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**Hillsboro City Council Meeting
December 6, 2022**

The meeting was called to order at 7:00 pm.

Roll call was taken and those present were Mayor Downs and Commissioners, Wright, Butler, Gregory and Ward.

The "Pledge of Allegiance" was recited.

Minutes of the previous meeting were approved.

Commissioners' reports:

Commissioner Butler read his reports and they will be included in the minutes.

Commissioner Gregory thanked the street department for the concrete work at the firehouse and said the PD cameras were being installed in the cars and the digital tickets will be next.

Commissioner Wright read her report and it will be included in the minutes. Wright said 21 people had been shutoff.

Commissioner Ward said the only thing he had was bills on the agenda.

Mayor Downs thanked Mike Lee and the Auxiliary Police for all their work at the Storybook Christmas Festival and said everything went well. Downs also thanked Hillsboro Electric for their work on the Christmas lights on the buildings and Jim Hewitt for his work on the Christmas lights and donating the Wi-Fi timers.

Community Planner Sarah McConnell gave her report and it will be included in the minutes.

City Engineer Jeremy Connor said the Huber Dr. project was complete minus the seeding. Connor said the Seward St. bridge design is in its final stages and the Mechanic St. culvert design has been sent to IDOT with minor comments from IDOT. Connor also said they have completed the 2023 MFT program so it can be approved and the spillway is still moving forward.

Public comments:

Kevin Brink said he is working on LIDAR elevation data for the county that they received.

Motion was made by Commissioner Ward and seconded by Commissioner Wright to approve paying bills for the month of December in the amount of \$589,663.39. Motion carried 5-0.

Motion was made by Commissioner Ward and seconded by Commissioner Wright to adopt Ordinance No. 1745, the annual tax levy ordinance. Motion carried 5-0.

Motion was made by Commissioner Gregory and seconded by Commissioner Butler to adopt Ordinance No. 1746, a property maintenance code for the City of Hillsboro. Motion carried 5-0.

Motion was made by Commissioner Butler and seconded by Commissioner Ward to adopt Ordinance No. 1746, adopting a code of ordinances for the City of Hillsboro. Motion carried 5-0.

Motion was made by Commissioner Butler and seconded by Commissioner Wright to adopt Ordinance No. 1748, an ordinance regulating fences in the City of Hillsboro. Since there were some minor changes by the attorney **motion was made by Commissioner Ward** and seconded by Commissioner Gregory to amend the motion to send the proposed ordinance back to the Zoning Board of Appeals for review and recommend the passage by the Council. Amended motion carried 5-0.

Motion was made by Commissioner Ward and seconded by Commissioner Butler to adopt Resolution No. 2022-14, a TIF redevelopment agreement between the City of Hillsboro and the Corner Block Group, LLC for work to be done on the corner block building for \$99,000. Motion carried 5-0.

Motion was made by Commissioner Butler and seconded by Commissioner Wright to adopt Resolution No. 2022-15, a resolution for the 2023 MFT maintenance under the Illinois Highway Code. Motion carried 5-0.

Motion was made by Commissioner Butler and seconded by Commissioner Wright to approve a Façade Improvement Grant for Dylan Richter for work to be done at 317 S. Main St. in Hillsboro. Motion carried 5-0.

Motion was made by Commissioner Ward and seconded by Commissioner Butler to approve a Façade Improvement Grant for Tim Ulrici for work to be done at 309 S. Main St. in Hillsboro. Motion carried 5-0.

Motion was made by Commissioner Ward and seconded by Commissioner Wright to approve a \$20,000 TIF grant reimbursement to Brian Lee for work done at 227 S. Main St. in Hillsboro. Concerns for the rear exit were addressed and a **motion to amend the original motion was made by Commissioner Ward** and seconded by Commissioner Butler to approve the reimbursement pending the completion of the back exit stairwell. Amended motion carried 5-0.

