

**Hillsboro City Council Meeting
July 18, 2023**

The meeting was called to order at 7:00 pm.

Roll call was taken and those present were Mayor Downs and Commissioners Wright, Butler, Ward and Justison.

The "Pledge of Allegiance" was recited.

Minutes of the previous meetings were approved.

Commissioners' reports:

Commissioner Butler read his report for public properties and the street department and they will be included in the minutes.

Commissioner Justison had a written report from the police department and it will be included in the minutes. Justison also reported the fire department and nine fire calls with one being a structure fire and three for rescue. Justison said he will be following up with the board and see about hiring and follow up with the water department on hydrant testing. Justison said the new mini pumper will be ready in September. Justison read an appreciation letter for Officer Tim Sheldon.

Commissioner Wright read her report and it will be included in the minutes and thanked the street department for their work on water leaks.

Commissioner Ward had nothing to report other than the bills on the agenda.

Mayor Downs said everything went well over the weekend with all the events and the candy store is open. Mayor Downs addressed the fence around the Corner Block Building and said the fence will stay there until the issues are met by the owners and will not open the parking spaces until the issues are met.

Community Planner Sarah McConnell read her report and it will be included in the minutes.

The City Engineer was not present.

Public Comments:

Jessica Furness addressed the Council and asked that they approve the Back to School Dragon 5k. Furness said it will be the same as other years and Mayor Downs told her it would be on the next agenda for approval.

Michelle Claybrook and Sue Stege addressed the Council on cars driving fast on North Welch Street and asked for signs to be placed up to warn cars to slow down because of the children playing. Claybrook said she lives at the dead end part of the street next to Stege and there is no way the speed limit can be 30 mph. Claybrook also asked that some of the trees be trimmed so people could see some signs that are blocked. Stege said she had lived there for a long time and it has been a problem but gotten worse. Stege and Claybrook just asked for the help from the City to get cars to slow down on Welch Street.

Linda Liebscher and Erica Petcher addressed the Council on an upcoming event and requested the Lincoln Plaza and area around there to hold the event and make the area safe. Liebscher thanked the Council for their support and invited them to the grand opening of the Haven Home of Hope on July 31st.

Motion was made by Commissioner Ward and seconded by Commissioner Justison to approve paying bills for the month of July in the amount of \$469,985.01. Motion carried 5-0.

Motion was made by Commissioner Butler and seconded by Commissioner Ward to approve helping fund new electrical service on the east side of the Courthouse. The City will split the cost with the Old Settlers Association and the City's half is \$6,794.73. Motion carried 5-0.

Motion was made by Commissioner Butler and seconded by Commissioner Ward to adopt Ordinance No. 1766 vacating a never developed alley running east and west located south of East Seward Street and between South Welch Street and South East Street. Motion carried 5-0.

Motion was made by Commissioner Butler and seconded by Commissioner Justison to adopt Ordinance No. 1767 vacating a never developed alley running east and west located north of East Water Street and between South Welch Street and South East Street. Motion carried 5-0.

Motion was made by Commissioner Butler and seconded by Commissioner Wright to adopt Ordinance No. 1768 vacating a never developed alley running east and west located west of South Welch Street, east of Ice Plant Road, and south of East Seward Street. Motion carried 5-0.

Motion was made by Commissioner Justison and seconded by Commissioner Wright to adopt Ordinance No. 1769 approving a certain amendment to the City of Hillsboro zoning map. Motion carried 5-0.

Motion was made by Commissioner Butler and seconded by Commissioner Wright to approve putting the Hillsboro Lake spillway reconstruction out for bid. Motion carried 5-0.

Motion was made by Commissioner Justison and seconded by Commissioner Ward to approve a memorandum of agreement between the City of Hillsboro and the Fraternal Order of Police. Motion carried 5-0.

Motion was made by Commissioner Ward and seconded by Commissioner Butler to approve repairs to the Oak Street pump station. Motion carried 5-0.

Motion was made by Commissioner Wright and seconded by Commissioner Butler to approve repairs to the Clark Station pump station for a cost of \$16,362.00. Motion carried 5-0.

Motion was made by Commissioner Wright and seconded by Commissioner Justison to approve repairs to the Lakewood Estates pump station No. 1 for a cost of \$16,290.00. Motion carried 5-0.

Motion was made by Commissioner Ward and seconded by Commissioner Butler to approve a Façade Improvement Grant reimbursement of \$3,000.00 for work done at 317 South Main Street. Motion carried 5-0.

Agenda item No. 21, the approval of a Façade Improvement Grant reimbursement for work done at 311 Berry Street was tabled until the next meeting.

Agenda item No. 22, the approval of a Façade Improvement Grant for work to be done at 216 South Main Street was pulled by Mayor Downs.

There was no action taken on agenda item No. 23.

