

**Hillsboro City Council Meeting**  
**July 13, 2021**

The meeting was called to order at 7:00 pm.

Roll call was taken and those present were Mayor Downs and Commissioners Duncan, Murphy, Robbins and Wright.

The "Pledge of Allegiance" was recited.

Minutes of the previous meeting were approved.

Commissioners' reports:

Commissioner Robbins read his reports from the street department and parks department and they will be included in the minutes.

Commissioner Murphy read his report from Zoning Officer Mike Lee and said Greg Springer sent his thanks to Jim May and Parks Department. Murphy said the 4<sup>th</sup> of July was a success and thanked the paper for advertising firework ordinances and everyone involved. Murphy said the auxiliary is on the agenda for changes in membership to get applicants. Murphy said sidewalks are getting done and they are looking good. Murphy said Virginia St. also needs done. Murphy said the City may be looking at the Warf house on Welch St. since it is up for taxes and needs to be torn down. Murphy again said clean up your trash and don't throw in the road. Murphy spoke to a complainant about a fence issue and the City does not have anything to prevent someone from putting a make shift fence up and burning is also spelled out in the code. Murphy said Ofc. John Stretch has submitted his resignation because of retirement and thanked Stretch for his service to the City. Murphy said there are options to replace Stretch with a certified officer.

Commissioner Duncan reported she is putting the final budget together and would have it to everyone soon and approval at the next meeting. Duncan said she has balanced the budget for the most part. She asked everyone to look at what they are asking for and make sure it is legitimate.

Commissioner Wright said she has learned a lot about water and sewer. Wright said please remember to not flush wipes and feminine products. Wright thanked the street department for their quick responses. Wright asked about getting a code update since it is supposed to be done every five years. Wright said once it's updated they need to keep a running list of any updates.

Mayor Downs said he had calls on fireworks and told them to call the police. Downs said some were from Virginia St. and most were from the nursing home in the area. Downs said the ground breaking for O'reillys has taken place and mother nature is holding them up from continuing. Downs said there is the potential for some very important people to come to town and wants everyone to do their part and keep the town clean.

Cary Eisentraut from the Central Park Committee was presented a check from the Council members to help with the revitalization of Central Park.

Community Planner Jonathan Weyer gave his report and it will be included in the minutes.

City Engineer Jeremy Connor reported the Hydraulic study for the Seward St. bridge is done and the report sent off. Connor said the letters to property owners along the Helston Pl. Sewer project were sent out and a meeting date set, but a few members from the audience who live on Helston Pl. had not received the letter so the meeting may be postponed.

There were no public comments:

**Motion was made by Commissioner Duncan** and seconded by Commissioner Murphy to approve paying bills for the month of July in the amount of \$409,221.72. Motion carried 4-0 with Commissioner Robbins abstaining because of family.

Agenda item No. 10 to approve the HJHS cheer 5k to be held on Saturday, August 14<sup>th</sup> was pulled from the agenda for the lack of information on the event.

**Motion was made by Commissioner Murphy** and seconded by Commissioner Robbins to approve closing portions of Main St. for the farmers market which would include the southwest corner of the square on Saturday, July 17<sup>th</sup>. Motion carried 5-0.

**Motion was made by Commissioner Murphy** and seconded by Commissioner Robbins to approve closing portions of Main St. from City Hall to Wood St. for the Shop Hillsboro Event on Saturday, August 21<sup>st</sup>. Motion carried 5-0.

**Motion was made by Commissioner Murphy** and seconded by Commissioner Robbins to approve to approve closing Main St. for the Story Book Christmas Festival to be held on Saturday, December 4<sup>th</sup>. Motion carried 5-0.

**Motion was made by Commissioner Robbins** and seconded by Commissioner Wright to approve Montgomery County CEO to use the Lincoln Plaza on Monday, August 16<sup>th</sup>. Motion carried 5-0.

**Motion was made by Commissioner Robbins** and seconded by Commissioner Murphy to approve a request for riprap from Matt & Nancy Stoverink at 99 Glenn Eagles Ln. for a cost of \$6,110 with fabric. Motion carried 5-0.