Motion was made by Commissioner Wright and seconded by Commissioner Butler to approve a \$4,456 partial payment to Municipal Equipment for materials and work done on the filter actuators at the water treatment plant. **Motion to amend the original motion was made by Commissioner Wright** and seconded by Commissioner Butler to include partial payment when all the work is completed. Amended motion carried 5-0.

Motion was made by Commissioner Wright and seconded by Commissioner Butler to approve a 10-year contract extension with Woodard & Curran for operation of the water treatment plant and the waste water treatment plant. Motion carried 5-0.

Motion was made by Commissioner Butler and seconded by Commissioner Wright to approve a \$50,000 proposal from Gilmore Bell for work on the sewerage system revenue bonds. Motion carried 5-0.

Motion was made by Commissioner Butler and seconded by Commissioner Wright to approve repairs to the sports complex F-150 by Rt. 66 repair for a cost of \$2,645.04. Motion carried 5-0.

Motion was made by Commissioner Butler and seconded by Commissioner Wright to approve a quote from CTI for equipment and installation of Wi-Fi in the campground for a cost of \$13,169.75. Motion carried 5-0.

Motion was made by Commissioner Butler and seconded by Commissioner Wright to approve purchasing electrical pedestals for the campground from Alpha Supply Corp. at a total cost of \$4,395. Motion carried 5-0.

Commissioner Butler started discussion on a disk golf course in the parks near the old girl scout camp. Butler said he spoke with a gentleman that would design the course and make it into a great course that people will come to play from all around. Butler said he would like to continue pursuing information and get some type of information out to the public to see what the interest would be. Butler was told by the Council to get some more information and it would be discussed again.

Commissioner Butler started discussion on the what to do with the South Marina if the current lessee doesn't come back for 2023. Butler said he had discussed turning the marina into a little convenience type store selling gas and the City would hire someone to run the marina instead of leasing it out. Butler said he has spoken to some vendors already and is getting information on what could go out there, including maybe beer. The Council told Butler once he knows for sure what the lessee is going to do a decision will be made.

Commissioner Butler started discussion on trading land between the City of Hillsboro and the McFarlin's. Butler said there is some land behind the City shed that the City is already approaching on and he has spoken with the McFarlin's about trading ground and they would be interested if the City would trade them the ground behind the coal mine pump house. Butler said it would not affect the lake lots on the lake in that area and the City would still keep that land around the lake. Mayor Downs asked everyone to think about it and look at all the options. Butler said the surveys would be split depending on the areas.

Commissioner Butler started discussion on the Historical Society and the City's historical buildings. Butler said there is no income coming in right now since the rent house is not being rented. Butler said since the Blackman-Evans House is sold they are looking for somewhere to store everything. The Society would like to put stuff in the rent house on display which would eliminate any potential for income to pay the bills. Commissioner Wright asked if the Society would offer any help for the bills and Butler said not at this time. Butler said if the City is going to keep the buildings running they are going to have to contribute some. Butler said they are wanting to open the Harkey House more to get people going through the house if not both houses. Wright asked if the City was going to move everything for them every time they want to move and Butler said no. Butler is going to continue discussions with the Historical Society.

Commissioner Gregory started discussion on replacing the fire hydrant near China Wok and Butler Apartments on Vandalia Rd. Commissioner Butler said at this time the City has no plans at this time to replace the hydrant because there are other hydrants around town that need fixed or replaced also. Butler said he would like to see a study on the hydrants and see what hydrants need to be fixed and start a list to get them fixed. Mayor Downs said the plan that was talked about would require a new line run between the buildings. Butler said if they hydrant needs replaced and is at the top of the list then they should replace the hydrant but if not then the others needs replaced or fixed first.

Motion to Adjourn was made at 8:45 pm by Commissioner Gregory and seconded by Commissioner Ward. Motion carried 5-0.