Motion was made by Commissioner Justison and seconded by Commissioner Wright to approve appointing Dylan Richter and Logan Altenberger to the Planning Commissioner. Motion carried 5-0.

Motion was made by Commissioner Justison and seconded by Commissioner Ward to approve opening bids for 672 Virginia Street and awarding the bid. There was one bid from Misty Brent for \$1,500.00. Motion carried 5-0.

Motion to Adjourn was made at 8:08 pm by Commissioner Wright and seconded by Commissioner Butler. Motion carried 5-0.

Respectfully Submitted,
Cory M. Davidson, City Clerk

Parks & Public Properties Dept. Work Summary

Council Meeting Report-July 18, 2023

- Baskets have been installed on the back nine of the disc golf course and we continue to work toward having the course ready for a soft opening soon.
- Sidewalks have been poured by Fuller Concrete, back graded, and seeded around the playground at Central Park (paid for by Imagine Hillsboro Central Park Committee). Playground mulch was installed at Central Park and campground playgrounds.
- Continued meetings and planning with Jeff Boeckler, members of Montgomery County Soil & Water Conservation District, and NRCS to prepare for applying for the Regional Conservation Partnership Program funding
- Made preparations for and cleaned up after Bicentennial celebration at Central Park, Olde Tyme Tractor Show, and Cardboard Boat Regatta.
- Parks department stuff: Mowing, continued weed eating, checking/cleaning restrooms, servicing dog park, boom mowing, emptying trash cans, picking up trash, mower repairs and maintenance, weed and brush straying, removing downed trees and limbs from storms, continued sampling and testing of streams and lakes for watershed plan data collection, made **multiple** repairs and adjustments at the pool, seeded and installed erosion blanket in new ditches at the dog park area, replaced entrance sign at Glenn Shoals north access area, multiple repairs at the Marina, mowed and weeded eat a derelict property, fixed/replaced some of the flags uptown, made several repairs to electric pedestals at the campground, etc.

STREET DEPARTMENT REPORT

7/18/23

1. REPAIRED WATER MAIN BREAK ON TREMONT ST.
2. FINISHED SIDEWALK ON SMITH RD.
3. STREET SWEEPING
4. BLACKTOPPING
5. DURA-PATCHING
6. PICKED UP BRUSH
7. CLEANED UP 2 TREES THAT FELL ACROSS TAYLORVILLE RD.
8. REPAIRED WATER MAIN BREAK ON E. WATER ST.
9. TRIMMED BRUSH ON PARKSIDE, CENTER, AND SUMMIT STREETS
10. REPAIRED WATER MAIN BREAK ON ECCLES ST.
11. REPAIRED HOLE IN SIDEWALK IN FRONT OF CITY HALL



HILLSBORO POLICE DEPARTMENT

447 SOUTH MAIN STREET, SUITE 5

HILLSBORO, IL 62049

PHONE: 217-532-6120

FAX: 217-532-5599

July 18, 2023

RANDY LEETHAM
Chief of Police

TIM HOPPER
DEPUTY CHIEF

TIM SHELDON
Patrolman

Gary Mellor
Investigator

Adam Fath
Patrolman

Frank Kenny
Patrolman

Jacob Longwell
Patrolman

Mike Lee
*Code Enforcement /
Zoning*

Body Cameras have been delivered.

We participated in a video meeting with Motorola to start the set up and deployment of body cameras

2023 Dodge Durango for School Resource Officer has been delivered and scheduled for install

Scheduling and planning for the 2023 Old Settlers Celebration

Newly Hired Officer Dunavan has a start date of July 31st

Uniforms and some equipment have been purchased and ordered.

Please remind everyone to watch for public notice for street closure and no parking order for the upcoming Old Settlers Car Show and Old Settlers Celebration.

There still needs to be an intergovernmental agreement with the City of Coffeen regarding the SRO.

We may need further assistance for Old Settlers with only having possibly 3 Auxiliary Police members available we may need to use other city members.

A memorandum has been displayed limiting staff members using benefit time until our staffing issue is resolved. Temporarily we have to limit time off only to allow one member off at a time.

Ofc. Murzynski completed his last shift July 14th.



