

**Hillsboro City Council Meeting
May 10, 2022**

The meeting was called to order at 7:00 pm.

Roll call was taken and those present were Mayor Downs and Commissioners Duncan, Wright and Butler.

The "Pledge of Allegiance" was recited.

Minutes of the previous meeting were approved.

Commissioners' reports:

Commissioner Butler read his reports for the street department and public property department and they will be included in the minutes.

Commissioner Duncan said she is working on the budget and will have it ready to be posted for the required 10 days before it is approved.

Commissioner Wright read her report and it will be included in the minutes.

Mayor Downs commended Ofc. Fath for going back and checking on an individual that was involved in an accident. Downs said Mike Lee has been busy and asked everyone to mow their lawn and not in the street. Downs said the Farmers Market was well attended along with the popup boutique held at the Abby on Broad. Downs welcomed Community Planner Sarah McConnell to the City and said he hoped she would be able to tie things together.

Community Planner Sarah McConnell gave her report and it will be included in the minutes.

City Engineer was not present.

There were no public comments.

Agenda item No. 9 was pulled from the agenda by Mayor Downs.

Motion was made by Commissioner Duncan and seconded by Commissioner Butler to approve the annual kayak races to be held at the North Marina on June 5th from 12p – 3p with setup at 11. Motion carried 4-0.

Motion was made by Commissioner Duncan and seconded by Commissioner Wright to approve closing streets for the Old Settlers Celebration on August 5th, 6th, 7th & the 9th - 11th. Motion carried 4-0.

Motion was made by Commissioner Duncan and seconded by Commissioner Wright to approve paying bills for the month of May in the amount of \$396,132.09. Motion carried 4-0.

Motion was made by Commissioner Wright and seconded by Commissioner Butler to adopt Resolution No. 2022-03, a resolution to IDOT to close Rt. 16 & Rt. 127 for the Old Settlers Parade to be held on Thursday, August 11th. Motion carried 4-0.

Agenda item #14 was pulled by Mayor Downs until further information could be got by Commissioner Butler.

Motion was made by Commissioner Butler and seconded by Commissioner Wright to approve accepting 190 feet of property on the north end of Briarwood Dr. for the extension of Briarwood Dr. from Nancy Hertel. Motion carried 4-0.

Motion was made by Commissioner Butler and seconded by Commissioner Wright to approve purchasing a vinyl privacy fence from R.P. Lumber for the south side of City Hall for a cost of \$1,683.08. Motion carried 4-0.

Motion was made by Commissioner Duncan and seconded by Commissioner Wright to approve hiring Olivia Hefley to work in City Hall. Motion carried 4-0.

Motion was made by Commissioner Duncan and seconded by Commissioner Wright to approve extending the \$300,000 line of credit with Bank of Hillsboro. Motion carried 4-0.

Motion was made by Commissioner Duncan and seconded by Commissioner Wright to approve a \$2,000 Façade Improvement Grant for Stan Huber & Brian Lee for work to be done at 505 S. Main St. in Hillsboro. Motion carried 4-0.

Motion was made by Commissioner Duncan and seconded by Commissioner Wright to approve a #2,000 Façade Improvement Grant for Teresa Taylor for work to be done at 211 S. Main St. in Hillsboro. Motion carried 4-0.

Mayor Downs started conversation on reinstating chapter 3 "animals" in the city code. Downs said he has met with the County and Commissioner Butler and Chief Lethem and says the City has to do something to put the ordinances back in place because if pet owners not being responsible. Downs said we have had some issues of people getting bit and we need to do something about it. Downs said he is meeting with other people from other towns to find out what needs to be done county wide. Hanta said it is not just Hillsboro but several communities in the area having the same problems and he has spoken to the State's Attorney and believes there is some resolution that can come between the County and other communities. Commissioner Wright said she was told the code was removed because it would transfer the responsibilities to the County and Commissioner Duncan clarified the reason it was done. Wright asked how the County can refuse if it is their responsibilities and Downs said there was no contract. Downs said the contract fees are going to be changed and presented back to the municipalities. Downs said he would bring the new contract back to the County and the City could then look into reinstating the code.

Commissioner Butler asked the Council what their opinion was on making Central Park Rd. from Water St. to the north as a 2-way street instead of a 1-way. Butler said the inconvenience to go up the hill since the road is bad could be helped with opening the road to 2-way traffic. Butler said he checked to see if you can see both ways going North and the visibility is good at the intersection so there should be no problems. Chief

Leetham asked them to look into Church St. and Berry St. also if they were looking into changing street directions and Butler said they would look at those roads also.

