# CITY COUNCIL OF THE CITY OF HILLSBORO, ILLINOIS
# HILLSBORO CITY HALL
# Minutes of the Regular Meeting – Tuesday, June 16, 2026

*Mayor Don Downs was absent from the meeting. In his stead, Commissioner Patrick Ward served as Mayor Pro Tem.*

**1.** The meeting was called to order by Mayor Pro Tem Patrick Ward at 7:00 p.m.

**2.** Roll Call was taken:

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| Present: | Commissioners Tommy Justison, Patrick Ward and Kendra Wright |
| Absent: | Mayor Don Downs<br>Commissioner Fred Butler |
| Also Present: | City Clerk David Jenkins<br>City Attorney Chris Sherer<br>Public Properties Supervisor Jim May<br>Street Dept. Supervisor Justin Chappelear<br>Fire Chief Joe Lyerla |

**3.** The Pledge of Allegiance was recited.

**4.** **Public Comment:** None.

**5.** Minutes of the June 2nd, 2026 regular meeting were approved as presented.

**6.** **Mayor and Commissioners' Departmental Reports:**

Written reports from the Public Properties and Street Departments were submitted.

Commissioner Justison reported an ad will be placed in the paper for a replacement officer within the police department. He also thanked Geoff Trost for securing a couple grants for the Fire Department, which will be discussed later in the meeting. He also wished the mayor and his family well as Mayor Downs was absent dealing with family matters.

Written reports from the Water and Sewer Department were submitted. Commissioner Wright reported the lake continues to be above full pool. She stated the next phase of the lead service line replacement should begin this summer. Interim Water Plant Manager Greg Frieden introduced Nick Sabol to the council, who is taking over as the new Plant Manager.

Commissioner Ward also extended his well wishes to the Downs family.

7. **<u>Economic Development & Community Planner Report:</u>** A written report from the Economic Development and Community Planner was submitted.

8. **<u>City Engineer Report:</u>** No report was given. Jenkins stated the council will address a resolution regarding the Broad Street roadway improvements during their next meeting.

9. **<u>Discussion / Action – Paying Bills for the Month of June 2026:</u>** Bills for the month totaled $558,881.14. **Motion by Wright and second by Justison to approve paying bills for the month of June 2026 in the amount of $558,881.14. Motion carried with a 3-0 vote in favor.**

10. **<u>Discussion / Action – Ordinance No. 1863 an Ordinance Authorizing a Redevelopment Agreement with Capri Markets, LLC Utilizing Business District Revenues for Renovations to Property Located at 1201 Vandalia Road:</u>** At the June 2nd meeting, the council approved awarding Capri Markets a Business District Redevelopment Grant in the amount of $150,000. The application submitted requested funds for roof repairs, parking lot maintenance and repairs, and repairs and improvements to their refrigeration unit and HVAC system. **Motion by Wright and second by Justison to adopt Ordinance No. 1863 an Ordinance Authorizing a Redevelopment Agreement with Capri Markets, LLC Utilizing Business District Revenues for Renovations to Property Located at 1201 Vandalia Road. Motion carried with a 3-0 vote in favor.**

11. **<u>Discussion / Action – Ordinance No. 1864 an Ordinance Approving a First Amendment to a Business District Redevelopment Agreement with Jardogs.AI & Jarhouse, LLC for the Redevelopment of Property Located at 925 S. Main Street:</u>** Jardogs was previously approved for a Business District redevelopment grant in the amount of $200,000. The agreement included work on the exterior windows, plumbing and parking lot resurfacing. During the renovations, Jardogs discovered water damage to the exterior doors that they need to address. They requested utilizing the remaining grant balance to fund repairing that damage instead of the parking lot renovations. The remaining balance on the grant is $26,870. The ordinance amends the agreement to include the door repair/replacement, but does not change the total award of $200,000. **Motion by Justison and second by Wright to adopt Ordinance No. 1864 an Ordinance Approving a First Amendment to a Business District Redevelopment Agreement with Jardogs.AI & Jarhouse, LLC for the Redevelopment of Property Located at 925 S. Main Street. Motion carried with a 3-0 vote in favor.**

12. **<u>Discussion / Action – Resolution No. 2026-26 a Resolution Authorizing and Approving a Façade Improvement Grant Application to Gilbert's Fast Flo for Work to be Completed at 350 South Hamilton Street:</u>** Gilbert's Fast Flo submitted a façade improvement grant application for signage replacement and painting of their building at 350 South Hamilton Street. The total cost of the project is in excess of $10,000, which means they will be eligible for the maximum reimbursement amount of $5,000. Ward stated the building has already been painted because they were told they

could proceed with the work. The application had been approved for recommendation by the Historic Preservation Committee before work began, and a miscommunication resulted in work proceeding prior to council approval. Ward said he did not believe the business should be punished when a City employee told them they could begin. **Motion by Wright and second by Justison to adopt Resolution No. 2026-26 a Resolution Authorizing and Approving a Façade Improvement Grant Application to Gilbert's Fast Flo for Work to be Completed at 350 South Hamilton Street. Motion carried with a 3-0 vote in favor.**