Respectfully Submitted,
Cory M. Davidson, City Clerk

Parks & Public Properties Dept. Work Summary

Council Meeting Report-December 6, 2022

- Worked with Sarah McConnell searching for land deeds for Central Park in preparation for 2023 OSLAD grant application
- Completed putting up holiday decorations downtown
- Continued work with NRC about adjacent property land sales around Glenn Shoals Lake
- Repaired suspended ceilings, replaced ceiling tiles, replaced exhaust fan, replaced light in soffit in front, cleaned up landscaping, etc. at City Hall
- Assisted St. Dept in pouring 2nd pour of concrete at Station #2 at the Fire Dept.
- Monthly UST inspection of fuel system at the Marina
- Moved Historical Society contents from Blackman-Evans House to house behind Harkey House
- Located underground electrical lines in the campground for repairs
- Repaired water hydrant at B55 in campground
- Removed graffiti from guardrails at dams of both lakes
- Met with David McCormack with Gateway Disc Sports about creation of disc golf course in lake park
- Continued work with CTI to get usable wifi in the campground
- Checking buildings, servicing dog park, emptying trash cans, blowing and mulching leaves, and cutting and hauling off downed limbs/trees in parks and campground, etc.
- One guy on vacation from 11/21 until 2023

STREETS REPORT

1. Helped move items out of Blackman Evans house
2. Finished pouring concrete at the firehouse
3. Repaired water leak on E Tremont
4. Repaired water leak behind Paris Frozen Foods
5. Leaf vac
6. Working on new pole barn
7. Ditch work below Chalcomb house

Public Utility Report December 6, 2022

Water:

Huber drive is wrapping up. Meter bases were installed without the electronics. We will continue to use the existing meters until the new equipment comes in.

The second filter actuator was installed but some minor adjusting is still needed. Overall, the products are working great.

To date, the raw water quality from Glenn Shoals has been very good. Temps are falling off and reducing filter runs and chemical use is decreasing. Plant is running very nicely right now.

The carbon feed line suffered a leak outside the building again. This is an annual occurrence as the line rubs on the conduit and wears a hole every 9 to 12 months. We will replace next week.

Brooks and Associates is scheduled for a visit on Wednesday December 7th to complete the Chlorine system work that was approved.

Woodard and Curran has submitted the Lead Service Line Inventory Grant Application to the State for review. I believe the announcement will be made after the first of the year if the City is awarded the funds.

Sewer:

The USDA has given the authorization to go out for Bids for the procurement process. This will be essentially buying the shop drawings/plans so the engineering team can build around them. Equipment will then be ordered and onsite prior to the Contractor starting construction. The bid opening is set for 10 am on December 22nd at Woodard & Curran's St Charles Office.

Vogel Plumbing has been assisting with cleaning of a few Lift Station wet wells and the grit chamber at the treatment plant. With the failure of the grit system collector, this has been a fairly efficient way to pump out the sand and snail shells that accumulate in the tank over time. With the short timeframe until the new plant is build, this is way more economical than trying to rebuild the system for only two years (+/-).

The Cabins lift station tripped out on Sunday morning. We are unsure what caused the station to trip, but staff was able to reset the station and all is well now.

Economic Development and Community Planner Report 12/06/2022

Continue to work on web design and social media campaigns.

Tourism Grant is due the 12th of this month. Most of this week will be getting that ready to submit.

New façade grant applications reviewed and approved through the Historic Preservation Committee

Worked with Moran's office, The Caseys, Cory, and the commissioners on the Corner Block Redevelopment Agreement.

Working with Imagine Hillsboro to help promote the holiday shopping efforts; shop small Saturday was a huge success according to several business owners. Storybook Christmas

I will be pushing big promotion of the Dec 11 Sunday Market downtown along with Imagine Hillsboro. Many business owners have agreed to open for one Sunday in the month of December to boost local shopping sales and support of our small businesses. We are very excited to show our businesses our appreciation and gratitude for being open extra hours and possibly an extra day of the week to give everyone more local shopping opportunities. Follow Imagine Hillsboro and Head to Hillsboro on Facebook and Instagram to keep up on all of the happenings