

Hillsboro City Council Meeting
April 12, 2022

The meeting was called to order at 7:00 pm.

Roll call was taken and those present were Mayor Downs and Commissioners Duncan, Wright and Butler. Commissioner Murphy was absent.

The "Pledge of Allegiance" was recited.

Motion was made by Commissioner Duncan and seconded by Commissioner Butler to accept the resignation of Commissioner Murphy from the Council. Motion carried 4-0.

Minutes of the previous meeting were approved.

Commissioners' reports:

Commissioner Butler read his report for the parks department and it will be included in the minutes and the street department has been dealing with some culverts after all the rain and some backups around town from the rain. Butler thank the Hillsboro Dive Team for their help getting the marina back into place. Butler also said the City is close to ordering playground equipment.

Commissioner Duncan is working on the budget and is waiting on the police departments budget to be sent to her.

Commissioner Wright read her report and it will be included in the minutes.

Mayor Downs read the police department report and it will be included in the minutes. Downs said the construction work on the traffic lights on S. Main St. and Vandalia Rd. along with curb and guttering and sidewalk work. Downs reminded everyone to not mow their grass into the streets and commended the street department and sewer department for their work on the sewer behind Halftime Bar & Grill which saved the City thousands of dollars. Downs said the City has applied for a grant through Congressman Davis's office and thanked the Hillsboro Dive Team for their work on the marina

City Engineer was not present.

Public Comments:

Susan Schneider addressed the Council on the need for a sidewalk along Seymour Ave. for the safety of the people that walk there. Schneider said there are several people that walk in the area with kids and their safety should be important. Schneider also told the Council the City needed to look into putting curb and gutter along Seymour and other areas of the town to make the town better. Mayor Downs thank Schneider for her concern and comments to the Council.

Motion was made by Commissioner Duncan and seconded by Commissioner Wright to approve paying bills for the month of April in the amount of \$391,193.20. Motion carried 4-0.

Motion was made by Commissioner Wright and seconded by Commissioner Duncan to approve appointing John Evans and Charlie Goad to the Police Pension Board. Motion carried 4-0.

Motion was made by Commissioner Wright and seconded by Commissioner Duncan to approve appointing Geoff Trost to the Fire Pension Board. Motion carried 4-0.

Motion was made by Commissioner Duncan and seconded by Commissioner Wright to approve purchasing concrete and rebar for the front apron of station 2 from MIC Concrete for a cost of \$5,006. Motion carried 4-0.

Motion was made by Commissioner Wright and seconded by Commissioner Duncan to approve the per contract revision for the USDA between the City of Hillsboro and Woodard & Curran. Motion carried 4-0.

Motion was made by Commissioner Wright and seconded by Commissioner Duncan to approve rate changes to the sewer and water rate coding. The rate changes will be reduced to 5 for water, residential inside City limits, residential outside City limits, commercial inside City limits, commercial outside City limits, bulk sale and special contract rates. Sewer will be reduced to 2 with inside City limits and outside City limits (Schram City). Motion carried 4-0.

Motion was made by Commissioner Wright and seconded by Commissioner Butler to approve changes increasing the water and sewer rates by 3% starting May 1st, if possible, with an annual review of rates. Motion carried 4-0.

Motion was made by Commissioner Wright and seconded by Commissioner Butler to approve increasing the meter fee on water bills from \$3 to \$5. The additional \$2 will go to the lake restoration fund if possible. Motion carried 4-0.

Motion was made by Commissioner Wright and seconded by Commissioner Duncan to approve changing that all water and sewer customers are charged with water and sewer both. Until more information could be got there was no action taken.

Motion was made by Commissioner Wright and seconded by Commissioner Duncan to approve the combined water & sewer budget for contract year 5A for a total of \$1,658,185. Motion carried 4-0.

Motion was made by Commissioner Butler and seconded by Commissioner Wright to approve the City cleanup dates of Thursday, May 26th, Friday, May 27th and Saturday, May 28th. Motion carried 4-0.

