

**Hillsboro City Council Meeting  
September 13, 2022**

The meeting was called to order at 7:00 pm.

Roll call was taken and those present were Mayor Downs and Commissioners, Wright, Gregory and Ward. Commissioner Butler was absent.

The "Pledge of Allegiance" was recited.

Minutes of the previous meeting were approved.

Commissioners' reports:

Commissioner Gregory had nothing to report but Chief Leetham reported the cameras were installed in the cars and the software would be installed soon. Leetham said the e-tickets will hopefully be available in January.

Commissioner Wright read her report and it will be included in the minutes.

Mayor Downs read the public property report and it will be included in the minutes. Downs reminded everyone to please keep the streets clean of leaves and don't blow your leaves out in the street. Downs said there were some Downtown Façade Grants being worked on and will hopefully be approved soon. Downs said the holiday lights are going up on Main St.

Community Planner Sarah McConnell gave her report and it will be included in the minutes.

City Engineer Jeremy Connor said the Seward St. bridge project phase 1 was approved and the language for the spillway is almost complete. The 2023 MFT program will be started soon and the Mechanic St. culvert will be submitted soon and Huber Dr. is coming along.

There were no public comments.

**Motion was made by Commissioner Ward** and seconded by Commissioner Wright to approve paying bills for the month of November in the amount of \$533,177.55. Motion carried 4-0.

**Motion was made by Commissioner Wright** and seconded by Commissioner Ward to adopt Resolution No. 2022-14 authorizing and approving a petition to be filed with the Zoning Board of Appeals requesting its recommendation as to amendments to the zoning map. Motion carried 4-0.

**Motion was made by Commissioner Wright** and seconded by Commissioner Gregory to adopt Resolution No. 2022-15 a resolution approving the letter of conditions for the USDA loan for the waste water treatment facility. Motion carried 4-0.

Agenda item No. 12 to approve replacing the chemical bay garage door opener at the water plant was pulled from the agenda by Mayor Downs.

**Motion was made by Commissioner Wright** and seconded by Commissioner Gregory to approve a partial payment to municipal equipment for materials and work completed on the filter actuators for partial payment of \$15,000.00. Motion carried 4-0.

**Motion was made by Commissioner Wright** and seconded by Commissioner Gregory to approve a contract extension with Woodard & Curran for operation of the water plant and waste water treatment plant. After little discussion there was no action taken until the contract could be looked at by everyone.

**Motion was made by Commissioner Wright** and seconded by Commissioner Ward to approve using the balance of ARPA funds on the Helston Place Sewer Project. After discussion and other projects that the money could be used on there was no action taken on the agenda item.

Agenda item No. 16 to approve paying and invoice for labor to fix the lift was pulled by Mayor Downs.

Mayor Downs started discussion on a proposal from Northwater Company for watershed consulting services on Glenn Shoals Lake. Downs said the proposal was from a meeting and the project would encompass the entire watershed north of the lake and will help the City get grants in the future and the success rate by the gentleman that will do the study is around 95-96%. Downs said this will be give councils in the future a step to follow to keep the project going. Tim Ferguson said he believes the study will benefit the City water source for years to come. Commissioner Wright said the study has to be completed before the City can apply for certain grants for the lake.

Commissioner Wright started discussion on real estate and inspection requests for turn on and shutoffs of water for inspections or showing a house and it has been done with no charge in the past. Wright said she brought it to discussion to get everyone's opinion. Commissioner Ward said he thought it was a good thing for the City to do this to make sure the house is sold because almost everyone wants to make sure everything is working. Tim Ferguson said there should be something in writing for a procedure for the City to follow so the City can protect themselves. Commissioner Wright said she would get some rules and thoughts written up to revisit in the future.

**Motion to Adjourn was made at 7:40 pm by Commissioner Gregory** and seconded by Commissioner Wright. Motion carried 4-0.

Respectfully Submitted,  
Cory M. Davidson, City Clerk

# Parks & Public Properties Dept. Work Summary

## Council Meeting Report-November 15, 2022

- Blowing and mulching leaves in parks, campground, and Veterans Memorial
- Assisted laying sod at Sports Complex and laid sod at Veterans Memorial
- Winterized South Marina parking lot restrooms, north access area restrooms, 4<sup>th</sup> of July Point restrooms, Little John restrooms, and campground shower house
- Turned off all water to campground
- Assisted St. Dept in pouring concrete at Station #2 at the Fire Dept.
- Adjusted guttering at City Hall
- Cut some brush at 4<sup>th</sup> of July Point
- Met with Fred at the house behind the Harkey House to discuss repairs
- Poured wall cap at Parks office
- Checking buildings, servicing dog park, emptying trash cans, etc.
- Started putting up holiday decorations downtown

From: commissionerwright@icloud.com  
Subject: Fwd: Water and sewer report  
Date: Nov 15, 2022 at 5:17:59 PM  
To: Cory Davidson cityhall@hillsboroillinois.net

---

Begin forwarded message:

**From:** Tim Ferguson <[TFerguson@woodardcurran.com](mailto:TFerguson@woodardcurran.com)>  
**Subject:** Water and sewer report  
**Date:** November 15, 2022 at 5:17:26 PM CST  
**To:** Kendra Wright <[commissionerwright@icloud.com](mailto:commissionerwright@icloud.com)>

Water:

Huber drive coming along nicely. Korte took the second set of samples this morning.

W&C is working towards getting the lead service inventory grant submitted by December 2nd.

Hach Field Technician was onsite last week to perform the quarterly turbidimeter calibration

Municipal Equipment will be back Thursday to wrap up the filter actuator project.

Sewer:

Responded to a sewer back up in Sen Miller Dr. Big thanks to Officer Hopper for providing traffic control on hwy 185 that evening.

Staff has been doing some housekeeping around the plant lately.

**Economic Development and Community Planner Report 11/15/2022**

**Attended LLCC Employer and Community Outreach Advisory Committee meeting on Monday**

**Search for deeds for Central Park parcels with Jim May and Mike Lee for the 2023 OSLAD grant application**

**Illinois Humanities group in town on Friday to discuss the Smithsonian plans.**

**Continued work on web design and social media campaigns.**