Hillsboro Police Department

Total CAD Calls Received, by Nature of Call

<u>Nature of Call</u>	<u>Total Calls Received</u>	<u>% of Total</u>
Pedestrian Stop	1	0.22
Traffic Stop	5	1.08
Motorist/Public Assist	3	0.65
911 Hang Up Call	10	2.16
Panic / Burglary Alarm	6	1.30
Animal Problem	5	1.08
Assault	2	0.43
Assist Other Agency	5	1.08
Breathing Problems	1	0.22
Burglary	2	0.43
K9 Assist	4	0.87
Citizen Contact	32	6.93
Custody Issue	2	0.43
Disorderly Conduct	1	0.22
Cardiac Resp Arrest / Death	1	0.22
Domestic Disturbance	8	1.73
Controlled Substance Problem	2	0.43
Fall	1	0.22
Fire Alarm	1	0.22
Fireworks	8	1.73
Foot Patrol	1	0.22
Fraud	2	0.43
Illegal Burning	2	0.43
Side by Side Inspection	8	1.73
Investigation/Case Follow Up	6	1.30
Jail Incident	1	0.22
Lockout	1	0.22
Loitering	1	0.22
Motorist Assist	1	0.22
Traffic Accident No Injury	10	2.16
Traffic Accident with Injuries	1	0.22
Traffic Accident Unknown Injur	2	0.43
Public Order Disturbance	3	0.65
Nursing Home Incident	3	0.65
Open Line/Bad Signal	5	1.08
Overdose / Poisoning	1	0.22
Phone Call	52	11.26
Police Other	34	7.36
Property Check	54	11.69
Property Damage, Not Vandalism	2	0.43
Prowler	1	0.22
Psychological / Behavioral	2	0.43
Water / Street Department	1	0.22
Search Warrant	1	0.22

<u>Nature of Call</u>	<u>Total Calls Received</u>	<u>% of Total</u>
Sex Assault, Rape, Abuse	1	0.22
Sex Offender Registration	2	0.43
Structure Fire	1	0.22
Attempted Suicide	1	0.22
Suspicious Person, Circumstnee	16	3.46
Theft	10	2.16
Harassment/Stalking/Threats	4	0.87
Traffic Hazard	7	1.52
Traffic Violation	4	0.87
Traffic Stop	81	17.53
Trespassing	2	0.43
Vandalism	1	0.22
Lobby Walk-in	20	4.33
Wanted Person	2	0.43
Warrant Service	5	1.08
Weather Related Incident	1	0.22
Welfare Check	9	1.95

Total reported: 462

Report Includes:

All dates between '07:00:00 06/20/23' and '07:00:00 07/17/23', All nature of incidents, All cities, All types, All priorities, All agencies matching 'HPD'



Hillsboro Police Department

CAD Calls by Day and Time

<u>Hour</u>	<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>	<u>Saturday</u>	<u>Sunday</u>	<u>Total</u>
00:00-00:59	6	7	2	2	3	1	2	23
01:00-01:59	1	1	2	2	2	5	3	16
02:00-02:59	1	0	0	2	1	4	0	8
03:00-03:59	1	0	2	1	2	0	2	8
04:00-04:59	0	0	1	2	0	1	1	5
05:00-05:59	2	2	1	1	2	0	1	9
06:00-06:59	0	2	1	0	1	0	0	4
07:00-07:59	0	1	2	1	3	0	3	10
08:00-08:59	2	0	2	2	2	1	3	12
09:00-09:59	3	2	3	5	3	1	2	19
10:00-10:59	5	5	2	4	2	2	0	20
11:00-11:59	4	3	6	3	1	1	3	21
12:00-12:59	2	2	5	2	2	3	0	16
13:00-13:59	3	5	5	3	2	3	7	28
14:00-14:59	2	5	6	5	3	4	5	30
15:00-15:59	3	0	2	2	3	2	2	14
16:00-16:59	3	3	3	1	1	2	4	17
17:00-17:59	5	5	2	3	9	4	4	32
18:00-18:59	0	4	3	5	1	5	1	19
19:00-19:59	5	12	2	9	2	3	5	38
20:00-20:59	9	6	3	7	3	4	3	35
21:00-21:59	5	2	2	5	2	3	3	22
22:00-22:59	2	5	6	5	5	10	4	37
23:00-23:59	3	7	1	1	0	5	2	19
Total by Day	67	79	64	73	55	64	60	462

Report Includes:

All reported dates between '07:00:00 06/20/23' and '07:00:00 07/17/23', All nature of incidents, All respond to addresses, All respond to cities, All agencies matching 'HPD'



Hillsboro Police Department

Radio Log Statistical Report, by Unit

<u>Unit</u>	<u>Unit Description</u>	<u>Number of Logs</u>
	[No Description For ()]	17
H-1	Chief of Police	162
H-12	Hillsboro Ordinance Officer	52
H-2	Deputy Chief	167
H-3	Patrol Officer	216
H-4	Patrol Officer	279
H-5	Patrol Officer	410
H-6	Patrol Officer	324
H-7	Patrol Officer	193
H-8	Patrol Officer	459
H-9	Patrol Officer	2
H650	Telecommunicator	1
H652	Telecommunicator	9
H653	Patrol Officer	2
HPD	Hillsboro Police Dept	5
Total Radio Logs:		2298

Report Includes:

All dates between '07:00:00 06/20/23' and '07:00:00 07/17/23', All agencies matching 'HPD', All zones, All units, All tencodes, All shifts

Water:

Received another small batch of water meters. 18 of the 1/2" meter bases arrive. We still have a good deal of product previously ordered that has yet to show up. Hopefully we will see it this summer still.