Motion was made by Commissioner Butler and seconded by Commissioner Duncan to approve hiring summer help for street department, parks department, fire & police department and sports complex. Wyatt Chappellear and Jaben Compton in the street department, Ethan Schreiber and Treyton Kuhl in the parks department, Cameron Hacke and Dylan Lessman at the sports complex and Ethan Lentz in the police & fire departments. Motion carried 3-0 with Commissioner Butler abstaining because of a family conflict.

Motion was made by Commissioner Butler and seconded by Commissioner Wright to approve hiring Danny Robinson Jr. as a laborer in the street department. Motion carried 4-0.

Motion was made by Commissioner Duncan and seconded by Commissioner Wright to hire Sarah McConnell as the Community Planner. Motion carried 4-0.

There was minor discussion on the code book review started by Commissioner Wright and the only people to review the code book was Wright and Mayor Downs. It was decided to turn the review and completion over to Clerk Davidson and he can work with Illinois Codification to complete review in a timely manner.

Commissioner Wright asked what the rest of the Council thought about donating \$25,000 to the Bicentennial Committee. Some of the Council had concern with just handing money over but felt the City for sure needed to do something. Wright said it is not a decision today but the Committee would like to know how much money they will have so they can continue to plan for the events. Mayor Downs said it was something for everyone to think about and said the new Community Planner Sarah McConnell could start work with the committee after she starts in May.

Motion to Adjourn was made at 7:57 pm by Commissioner Duncan and seconded by Commissioner Wright. Motion carried 4-0.

Respectfully Submitted,
Cory M. Davidson, City Clerk



HILLSBORO POLICE DEPARTMENT

447 SOUTH MAIN STREET, SUITE 5

HILLSBORO, IL 62049

PHONE: 217-532-6120

FAX: 217-532-5599

RANDY LEETHAM
Chief of Police

TIM HOPPER
DEPUTY CHIEF

TIM SHELDON
Patrolman

Gary Mellor
Investigator

Adam Fath
Patrolman

Clay Murzynski
Patrolman

Frank Kenny
Patrolman

Jacob Longwell
Patrolman

Mike Lee
*Code Enforcement /
Zoning*

Kelly Brewer
Part-Time Patrol

THOMAS O'BRIEN
PART-TIME PATROL

Caleb Reynolds
Part-Time Patrol

April 12, 2022

Council Report

On March 29th I was informed by a representative from IPMG (Insurance Program Managers Group) that the Hillsboro Police Department was approved for \$10,000 safety grant once the invoice is paid to Motorola for the in car video system.

On April 1st the department conducted a qualification shoot

April 2nd the Hillsboro Police Department assisted with a pursuit of a homicide suspect that began in our venue and ended in Christian County near Pana.

Cadet Longwell began FTO with the police department April 4th and is scheduled to attend the police academy May 4th

The Auxiliary Police is down to a mere 4 volunteers. The city needs to look at a membership drive or incentives to attract more assistance. If there is no increase in assistance all the special events and functions the Auxiliary Police assist with will cost the city overtime pay for these functions.

