

Hillsboro City Council Meeting
April 26, 2022

The meeting was called to order at 7:00 pm.

Roll call was taken and those present were Mayor Downs and Commissioners Duncan and Wright. Commissioner Butler was absent.

The "Pledge of Allegiance" was recited.

Minutes of the previous meeting were approved.

Commissioners' reports:

Commissioner Butler was absent.

Commissioner Wright read her report and it will be included in the minutes.

Commissioner Duncan has all the budget paperwork and will begin working on the budget.

Mayor Downs read the street department, public property and police reports and they will be included in the minutes. Downs said the City was 2 points shy of getting the Safe Routes to School Grant and the City will be hosting the traveling Smithsonian Exhibit this summer.

City Engineer Jeremy Connor said the Huber Dr. permit has been submitted and they are working on the piping for the Old Lake water level. Connor said the 2022 MFT is on the agenda and they are waiting on the easement paperwork for Helston Pl. Connor also reported the Fairground Ave. grant has been submitted along with the HCDC Oak St. permit.

There were no public comments.

Motion was made by Commissioner Duncan and seconded by Commissioner Wright to approve Imagine Hillsboro's request to close streets for the 2022 Hillsboro Concert Series on June 24th in front of the Red Rooster, June 3rd & July 16th Wood St. by Gunning St. & the Opera House. Motion carried 3-0.

Motion was made by Commissioner Duncan and seconded by Commissioner Wright to approve the Let's Taco 'bout Mental Health 5K to be held on May 21st. Tentative approval was given pending available staffing. Motion carried 3-0.

Motion was made by Commissioner Duncan and seconded by Commissioner Wright to approve the oil & chipping bids for the 2022 MFT program. Litchfield Bituminous was \$119,926.77 for oil & chip and durapatcher oil. Louis Marsch was \$11,145.00 for CA7 & premix at bidder's loading point and \$12,109 for CA7 delivered to the City stock pile. Motion carried 3-0.

Motion was made by Commissioner Duncan and seconded by Commissioner Wright to adopt Ordinance No. 1727, an ordinance amending section 21-2-6 "liquor" to add licenses J & J1 for brewery/distillery. Motion carried 3-0.

Motion was made by Commissioner Duncan and seconded by Commissioner Wright to approve hiring lifeguards, concession workers and umpires for the pool and sports complex. A list of everyone hired will be included in the minutes. Motion carried 3-0.

Motion was made by Commissioner Duncan and seconded by Commissioner Wright to approve hiring A.M. Pyrotechnics, LLC at a cost of \$11,000 to do the 4th of July fireworks. Motion carried 3-0.

Mayor Downs started discussion on an animal control agreement with Montgomery County. Downs said he has given everyone copies of the proposed agreement and it is now null & void because they are going to do something per animal now. Downs said once he has the new agreement he will provide it to the council. Attorney Hantla said he has spoken with the State's Attorney and the new agreement will be better for most communities. Downs said there have been some issues with dog bites and something needs to be done differently.

Motion to Adjourn was made at 7:40 pm by Commissioner Duncan and seconded by Commissioner Wright. Motion carried 3-0.

Respectfully Submitted,
Cory M. Davidson, City Clerk

Parks & Public Properties Dept. Work Summary

Council Meeting Report-April 26, 2022

- Emptying trash cans, picking up trash, servicing the dog park, mowing is in full swing, etc.
- Spent a day and a half escorting insurance adjuster around to all City buildings and facilities
- Attached last cable at the marina and added band board in a couple of spots
- Went through waiting list for Marina slips-all slips are rented and we still have a waiting list
- Evaluated forfeited lake lots, refunds, meeting with adjacent landowners, disbursed the list of available lots, etc.
- Power is disconnected from both cabins and they are ready to be moved
- Continued work on electrical issues at 4th of July Point
- Work continues on CTI wifi at the campground
- Multiple water and electrical repairs at the campground
- Turned on water and beginning process of preparing the pool
- Opened north access area restrooms

[Print](#) | [Close Window](#)

Subject: Report

From: Justin Chappellear <streets@hillsboroillinois.net>

Date: Mon, Apr 25, 2022 3:34 pm

To: City Hall <cityhall@hillsboroillinois.net>

1. Ran street sweeper
2. Repaired 2 water leaks on Fairmont Pl.
3. Jetted culverts on Vandalia St
4. Removed old yard hydrant and capped water line for the parks department
5. Blacktopped
6. Repaired soft spot on McClellan St
7. Repaired soft spot on Smith Ln

Justin Chappellear
Street Superintendent

Copyright © 2003-2022. All rights reserved.

