean for the City's Water Supply.

### **Sewer:**

Worked with AECOM to discharge the water from the holding tanks at the Ameren Site. All went well with no issues noted.

Found a hole in the sewer main crossing the creek at the Ameren Site. This was allowing creek water to enter the system. With the help of the Street Crew, we were able to patch it and reduced the infiltration to the WWTP.

Met with Hurst & Rosche Representatives on the Helston Street Sewer Project. It is still moving forward nicely.

Permit modification request was submitted to IEPA for the new treatment facility. This is likely a 9 month review period, pending any comments.

Statement for newspaper:

With the coming of the new year, the City of Hillsboro will be ensuring that our practices for water and sewer collection align with our municipal code.

Payments are due by the 15th of each month in order to avoid 15% late fees. Delinquent accounts not paid by close of business on the first Monday of the following month will be shut off the following morning (The Tuesday following the first Monday). w

Accounts will be charged turn off/turn on fees if not paid by the 4:00 close of business on the first Monday in the amount of \$40 for disconnection and \$40 for reconnection.

Hardships must be brought to the attention of the City Clerk or Water Clerk prior to these events. If you fail to initiate contact and produce a valid reason why the account has not been paid, services will be discontinued.

Per Hillsboro Municipal Utility Code 38-2-1 (J) Accounts still outstanding after 60 days will have a lien filed against the property with the Montgomery County Recorder of Deeds.

## **Community and Economic Planner Report 11/23/2021**

-We are planning a public mental health forum for the Spring with Hillsboro Area Hospital. This was also run in conjunction with more mental health training for area leaders. Stay tuned for more details.

-Mayor Downs and I continue to work with Atlas 46 and their next stage of development in Hillsboro. We will have more details as we progress, but it's some pretty exciting stuff. This has been an ongoing conversation, but due to getting the production facility in Vandalia up and going, a vital need for them, they're ready to take things to the next stage here. Last Friday, we met with state economic development leaders, as it is going to require a lot of cross agency participation to get everything done.

-The downtown grant is progressing with our public meeting held last week. Everything is on track for the January 10<sup>th</sup> deadline.

-Consequently, the Growth Management Plan will be delayed until January.

Respectfully Submitted,

Jonathan Weyer  
Community and Economic Planner.