Attached is the copies of statistical information since 7am March 22, 2022



Hillsboro Police Department

Total CAD Calls Received, by Nature of Call

| <u>Nature of Call</u> | <u>Total Calls Received</u> | <u>% of Total</u> |
|--------------------------------|-----------------------------|-------------------|
| 911 Hang Up Call | 2 | 0.76 |
| Panic / Burglary Alarm | 5 | 1.90 |
| Animal Problem | 3 | 1.14 |
| Assault | 1 | 0.38 |
| Assist Other Agency | 1 | 0.38 |
| Burglary | 1 | 0.38 |
| K9 Assist | 1 | 0.38 |
| Possible Heart Attack | 1 | 0.38 |
| Citizen Contact | 11 | 4.18 |
| Custody Issue | 3 | 1.14 |
| Disorderly Conduct | 5 | 1.90 |
| Domestic Disturbance | 10 | 3.80 |
| Controlled Substance Problem | 2 | 0.76 |
| Electrical Hazard | 1 | 0.38 |
| Fall | 1 | 0.38 |
| Fire Other | 5 | 1.90 |
| Fraud | 1 | 0.38 |
| Litter, Pollutn, Dumping | 2 | 0.76 |
| Side by Side Inspection | 3 | 1.14 |
| Investigation/Case Follow Up | 1 | 0.38 |
| Jail Incident | 1 | 0.38 |
| Juvenile Problem | 1 | 0.38 |
| Lockout | 1 | 0.38 |
| Medical Alarm / No Contact | 1 | 0.38 |
| Missing Person | 1 | 0.38 |
| Motorist Assist | 2 | 0.76 |
| Traffic Accident No Injury | 7 | 2.66 |
| Open Line/Bad Signal | 3 | 1.14 |
| Outside Fire | 1 | 0.38 |
| Phone Call | 24 | 9.13 |
| Police Other | 4 | 1.52 |
| Property Check | 60 | 22.81 |
| Property Damage, Not Vandalism | 2 | 0.76 |
| Psychological / Behavioral | 2 | 0.76 |
| School Resource Officer | 1 | 0.38 |
| Sex Offender Registration | 2 | 0.76 |
| Suspicious Person, Circumstnce | 17 | 6.46 |
| Theft | 1 | 0.38 |
| Harassment/Stalking/Threats | 2 | 0.76 |
| Traffic Hazard | 7 | 2.66 |
| Traffic Violation | 3 | 1.14 |
| Traffic Stop | 34 | 12.93 |
| Trespassing | 6 | 2.28 |
| Unresponsive / Fainting | 1 | 0.38 |

| <u>Nature of Call</u> | <u>Total Calls Received</u> | <u>% of Total</u> |
|------------------------------|-----------------------------|-------------------|
| Vehicle Fire | 1 | 0.38 |
| Violation OP/Stalking No Con | 1 | 0.38 |
| Lobby Walk-in | 7 | 2.66 |
| Wanted Person | 6 | 2.28 |
| Welfare Check | 4 | 1.52 |

Total reported: 263

Report Includes:

All dates between '07:00:00 03/22/22' and '06:59:59 04/12/22', All nature of incidents, All cities, All types, All priorities, All agencies matching 'HPD'