RANDY LEETHAM
Chief of Police

TIM HOPPER
DEPUTY CHIEF

TIM SHELDON
Patrolman

Gary Mellor
Investigator

Adam Fath
Patrolman

Clay Murzynski
Patrolman

Frank Kenny
Patrolman

Jacob Longwell
Patrolman

Mike Lee
*Code Enforcement /
Zoning*

Kelly Brewer
Part-Time Patrol

THOMAS O'BRIEN
PART-TIME PATROL

Caleb Reynolds
Part-Time Patrol



HILLSBORO POLICE DEPARTMENT

447 SOUTH MAIN STREET, SUITE 5

HILLSBORO, IL 62049

PHONE: 217-532-6120

FAX: 217-532-5599

April 26, 2022

Council Report

The surplus 2010 Ford F150 has had its police striping removed and is available for youth sports administrator to use.

Currently in the the process of removing striping from the 2001 Dodge Intrepid and getting the 2004 Dodge Ram ready for surplus auction.

Budget worksheet had been completed and turned into former Commissioner Murphy March 28th. Mayor Downs requested the completed worksheet and it was provided to present to Commissioner Duncan.

Ordinance / Zoning Agent Mike Lee has a total of 56 open files so far for 2022. Since last report Mr. Lee has made 10 personal contacts with residents or property owners regarding violations and issues 4 abatement notices for properties that has not seen any improvement. Lee has also been reviewing the update to the code and making notes as to discrepancies, also has 4 items he is preparing for Zoning Board. Lee is currently studying for commercial building inspector course with examination.

Since March 22nd three building permits have been issued and since beginning of 2022 7 total building permits issued. Current five pending building permits yet to be issued.

The Auxiliary Police were requested to assist with the Promenade April 30th but due to only having 4 members with members working and out of state the group had to decline assisting with the event. The council will need to take into consideration when approving events the availability of these volunteers or it will cause large amount of overtime for the police department on top of its' regular functions.



Hillsboro Police Department

Total CAD Calls Received, by Nature of Call

<u>Nature of Call</u>	<u>Total Calls Received</u>	<u>% of Total</u>
911 Hang Up Call	3	1.53
Abandoned Vehicle	1	0.51
Panic / Burglary Alarm	1	0.51
Animal Bite / Attack	1	0.51
Animal Problem	2	1.02
Assist Other Agency	4	2.04
Citizen Assist	1	0.51
Citizen Contact	13	6.63
Custody Issue	2	1.02
Disorderly Conduct	3	1.53
Domestic Disturbance	1	0.51
Fraud	4	2.04
Illegal Burning	2	1.02
Side by Side Inspection	2	1.02
Investigation/Case Follow Up	5	2.55
Juvenile Problem	1	0.51
Loitering	1	0.51
Motorist Assist	4	2.04
Traffic Accident No Injury	2	1.02
Traffic Accident with Injuries	1	0.51
Overdose / Poisoning	2	1.02
Phone Call	24	12.24
Police Other	9	4.59
Property Check	24	12.24
Property Damage, Not Vandalism	1	0.51
Psychological / Behavioral	2	1.02
Sex Offender Registration	3	1.53
Suspicious Person, Circumstnce	12	6.12
Theft	5	2.55
Harassment/Stalking/Threats	2	1.02
Traffic Hazard	2	1.02
Traffic Stop	34	17.35
Trespassing	1	0.51
Vandalism	2	1.02
Lobby Walk-in	13	6.63
Wanted Person	3	1.53
Welfare Check	3	1.53

Total reported: 196

Report Includes:

All dates between '07:00:00 04/12/22' and '06:59:59 04/26/22', All nature of incidents, All cities, All types, All priorities, All agencies matching 'HPD'