**Motion was made by Commissioner Wright** and seconded by Commissioner Robbins to approve the 2021-2022 combined water & wastewater budget for contract year 4 at a cost of \$1,578,380. Motion carried 5-0.

**Motion was made by Commissioner Robbins** and seconded by Commissioner Wright to approve the assignment of lakeshore lease for 201 Lakewood Dr., PIN 11-25-378-022. Motion carried 5-0.

**Motion was made by Commissioner Murphy** and seconded by Commissioner Robbins to approve an amendment to the Hillsboro Auxiliary Police by-laws regarding residency and allowing anyone from Montgomery County to apply. Motion carried 5-0.

**Motion was made by Commissioner Wright** and seconded by Commissioner Robbins to approve amending section 1-2-45 of the City Code. The amendment was to allow Commissioner and Supervisor approval up to \$1,000 and for Commissioner and Mayor approval up to \$2,000 and anything over \$2,000 needs full Council approval. Motion carried 5-0.

**Motion was made by Commissioner Robbins** and seconded by Commissioner Duncan to approve purchasing a vacuum excavator from Vermeer Midwest for a cost of \$81,200. Motion carried 5-0.

**Motion was made by Commissioner Robbins** and seconded by Commissioner Wright to approve a bid from Delaurent Construction for resealing the Church Pub Parking Lot and the Red Rooster Parking on Seward St. and Main St. Church Pub Parking bid price was \$7,819.60 and Red Rooster Parking Area was \$2,066.96 using business district funds. Motion carried 4-0 with Commissioner Wright abstaining because of business ownership.

**Motion was made by Commissioner Robbins** and seconded by Commissioner Wright to approve three payments for the housing grant. \$6,350 to Blue Collar Construction, \$5,000 to Dunham Independent Inc. for activity delivery and \$5,000 to Dunham Independent Inc. for administration. Motion carried 5-0.

**Motion to Adjourn was made at 8:16 pm by Commissioner Duncan** and seconded by Commissioner Robbins. Motion carried 5-0.

Respectfully Submitted,  
Cory M. Davidson, City Clerk

# **Parks & Public Properties Dept. Work Summary**

## **Council Meeting Report-July 13, 2021**

- Mowing in parks, lakes, and public properties, emptying trash cans, servicing dog park, spraying weeds, trimming limbs, weed eating, etc.
- Made preparations for and cleaned up after 4<sup>th</sup> of July festivities
- Installed 15' tall H at Central Park
- Performed Pool Mgr duties through transition
- Replaced all piping for soda ash feeder at the pool
- Repaired kiddie pool pump
- Repaired steps to slide and diving board mount at the pool
- Jim & Thomas met with Justin Goodwin of HR to discuss options of lowering Hillsboro Lake for spillway replacement
- Installed new air conditioner at the Marina
- Bondurant Plumbing repaired sewage pump at the Marina
- Removed water from dispenser pan of fuel system
- Poured 21' x 17' concrete pad at entrance to shop
- Performed repair work to 6' Gravely mower, John Deere 3039R tractor, and Toro Grandstand mower
- Completed multiple electrical repairs in the campground, Lincoln Plaza, Sports Complex, and 4<sup>th</sup> of July Point
- Continued work at Glenn Shoals north access area