Hillsboro Police Department

CAD Calls by Day and Time

| <u>Hour</u> | <u>Monday</u> | <u>Tuesday</u> | <u>Wednesday</u> | <u>Thursday</u> | <u>Friday</u> | <u>Saturday</u> | <u>Sunday</u> | <u>Total</u> |
|---------------------|---------------|----------------|------------------|-----------------|---------------|-----------------|---------------|--------------|
| 00:00-00:59 | 4 | 5 | 0 | 2 | 1 | 2 | 0 | 14 |
| 01:00-01:59 | 6 | 0 | 0 | 1 | 1 | 1 | 1 | 10 |
| 02:00-02:59 | 2 | 2 | 0 | 2 | 1 | 1 | 4 | 12 |
| 03:00-03:59 | 0 | 0 | 1 | 1 | 2 | 0 | 0 | 4 |
| 04:00-04:59 | 0 | 2 | 3 | 0 | 2 | 0 | 0 | 7 |
| 05:00-05:59 | 2 | 0 | 0 | 1 | 0 | 0 | 2 | 5 |
| 06:00-06:59 | 0 | 1 | 0 | 0 | 1 | 0 | 0 | 2 |
| 07:00-07:59 | 0 | 2 | 1 | 0 | 0 | 0 | 0 | 3 |
| 08:00-08:59 | 2 | 1 | 0 | 0 | 1 | 2 | 0 | 6 |
| 09:00-09:59 | 1 | 1 | 1 | 0 | 2 | 1 | 0 | 6 |
| 10:00-10:59 | 4 | 1 | 2 | 0 | 1 | 1 | 0 | 9 |
| 11:00-11:59 | 3 | 0 | 2 | 0 | 1 | 3 | 1 | 10 |
| 12:00-12:59 | 3 | 3 | 1 | 2 | 1 | 2 | 0 | 12 |
| 13:00-13:59 | 2 | 2 | 2 | 2 | 0 | 0 | 0 | 8 |
| 14:00-14:59 | 5 | 2 | 1 | 0 | 2 | 1 | 1 | 12 |
| 15:00-15:59 | 0 | 2 | 1 | 1 | 0 | 4 | 6 | 14 |
| 16:00-16:59 | 1 | 1 | 4 | 7 | 6 | 0 | 0 | 19 |
| 17:00-17:59 | 2 | 4 | 3 | 5 | 5 | 0 | 4 | 23 |
| 18:00-18:59 | 4 | 1 | 2 | 2 | 4 | 2 | 0 | 15 |
| 19:00-19:59 | 3 | 2 | 1 | 1 | 4 | 0 | 1 | 12 |
| 20:00-20:59 | 4 | 1 | 1 | 1 | 3 | 3 | 0 | 13 |
| 21:00-21:59 | 2 | 4 | 3 | 2 | 1 | 3 | 1 | 16 |
| 22:00-22:59 | 2 | 4 | 4 | 0 | 3 | 0 | 1 | 14 |
| 23:00-23:59 | 6 | 2 | 1 | 5 | 1 | 2 | 0 | 17 |
| Total by Day | 58 | 43 | 34 | 35 | 43 | 28 | 22 | 263 |

Report Includes:

All reported dates between '07:00:00 03/22/22' and '06:59:59 04/12/22', All nature of incidents, All respond to addresses, All respond to cities, All agencies matching 'HPD'



Hillsboro Police Department

Radio Log Statistical Report, by Unit

| <u>Unit</u> | <u>Unit Description</u> | <u>Number of Logs</u> |
|--------------------------|-----------------------------|-----------------------|
| | [No Description For ()] | 6 |
| H-1 | Chief of Police | 114 |
| H-12 | Hillsboro Ordinance Officer | 29 |
| H-2 | Deputy Chief | 126 |
| H-3 | Patrol Officer | 129 |
| H-4 | Patrol Officer | 170 |
| H-5 | Patrol Officer | 266 |
| H-6 | Patrol Officer | 229 |
| H-7 | Patrol Officer | 16 |
| H-8 | Patrol Officer | 186 |
| H650 | Telecommunicator | 1 |
| H651 | Telecommunicator | 3 |
| H652 | Telecommunicator | 2 |
| H653 | Patrol Officer | 10 |
| H654 | Telecommunicator | 3 |
| Total Radio Logs: | | 1290 |

Report Includes:

All dates between `07:00:00 03/22/22` and `06:59:59 04/12/22`, All agencies matching `HPD`, All zones, All units, All tencodes, All shifts

Parks & Public Properties Dept. Work Summary

Council Meeting Report-April 12, 2022

- Emptying trash cans, picking up trash, servicing the dog park, began mowing in areas, etc.
- Parks crew worked with B&R Construction to install four new cables and anchors for the older portion of the Marina. The HFD Dive Team was instrumental in assisting with getting the cable through the guides which keep the cable below boat motor props. The preparation for this took several days securing and moving anchors, measuring cable that we already had, getting new, stainless steel cable from Granite City, purchasing cable clamps, removing old cable, precutting the new cable, installing it on the pulleys, coordinating with dive team, etc.
- Bondurant completed water heater installation at S. Marina parking lot restrooms and Thomas installed the wiring.
- Water is turned on at Marina, South Marina parking lot restrooms, and north access area restrooms
- Installed new motor, belts, and screens for vent hood in Marina restaurant
- Replaced some band board and bumpers in Marina slips
- Repaired railing at Challacombe House
- Multiple meetings with playground sales representatives dialing in equipment selection for purchase for Central Park
- We received a letter stating that IDNR will not be sending representatives for onsite visits for the OSLAD grant. They requested photos and narratives to be send in. That has been completed. The letter stated that it would be late summer or early fall before the selection process with implementation beginning in Spring of 2023.
- Removed snow blower from John Deere X738 and reinstalled mower deck. The new mower is in at Sloan's and will be delivered/traded once the front drive shaft PTO is installed for use with the snow blower attachment.
- Installed rebuilt pump and motor at the pool
- Replaced yard hydrant at the dog park
- Repaired surveillance cameras on pickleball courts
- Put blue dye in kids fishing pond to minimize algae and moss
- Installed backup camera on F250
- Replaced garage door keypad and keypad shop door knob