Hillsboro Police Department

CAD Calls by Day and Time

<u>Hour</u>	<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>	<u>Saturday</u>	<u>Sunday</u>	<u>Total</u>
00:00-00:59	0	0	2	2	3	3	2	12
01:00-01:59	0	2	1	2	1	0	1	7
02:00-02:59	0	1	0	1	1	2	0	5
03:00-03:59	0	0	1	0	1	1	0	3
04:00-04:59	0	0	0	0	0	0	0	0
05:00-05:59	0	2	0	1	1	0	0	4
06:00-06:59	0	2	1	0	0	0	0	3
07:00-07:59	0	0	0	0	0	0	0	0
08:00-08:59	0	0	1	1	2	0	0	4
09:00-09:59	0	2	3	3	2	1	0	11
10:00-10:59	5	1	4	2	7	5	1	25
11:00-11:59	0	2	1	4	1	0	1	9
12:00-12:59	3	0	0	1	1	1	0	6
13:00-13:59	3	4	1	1	1	1	0	11
14:00-14:59	0	1	3	2	1	1	1	9
15:00-15:59	3	1	0	1	3	0	1	9
16:00-16:59	0	2	1	1	3	0	1	8
17:00-17:59	1	1	0	0	1	1	0	4
18:00-18:59	2	3	0	1	3	0	1	10
19:00-19:59	3	3	3	2	2	1	0	14
20:00-20:59	5	2	2	7	0	0	1	17
21:00-21:59	1	0	1	2	4	1	0	9
22:00-22:59	1	0	1	2	2	1	2	9
23:00-23:59	0	3	0	2	0	2	0	7
Total by Day	27	32	26	38	40	21	12	196

Report Includes:

All reported dates between '07:00:00 04/12/22' and '06:59:59 04/26/22', All nature of incidents, All respond to addresses, All respond to cities, All agencies matching 'HPD'



Hillsboro Police Department

Radio Log Statistical Report, by Unit

<u>Unit</u>	<u>Unit Description</u>	<u>Number of Logs</u>
	[No Description For ()]	8
H-1	Chief of Police	117
H-12	Hillsboro Ordinance Officer	35
H-2	Deputy Chief	165
H-3	Patrol Officer	125
H-4	Patrol Officer	145
H-5	Patrol Officer	198
H-6	Patrol Officer	128
H-7	Patrol Officer	95
H-8	Patrol Officer	119
H652	Telecommunicator	1
HPD	Hillsboro Police Dept	3
Total Radio Logs:		1139

Report Includes:

All dates between '07:00:00 04/12/22' and '06:59:59 04/26/22', All agencies matching 'HPD', All zones, All units, All tencodes, All shifts

Public Utility Report April 26, 2022

Water:

The Annual Water Quality Report for 2021 has been completed and sent off to the resale communities. This will be posted on the City's website with a notice of availability on the water bill as we did last year.

The first order (12) of 1" Badger E series have been shipped and will arrive shortly. We have several customers which we can get these installed quickly. The second order we are waiting on should't be far behind.

The lake has remained full and very muddy over the last few weeks. It has not impacted the treatment plant so far.

Otis Elevator was onsite to connect the emergency line to the new CTI phone system. This has been an issue for a little while and the elevator can now be certified by the State Fire Marshalls office.

Illinois Electric Works has the new rotating assembly in for High Service Pump #1. This will be scheduled for installation in the next week or two.

Sewer:

Spent some time investigating some sink holes likely caused by sewer joint failures in the area of the High School/Jr High. During the last major rain, we found these areas to be draining runoff into the sewer. Have reached out to the get a price on some piping to make the repairs. Current price is \$95 per foot for SDR 35 Sewer Pipe. The area needing addressed is roughly 200 feet long.

The Sewer Jetter will be going to Coe Equipment to have repairs made. The hose has suffered some substantial abrasions which make is unsafe to operate.

Petersburg Plumbing was in town for a single day with their large sewer cleaning equipment. They were able to clean all of Center Street and started to work their way east on Mechanic before they ran out of time for the day.

Investigated a potential sewer issue on Hilltop Drive. The staff ran the sewer camera through the main and identified the tap of the concerned homeowner. Both the main and the tap were clear. Pictures were taken and communicated to the homeowner this was a private matter in their lateral.

Reminder that the last day to pay water bills before being shut off is next Monday May 2.

[Print](#) | [Close Window](#)

Subject: Lifeguards

From: James May <hillsbororecreation62049@gmail.com>

Date: Fri, Apr 22, 2022 2:45 pm

To: City Hall <cityhall@hillsboroillinois.net>, Fred Butler <fbutler@hillsboroschools.net>

I recommend that the following individuals be hired as lifeguards for Central Park Pool "pending certification" for those not yet certified. Most of those who are not certified are enrolled or searching for a certification course.

<u>Name</u>	<u>Certified</u>
Jacen King	Y
Gracie Brink	U
Adyson McCammack	Y
Trevor Hartman	N
Alexandra Kuhns	Y
Avery Walden	Y
Mia Sherer	N
Sally Mattson	N
Madeline Watkins*	Y
Dominic Clark*	N
Tyler Beard	N
Reagan Lentz*	N
Addison Compagni*	N
Sami Page*	N
Clara Armbruster*	N

*15 years old-will need work permits

*Layne Rupert is no longer interested in working at the pool this summer

Copyright © 2003-2022. All rights reserved.