

**Hillsboro City Council Meeting**  
**April 13, 2021**

The meeting was called to order at 7:00 pm.

Roll call was taken and those present were Acting Mayor Duncan and Commissioners Downs, Murphy and Robbins. Acting Mayor Duncan and Commissioner Murphy were remote.

The "Pledge of Allegiance" was recited.

Minutes of the previous meeting were approved.

Commissioners' reports:

Commissioner Robbins read his reports and they will be included in the minutes and said please don't illegally dump your junk.

Commissioner Murphy said the ladder truck passed inspection and the inspector said the ladder truck looks better than most new trucks. Murphy said hose testing will take place soon and mentioned three retirees from the fire department. Murphy thanked each of them for their service. Murphy said Mike Lee has been out working with people to get things cleaned up and there are some house cleaning items on the agenda for the fire department. Murphy said some yards are not getting mowed and some trash is being piled up and Lee is working on that and people are working with us.

Acting Mayor Duncan said she sent an email to everyone about what they would like to see in the next budget year. Duncan said the 200<sup>th</sup> anniversary celebration for the County at the Courthouse went well.

Commissioner Downs said water meter replacement continues and reminded everyone that the City is only responsible from the main to the curb stop or the property line and if the homeowner wants to replace their line the City will try to do their section at the same time if possible or shortly after. Downs said Petersburg Plumbing was down on the 23<sup>rd</sup> to do some cleaning of the Main on Jefferson St. and get out the roots blocking the main and while they were here they went around to some other problem areas. Downs said lift stations continue being an ongoing problem and there were some issues with one with some rusty parts and also one that had rags and wipes inside of it. Downs said if you see a flashing light on the pump station please call dispatch and report it. Downs said don't flush stuff that doesn't belong there. Downs said City Clerk Jan Jett is done working and retired.

Community Planner Jonathan Weyer gave his report and it will be included in the minutes.

City Engineer Jeremy Connor said the 2021 MFT letting is set for May 18<sup>th</sup> at 2 pm and work is continuing on the Helston Pl. sewer project and homeowners have been sent letters reference to the easements needed and work continues on the Seward St. Bridge project and the environmental assessment was sent in early April.

There were no public comments.

**Motion was made by Commissioner Duncan** and seconded by Commissioner Robbins to approve paying bills for the month of April in the amount of \$383,403.81. R-Machining was withheld from the bills. Motion carried 3-0 with Commissioner Robbins abstaining.

**Motion was made by Commissioner Duncan** and seconded by Commissioner Robbins to adopt Ordinance No. 1712 an Ordinance authorizing the issuance of general obligation bonds (alternate revenue source), in one or more series, taxable or tax-exempt in an aggregate principal amount not to exceed \$3,000,000 for the purpose of financing the costs of certain capital projects within the City and paying for costs related thereto. Motion carried 4-0.

**Motion was made by Commissioner Downs** and seconded by Commissioner Duncan to approve a proposal from Coating Inspection Services to do a visual/ sanitary inspection of the 1MG composite elevated water tower for a cost of \$2,400. Motion carried 4-0.

**Motion was made by Commissioner Downs** and seconded by Commissioner Robbins to approve purchasing a single 3HP hydromatic pump from Illinois electric Works for the sewer department at a cost of \$4,794. Motion carried 4-0.

**Motion was made by Commissioner Downs** and seconded by Commissioner Robbins to approve purchasing three 2HP Meyers grinder pumps for the sewer department from Illinois electric works for a cost of \$6,727.50. Motion carried 4-0.

**Motion was made by Commissioner Murphy** and seconded by Commissioner Robbins to approve purchasing 2.5" hose, hydrant valves and 5" intake valves from Mac's Fire & Safety for the fire department for a cost of \$11,100. Motion carried 4-0.

**Motion was made by Commissioner Murphy** and seconded by Commissioner Robbins to approve repairs to the fire department burn building by R-Machining, Inc. for a cost NTE \$3,288. Motion carried 4-0.

**Motion was made by Commissioner Murphy** and seconded by Commissioner Robbins to approve purchasing a Toughbook tablet for the police department from CDS Office Technologies for a cost of \$2,975. Motion carried 4-0.

**Motion was made by Commissioner Duncan** and seconded by Commissioner Robbins to approve a Façade Reimbursement Grant reimbursement for Sheldon & Sons, LLC for work done at 213 S. Main St. in the amount of \$1,512.52. Motion carried 4-0.

**Motion was made by Commissioner Duncan** and seconded by Commissioner Murphy to approve a TIF Grant for Sheldon & Sons, LLC in the amount NTE \$11,221.54. Motion carried 4-0.