Commissioner Butler said the playground equipment has been ordered and he would be meeting with employees and discuss City projects and maybe come up with a list of projects the City has going and would like to see going. Butler said he would like to see what money the City has going for projects and what is available. Butler said the Council talks about a bunch of stuff but nothing is ever done or continued.

Motion to Adjourn was made at 8:00 pm by Commissioner Butler and seconded by Commissioner Wright. Motion carried 4-0.

Respectfully Submitted,
Cory M. Davidson, City Clerk

Parks & Public Properties Dept. Work Summary

Council Meeting Report-May 10, 2022

- Mowing in parks, lakes, and public properties, emptying trash cans, picking up trash, servicing the dog park, etc.
- Work continues with pool preparation-drained pool, power washed, patching concrete, turned on water, chlorine delivered, ordered supplies, reassembled pump and filters, etc. We should paint the pool this week.
- Cleaned up major limbs of two trees at Challacombe Park cut by Page & Sons-still have some final cleanup and tilling/seeding to do
- Young's Roofing replaced flat roof areas on Challacombe House
- Street Dept. assisted with water leak repair in campground
- Work continues on CTI wifi at the campground
- Multiple electrical repairs at the campground
- Received new John Deere X758 and traded in X738
- Took 6' Grasshopper to Barker Implement for warranty repair work
- General equipment maintenance-sharpened mower blades, repaired lights on equipment trailer, mower cleanup, etc.
- Tilled areas at South Marina and emergency spillway and seeded
- Moved downtown flower pot from Corner Block to near Subway
- Met with Imagine Hillsboro Central Park committee to finalize selection and place order for playground equipment for Central Park
- Created draft for riprapping guidelines for Glenn Shoals Lake
- Employees studying for pesticide license testing on May 24th
- One employee on vacation all last week

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Subject: Report

From: Justin Chappellear <streets@hillsboroillinois.net>

Date: Mon, May 09, 2022 2:34 pm

To: City Hall <cityhall@hillsboroillinois.net>

1. Started mowing
2. Blacktopped
3. Ran street sweeper
4. Milling on Mechanic street
5. Poured footings for head wall on Welch
6. Removed concrete steps on Wood St

Justin Chappellear
Street Superintendent

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Public Utility Report May 10, 2022

Water:

Rain last week did not impact the water quality from Glenn Shoals. It is still very muddy with farm field runoff.

One of the filter valves that went bad years ago suffered another failure. Staff have been able to operate it manually with the hand crank. There are 24 of these units and 4 have failed so far, so the City should be thinking long term about replacing these actuators.

Chlorine gas has had another 10% increase in price. We will likely be seeing further increases due to transportation costs associated with production and delivery of product.

Coating Inspection Services will be in town on May 18th to perform a visual inspection on the elevated water tower on Broad Street. Recommendations will follow the inspection.

Sewer:

Mayor Downs and Tim toured two wastewater facilities on May 9th. They looked at the oxidation ditch that the City of St Peters Missouri operates - this will be similar technology for the new Sewer Plant in Hillsboro. While in the area, they also took a look at Troy, Missouri WWTP. Several other features from that site will be included in the design and this is another site that Woodard and Curran operates.

We are still researching a new product that may be used vs SDR 35 PVC pipe for sewer main installation. The cost of PVC has become very troublesome and Tim is looking into project with alternative pipe materials, looking at longevity and price.

USDA is still in the review process of the sewer plant project. Hopefully the City will hear something very soon.