13. **Discussion / Action – Resolution No. 2026-27 a Resolution Approving and Authorizing the Execution and Delivery of an Intergovernmental Cooperation Agreement with the Board of Education of Hillsboro Community Unit School District No. 3:** The proposed contract is another three-year agreement between the City and School District for a School Resource Officer. This agreement adds language that is included in the Illinois School Code, and also codifies duties Resource Officer Frank Kenny was already performing. The School Board approved the agreement at their meeting on June 9th. **Motion by Justison and second by Wright to adopt Resolution No. 2026-27 a Resolution Approving and Authorizing the Execution and Delivery of an Intergovernmental Cooperation Agreement with the Board of Education of Hillsboro Community Unit School District No. 3. Motion carried with a 3-0 vote in favor.**

14. **Discussion / Action – Reimbursement Request to Brian Sullivan in Accordance with the TIF Redevelopment Agreement: Motion by Wright and second by Justison to table this item. Motion carried with a 3-0 vote in favor.**

15. **Discussion / Action – Pay Application #11 to Plocher Construction for Work Completed on the Wastewater Treatment Facility Upgrade Project:** The payment submitted this application is for a total of $919,541. Plocher Construction is owed $915,741, and Woodard and Curran is owed $3,800. **Motion by Wright and second by Justison to approve Pay Application #11 to Plocher Construction in the amount of $919,541 for work completed on the Wastewater Treatment Facility Upgrade Project. Motion carried with a 3-0 vote in favor.**

16. **Discussion / Action – Quote from Dinges Fire Company for Thermal Imaging Cameras for City of Hillsboro Fire Department:** The Fire Department received a small equipment grant to pay for the purchase of three thermal imaging cameras. The total cost is $25,650.90, and this is 100 percent grant-funded. **Motion by Justison and second by Wright to approve the quote from Dinges Fire Company in the amount of $25,650.90 for thermal imaging cameras for the City of Hillsboro Fire Department. Motion carried with a 3-0 vote in favor.**

17. **Discussion / Action – Quote(s) from All Hands Fire Equipment LLC for Compressed Air Foam System (CAFS) Tanks for City of Hillsboro Fire Department:** The City received quotes from All Hands Fire Equipment for Compressed Air Foam System Tanks. One quote is for a 30-gallon tank and related accessories for

$9,230, and the other is for a 60-gallon tank and accessories for $10,340. The total cost is $19,570. This is partially funded by a grant from the Illinois Department of Natural Resources, and the City's share is at least half. **Motion by Justison and second by Wright to approve the quotes from All Hands Fire Equipment for CAFS Tanks for the City of Hillsboro Fire Department for a cost of $19,570. Motion carried with a 3-0 vote in favor.**

**18. Discussion / Action – Estimate from Fenton Construction for Replacement of Overhead Doors at 506 Corporate Drive:** The City received an estimate from Fenton Construction to install new overhead doors at the public properties facility at 506 Corporate Drive. The estimated cost is $23,473.27, and this item was included in this Fiscal Year's budget. May stated this will include two overhead doors and will allow his department to get some of their equipment into the building. **Motion by Wright and second by Justison to approve the estimate from Fenton Construction for the installation of overhead doors at 506 Corporate Drive in the amount of $23,473.27. Motion carried with a 3-0 vote in favor.**

**19. Discussion / Action – Repairing the Fuel System at the Lake Glenn Shoals South Marina:** The City received two bids to repair the South Marina's fuel system that was damaged this spring by severe weather. United Petroleum Service submitted a quote of $35,830.21. The City's insurance company requested a second quote be obtained, and Illinois Oil Marketing Equipment Inc. submitted a quote of $112,336.09. The insurance company has not confirmed that the estimates have been approved, but the City needs to proceed with approving repairs if fuel is to be provided over the July 4th holiday weekend. **Motion by Wright and second by Justison to approve the quote from United Petroleum Service to repair the fuel system at the Lake Glenn Shoals South Marina for a cost of $35,830.21. Motion carried with a 3-0 vote in favor.**

**20. Discussion / Action – Hiring Summer Help for the City of Hillsboro:** The City of Hillsboro Fire Department recommended hiring Greg Bland for the summer. **Motion by Justison and second by Wright to approve hiring Greg Bland for the 2026 Summer Season in the City of Hillsboro Fire Department. Motion carried with a 3-0 vote in favor.**

**21. Discussion – Planning Commission Recommendation to Adopt a Resolution Opposing Expansion of the Deer Run Mine:** Ward stated this item did not need to be tabled because there is no action planned, but it will be discussed at the next meeting when the full council is in attendance.

**22. Discussion / Action – Adjourn: Motion by Justison and second by Wright to adjourn the meeting. Motion carried with a 3-0 vote in favor. The meeting was adjourned at 7:17 p.m.**

Respectfully submitted,
David Jenkins, City Clerk