# CITY OF HILLSBORO

MONTGOMERY COUNTY, ILLINOIS

447 South Main Street P.O. Box 556  
Hillsboro, IL. 62049-0556  
(217) 532-5566 • (217) 532-6615 • FAX (217) 532-5567

County Seat  
Montgomery County

Established 1823

Hillsboro City Council  
Regular Meeting, 7 p.m.  
Second & Fourth Tuesdays

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## STREET DEPARTMENT

1. Picked up a dead deer on Hilltop Dr
2. Picked up dead raccoon on E. Tremont St.
3. Sprayed weeds behind city hall
4. Trimmed weeds around guard rail of old lake dam
5. Picked up a dead cat on School St
6. Mowed ponds at the water plant
7. Pot holed 4" water main at the park by the street shed
8. Used hydro-vac to locate a service line and curb stop on Center St.
9. Cleaned storm drains and grates
10. Ran street sweeper
11. Mowed right of ways
12. Poured more sidewalk on Park St
13. Picked up dead cat on Seward St.
14. Repaired sewer force main behind Paris Frozen Foods
15. Trimmed trees at various locations
16. Potholed sewer line on Rountree and Summer St
17. Potholed water main on Center St
18. Put new tube in Stew's mower tire
19. Repaired water main break on Fairmont Pl.
20. Picked up dead snapping turtle on Vandalia Rd
21. Picked up dead deer on Vandalia Rd.
22. Picked up brush
23. Cleaned up tree on City Lake Rd blown down in storm
24. Sprayed weeds on brick streets and curb and gutters

**Brian Sullivan**, Mayor

**Katie Duncan**, Commissioner Accounts & Finance, **Michael Murphy**, Commissioner Public Health & Safety

**Don Downs**, Commissioner of Public Utilities, **Daniel Robbins**, Commissioner of Streets & Public Property

**Cory Davidson**, City Clerk, **Bonnie Hefley**, City Treasurer

**RANDY LEETHAM**  
*Chief of Police*

**TIM HOPPER**  
*DEPUTY CHIEF*

**TIM SHELDON**  
*Patrolman*

**John Stretch**  
*Patrolman*

**Gary Mellor**  
*Investigator*

**Adam Fath**  
*Patrolman*

**Clay Murzynski**  
*Patrolman*

**Caleb Reynolds**  
*Patrolman*

**Mike Lee**  
*Code Enforcement /  
Zoning*

**Kelly Brewer**  
*Part-Time Patrol*

**FRANK KENNY**  
*PART-TIME PATROL*

**THOMAS O'BRIEN**  
*PART-TIME PATROL*



## **HILLSBORO POLICE DEPARTMENT**

447 SOUTH MAIN STREET, SUITE 5

HILLSBORO, IL 62049

PHONE: 217-532-6120

FAX: 217-532-5599

### **ZONING AND CODE ENFORCEMENT**

**JULY 13, 2021**

Issued 5 building permits.

Issued 1 vehicle 24 hour tow warning.

Inspected 12 properties.

Monitoring end dates on 5 Abatement Notices.

Monitoring 6 properties for clean up.

**Michael Lee**  
Zoning and Code Enforcement Officer.

## **Community and Economic Planner Report 07/13/21**

-I've sent the Council the final rough draft of the economic development plan for the city. So far, I've not received any critical feedback from the community as a result of last week's presentation. With the Council's permission, I'm going to have Cory post the rough draft on the website tomorrow for anyone to read. Also, anyone can come in and request a printed copy as well. I would like to shoot for the July 27<sup>th</sup> meeting for the public meeting and for approval to amend the plan to our strategic plan.

-On the grant front, we are ready to move forward on the process. I will be sending emails around to request meetings with Commissioners and supervisors to develop a priority list of projects. Once we get that list, I can start developing preliminary grant proposals and start matching possible grants. However, I will need a ton of information from the various departments.

-The MCEDC filed all the needed paperwork for the Center On Rural Innovation study. Everything should begin in September and we will have more details as we are moving forward.

-The Coop rough draft was a huge success and we had a great crowd. I presented the economic development plan there and received a lot of great comments. There also seems to be a wider interest in The Coop from outside our area, as I've been fielding a number of inquiries about it over the past week.

-I anticipate an announcement from Atlas 46 this month about expansion plans in our city. Stay tuned for more on this, but it's going to be fairly exciting.

-One of the things that I said last Thursday is that Hillsboro no longer has to beg for people to come here. It means we can be more choosy as we move forward, but it also means a lot more work on our city in general. In the strategic plan, we focus on three main areas: infrastructure, downtown and our parks system. They are not only important to our citizens, but they're vital to our economic growth as we continue to move into the next stage of our growth.

Respectfully Submitted,

Jonathan Weyer  
Community and Economic Planner.