Hillsboro Police Department

Total CAD Calls Received, by Nature of Call

<u>Nature of Call</u>	<u>Total Calls Received</u>	<u>% of Total</u>
911 Hang Up Call	1	0.47
Abandoned Vehicle	2	0.93
Panic / Burglary Alarm	2	0.93
Animal Problem	1	0.47
Assist Other Agency	2	0.93
Attempt to Locate	2	0.93
Possible Heart Attack	1	0.47
Citizen Assist	2	0.93
Citizen Contact	10	4.65
Custody Issue	1	0.47
Disorderly Conduct	4	1.86
Domestic Disturbance	3	1.40
Controlled Substance Problem	3	1.40
Fall	1	0.47
Fraud	1	0.47
Illegal Burning	1	0.47
Litter, Pollutn, Dumping	2	0.93
Side by Side Inspection	2	0.93
Investigation/Case Follow Up	5	2.33
Loitering	1	0.47
Medical Alarm / No Contact	2	0.93
Missing Person	1	0.47
Motorist Assist	1	0.47
Traffic Accident No Injury	6	2.79
Traffic Accident with Injuries	2	0.93
Open Line/Bad Signal	1	0.47
Phone Call	29	13.49
Police Other	8	3.72
Property Check	23	10.70
School Resource Officer	1	0.47
Illness	1	0.47
Sex Offender Registration	2	0.93
Attempted Suicide	1	0.47
Suspicious Person, Circumstnce	12	5.58
Theft	4	1.86
Theft of Vehicle	1	0.47
Harassment/Stalking/Threats	2	0.93
Traffic Hazard	3	1.40
Traffic Violation	6	2.79
Traffic Stop	44	20.47
Trespassing	3	1.40
Unresponsive / Fainting	1	0.47
Violation OP/Stalking No Con	1	0.47
Lobby Walk-in	10	4.65

<u>Nature of Call</u>	<u>Total Calls Received</u>	<u>% of Total</u>
Weapon Offense	1	0.47
Welfare Check	2	0.93

Total reported: 215

Report Includes:

All dates between `07:00:00 04/26/22` and `06:59:59 05/10/22`, All nature of incidents, All cities, All types, All priorities, All agencies matching `HPD`



Hillsboro Police Department

CAD Calls by Day and Time

<u>Hour</u>	<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>	<u>Saturday</u>	<u>Sunday</u>	<u>Total</u>
00:00-00:59	3	0	1	3	1	1	1	10
01:00-01:59	1	0	0	0	0	0	4	5
02:00-02:59	1	0	0	1	1	0	0	3
03:00-03:59	1	0	0	0	0	0	2	3
04:00-04:59	0	0	1	0	0	0	0	1
05:00-05:59	0	0	1	0	1	0	0	2
06:00-06:59	0	0	1	1	0	0	0	2
07:00-07:59	2	2	0	2	1	0	0	7
08:00-08:59	2	1	1	0	0	0	1	5
09:00-09:59	4	2	1	1	1	0	2	11
10:00-10:59	3	2	2	2	0	2	0	11
11:00-11:59	2	0	3	3	1	1	1	11
12:00-12:59	2	5	2	1	1	1	3	15
13:00-13:59	4	1	2	1	1	1	0	10
14:00-14:59	5	2	2	0	0	2	0	11
15:00-15:59	0	5	1	1	1	2	0	10
16:00-16:59	1	2	1	0	2	0	1	7
17:00-17:59	3	2	2	2	2	2	3	16
18:00-18:59	3	4	1	2	0	0	0	10
19:00-19:59	2	1	3	3	3	1	3	16
20:00-20:59	0	2	2	3	5	3	3	18
21:00-21:59	1	0	3	1	1	0	7	13
22:00-22:59	0	2	0	1	0	1	0	4
23:00-23:59	3	2	2	2	2	0	3	14
Total by Day	43	35	32	30	24	17	34	215

Report Includes:

All reported dates between `07:00:00 04/26/22` and `06:59:59 05/10/22`, All nature of incidents, All respond to addresses, All respond to cities, All agencies matching `HPD`



Hillsboro Police Department

Radio Log Statistical Report, by Unit

<u>Unit</u>	<u>Unit Description</u>	<u>Number of Logs</u>
	[No Description For ()]	10
H-1	Chief of Police	133
H-12	Hillsboro Ordinance Officer	32
H-2	Deputy Chief	83
H-3	Patrol Officer	156
H-4	Patrol Officer	138
H-5	Patrol Officer	201
H-6	Patrol Officer	151
H-7	Patrol Officer	94
H-8	Patrol Officer	105
H-9	Patrol Officer	7
H652	Telecommunicator	1
HPD	Hillsboro Police Dept	6
Total Radio Logs:		1117

Report Includes:

All dates between '07:00:00 04/26/22' and '06:59:59 05/10/22', All agencies matching 'HPD', All zones, All units, All tencodes, All shifts

Economic Development and Community Planner Report 5/10/22

- I have spent time visiting local businesses to introduce myself and generally get to know the community, getting my face out there and meeting people so they know who I am and my job.
- Last week I had an interview with WSMI Shawn Balint which was broadcast over the weekend.
- I have an ongoing list of people to meet with and to make contact with.

Thank you,
Sarah McConnel