- Illinois Oil Marketing completed required annual inspection of the Marina fuel system for OSFM compliance
- Put out “No Wake” signs for entire lake when spring rains put Glenn Shoals Lake 3 1/2’ above normal pool then removing when lake levels receded
- Starting process of evaluating forfeited lake lots, refunds, meeting with adjacent landowners, etc.
- Assisted Sports Complex with repairs to Kubota tractor, John Deere mower, and John Deere Gator
- Move the lift from City Hall to Fire Dept. and helped Mike Lee view a roof of a downtown building
- Disconnected power from Cabin #1 in the campground
- Working on electrical issues at 4th of July Point

Campground

- Campground opened April 1 and most permanent campers have moved their campers onto their site.
- Campground managers and work campers have been taking nightly, weekly and monthly reservations
- Mondin Electric completed installation of the new electrical panel
- Continuing to meet with campers about proposed changes to sites
- Swapped out picnic tables at various campsites, pressure washed concrete around the host office, emptied the cargo container to refill with fire wood to sell, repaired camp host desk, replaced multiple GFCI receptacles at sites, landscaping and grass seed planting, straightening and/or replacing site marker posts and signs, etc.

Public Utility Report April 12, 2022

Water:

Still awaiting on 1" E series meters for larger water users. Two orders are on the books now dating back into 2021. No word from Badger when they will be on site.

Large rain brought the lake level up but thankfully had a neutral effect on the water plant. The increase in lake level has helped reduce the ammonia levels, but has increased phosphorus and manganese. If a hot dry summer occurs, look for another algae bloom from lake Glenn Shoals this summer.

There were two windows on the front of the water plant that have been vandalized. There were two separate occasions where an individual has shot a projectile at the plant breaking the glass in the entryway. Chief Leetham is aware of the matter and the matter has been turned into the insurance.

Sewer:

Had two backups recently with the heavy rains. One on Truesdale and another in the parking lot of Paris Frozen Foods. A large amount of grease in the sewers were observed in both locations. Please do not place cooking oils, leftover grease, or other heavy cooking residuals down the drain. They should be cooled, solidified, and thrown away in a trash can.

The staff at the sewer plant came up with a "TEMPORARY" creative solution to prevent the sock problems as Hickory St. The "sockblocker 2000" was designed by the crew in modifying an algae basket and placed around one of the pumps. At the time of this report, we have not had to pull that particular pump. However, the week of the 21st, we pulled pumps on three occasions. There is still not a start date for the rehab from Vandevanter.

Petersburg Plumbing reached out last week to state all the parts of the Challacombe park sewer repair are in. Once the flow subside from all the rains we are having, they will get on site and make the repairs.

The staff was out during the last major rain and found the ground between the High School and Junior High has major areas of infiltration. This is a very shallow sewer with leaking joints allowing storm water to enter. This may be a good project to look at for the future in trying to tighten up the sewer mains. More will follow as we get deeper into the issue.

Woodard and Curran had further soil borings completed for the new sewer plant. This was to evaluate a shift in the design location to see if some savings could be realized.

Reminder that water bills are due this Friday April 15th.