We have been working to identify some meters that have not activated or were not entered into the billing system correctly. There are several units that were sent off for warranty or replaced that need to be sorted through. We would like to get the system cleaned up before it gets too far down the road. To date, the City is sitting with approximately 750 meters that are converted or changed out. This is somewhere around 35% of the system.

The EPA continues to perform the monthly lake monitoring for cyanotoxins. In June, there were no traces, however, in July, there was a slight trace of microcystins in the Raw Water coming from Glenn Shoals. There was no detect in the finished treated water. Samples collected in the Old Lake during July showed much higher levels of microcystins.

- Microcystins are a toxin/compound produced by blue-green algae, especially when a body of water is overloaded with nutrients. These algal blooms are easily spotted when the surface looks to have a green scum layer present. They also can resemble the look of spilled green paint floating on the surface of the water. Human interaction is not advised during these events as it can cause skin rashes, respiratory issues, or other adverse health concerns.

Sewer:

A pump at Oak Street was pulled due to a small wash rag stuck up behind the impellor. We were unable to remove it and sent the unit to Litchfield pump and motor for their assistance. The impellor is severely worn and is at the end of its useful life. The pump motor is still operational and with some new components, can be returned to be "like new" condition. Repairs to the pump are on the agenda for discussion and approval. After the rag was removed, we put it back in the station since it's a major pump station. Returning this pump back to its factory efficiency will greatly help during wet weather periods.

A sewer line behind Leva Street was jetted after a homeowner expressed concern. The sewer has been previously lined and did not show any signs of having a backup, but with it being a low flow dead end, we proactively went ahead and cleaned the main.

With the recent severe weather, there have been two instances in the last couple weeks where trees have fallen down and blocked access to the Sewer Plant on Taylorville Road. A big thanks to Ameren and the Street Department for assisting with getting them cleared.

Tim assisted Schram City with a grease issue, likely coming from ill-maintained grease traps. Advised Mayor Oberle to look into the City's ordinance and modify for their use.

Tim Ferguson

Project Manager | Principal

Economic Development and Community Planner Report 07/18/2023

Continue to work on web design and social media campaigns and tourism efforts. A tourism maps are printed and available and being distributed to local businesses where visitors can pick one up. It is also available as a download through a QR code and on the Head to Hillsboro website which is now live. The website includes a calendar that is being updated as we receive notifications and information in regards to events. We have already made some corrections to the map online and I'm sure it will need to be corrected and updated regularly. This is an ongoing project.

Projects include the Bicentennial planning; the Smithsonian exhibit planning; Looking for Lincoln efforts

Moran's office on the Capital Improvement Plan and Redevelopment Agreements – Emily here to discuss the draft for the CIP.

Working with businesses on redevelopment agreements and façade grants like the ones on the agenda for this meeting.

On June 21st Jeremy and I attended an IDOT SPAC meeting where we met with a representative and discuss our projects both from prior ITEP application and this year's Safe Routes to School grant application. Got some good information on the programs IDOT has to offer and what projects might be applicable.

Thursday June 22nd had the MCEDC meeting as Vice Chair representing the City. The board moved to post the executive director position. It has been posted in the paper and on Indeed. We have received a few resumes but the posting is up until July 26th. The next board meeting is on July 27th.

Continue to attend the county committee meetings and full board meetings.

Kevin Schott approached me a couple weeks ago asking if I would serve on a sub-committee to the 708 board for the county. The Sub-committee is the Community Wellness Committee and was created to help address the mental health situation we have here in Montgomery County. I will have more information after our first meeting which is tomorrow Wednesday July 19th.

Per Aly Grady there isn't much update on the Energy Grant but they expect to make announcements soon.

Working with Imagine Hillsboro on the Smithsonian exhibit, which is fast approaching. Tori, Jonathan and I will be visiting the exhibit in Equality on Thursday July 20th to get a sneak peek at the exhibit in real time before it comes here on a semi. Looking for volunteers to help with if anyone would like to get involved please contact Imagine Hillsboro through the website or send a message.

The disc golf course is getting very close to completion. Lots of people are already using it and having a great time.

Lots of excitement over the weekend with the cardboard boat regatta and the Grand opening of the Sweet Spot downtown. We are so appreciative to the community here and our members who organize and volunteer to bring these experiences to town and to the families who re-invest in our town, purchasing our buildings, starting new businesses, and bringing so much joy to our residents and visitors. Hillsboro is a truly wonderful place to live, work, and visit. Keep up the good work everyone. Thank you.