**Motion was made by Commissioner Duncan** and seconded by Commissioner Murphy to approve Nic Ondrey, Cooper Holcomb and Zane Duff as summer maintenance workers at the sports complex. Motion carried 4-0.

**Motion was made by Commissioner Robbins** and seconded by Commissioner Downs to approve advertising for a Central Park Pool manager for the summer. Motion carried 4-0.

**Motion was made by Commissioner Robbins** and seconded by Commissioner Downs to approve Community Planner Jonathan Weyer to attend grant writing classes for a cost NTE \$899. Motion carried 4-0.

**Motion was made by Commissioner Duncan** and seconded by Commissioner Murphy to approve changing closing hours at City Hall from 4:30 pm to 4 pm. Motion carried 4-0.

**Motion was made by Commissioner Murphy** and seconded by Commissioner Robbins to approve a special-use permit for a drive through coffee shop located at 917 S. Main St. in Hillsboro. Motion carried 4-0.

**Motion was made by Commissioner Murphy** and seconded by Commissioner Robbins to approve an amendment to the Zoning Code to include changes from Industrial to Agriculture west of Ashmore Tr. Between the railroad tracks. Motion carried 4-0.

**Motion to Adjourn was made at 8:10 pm by Commissioner Robbins** and seconded by Commissioner Downs. Motion carried 4-0.

Respectfully Submitted,  
Cory M. Davidson, City Clerk

# **Parks & Public Properties Dept. Work Summary**

## **Council Meeting Report-April 13, 2021**

- Mowing in parks, lakes, and public properties
- Campers are moved in at Sherwood Forest Campground. There are still 4 sites available for the 2021 camping season.
- Continued minor electrical repairs in campground, site modifications, and other activities in the campground
- Completed minor repairs and opened campground shower house, Little John, 4<sup>th</sup> of July Point restrooms, Glenn Shoals Lake north access area restroom, and the South Marina parking lot restrooms
- Installed playground mulch at Central Park and Campground playgrounds
- Working almost daily at the pool making repairs and preparing for opening. Pool paint has been received.
- Bondurant Plumbing completed plumbing for restrooms at building at Central Park.
- Fish were stocked in the under 16 fishing pond and Glenn Shoals Lake.
- Completed repairs to Sports Complex tractor
- Installed parking blocks at former beach house

RANDY LEETHAM  
Chief of Police

TIM HOPPER  
DEPUTY CHIEF

TIM SHELDON  
Patrolman

John Stretch  
Patrolman

Gary Mellor  
Investigator

Adam Fath  
Patrolman

Clay Murzynski  
Patrolman

Caleb Reynolds  
Patrolman

Mike Lee  
Code Enforcement /  
Zoning

Kelly Brewer  
Part-Time Patrol

FRANK KENNY  
PART-TIME PATROL

THOMAS O'BRIEN  
PART-TIME PATROL



## HILLSBORO POLICE DEPARTMENT

447 SOUTH MAIN STREET, SUITE 5

HILLSBORO, IL 62049

PHONE: 217-532-6120

FAX: 217-532-5599

### ZONING AND CODE ENFORCEMENT

Since March 1, 2021, I have conducted 16 property inspections.

I spoke with four of the homeowners, who has since started to clean up their properties.

I issued 1 Inoperable Vehicle Abatement notice and 2 Dangerous and Unsafe home Abatement notice.

1 homeowner was presented with a Vacant Property Registration package.

There were 12 building permits issued and 2 pending permits.

There are 8 pending property inspections.

Michael Lee  
Zoning and Code Enforcement Officer

## **Community and Economic Planner Report 4/13/2021**

- Due to my vacation, there is not a lot of updates for this report.
- The Future Land Use Committee is now sorting through various tasks and coming up with a game plan to tackle the various issues we are facing.
- New businesses Update: Ground to Grounds Coffee, Rabbit Hole Chaos, 3 Fern Hill Bakery.
- The Tourism group continues to meet and is building a social media strategy for Hillsboro. They're looking to get a lot of help from the community, including high school students to design a Tik Tok dance. We have a great team with a ton of talent, so I'm excited to see where this goes.
- Tourism committee work has begun headed by us and The Chamber of Commerce. We're working together on a few ideas, including increasing our social media presence for Head to Hillsboro, talking to city app companies, and other possibilities. When the Red Rooster opens, it will take our weekend tourism to the next level and we all need to be ready for it.
- As expected, I was elected to the MCEDC board last Thursday as Hillsboro's civic member. There will be more updates on future meetings as this relationship progresses.
- Economic Development Plan is progressing and I'm hoping to an unveil it The Coop either towards the end of May or June.

Respectfully Submitted,

Jonathan Weyer  
Community and Economic Planner.